



**DEPARTMENT OF ENGINEERING  
CITY OF POQUOSON, VIRGINIA  
PERMIT TO WORK IN THE CITY RIGHT-OF-WAY  
OR EASEMENT**

**JOB #** \_\_\_\_\_  
**PERMIT NO.** \_\_\_\_\_

Issued to (Permittee): \_\_\_\_\_  
Purpose of Work: \_\_\_\_\_  
Location of Work \_\_\_\_\_

Application is hereby made to the City of Poquoson, Virginia, in accordance with Section 70-7, Article I, of the Code of the City of Poquoson, Virginia, for a permit to work within the public right-of-way at the above location for the above-designated purpose. It is understood and agreed to by Applicant that any permit which is issued is subject to the following terms and conditions:

Permission is hereby granted to the Permittee named above, at the location and for the purpose designated above under the following conditions:

1. Attached drawing is submitted as part of this application depicting the work to be done and will remain attached thereto.
2. All measures necessary for the protection of all persons shall be provided by the Permittee during the entire time such protection is necessary.
3. This permit is issued for a period of fifteen days, which can be extended and shall be revocable at any time, by the proper authority of the City of Poquoson, Virginia, and without cause being assigned therefore.
4. All facilities disturbed in association with the work authorized by this permit shall be restored to their original condition.
5. The provisions of Section 70, Article I and II, of the Code of the City of Poquoson shall govern all work within the City right-of-way. The Permittee shall familiarize himself with these provisions prior to beginning work.
6. Permittee is responsible for any damage to property of the City of Poquoson and property owned by others.
7. This permit does not convey authorization of work other than within the City Right-of-way or easement.
8. A copy of this permit must be on site at all times while work is in progress.

By signing below, the Permittee signifies his understanding of and agrees to abide by the above conditions.

APPLICANT'S REPRESENTATIVE (**PLEASE PRINT**) \_\_\_\_\_ TITLE \_\_\_\_\_  
APPLICANT'S REPRESENTATIVE (SIGNATURE) \_\_\_\_\_ TITLE \_\_\_\_\_  
APPLICANT'S ADDRESS \_\_\_\_\_ TELEPHONE NO. \_\_\_\_\_

**IN CASE OF EMERGENCY CONTACT PERSON:** \_\_\_\_\_ **TELEPHONE NO.** \_\_\_\_\_  
(PLEASE PRINT)

**ADDITIONAL CONDITIONS OF APPROVAL**

- Bore under all pavement. Notify Public Works at 868-5312 at least 24 hours prior to construction
- Bore under all pavement. Notify Public Works at 868-5312 at least 7 days prior to construction
- The following additional conditions apply: \_\_\_\_\_  
\_\_\_\_\_
- Traffic control plan to be submitted to Public Works 7 days prior to construction.
- No work will be performed on arterial streets during the peak traffic hours of 7 a.m. to 9 a.m. and 4:30 p.m. to 6:00 pm., except in cases of emergency repair to restore services.

Note: This permit must be kept on the work and shown when requested. Permit is invalid when time limit expires and will be cancelled unless extension of time has been requested. No extension of time will be granted unless work is actually underway.

APPROVED \_\_\_\_\_ Date \_\_\_\_\_  
Director of Engineering and Utilities

