

1. City Council Regular Session Agenda 1-26-25

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**POQUOSON CITY COUNCIL  
REGULAR SESSION MEETING  
MONDAY, January 26, 2026, 7:00 P.M.**

- A. MEETING CALLED TO ORDER**
- B. INVOCATION AND PLEDGE OF ALLEGIANCE – Vice Mayor Bunting**
- C. SPECIAL PRESENTATION**
  - Hampton Roads Planning District Commission (HRPDC) – Nikki Johnson, Regional Economist
- D. AUDIENCE FOR VISITORS**
- E. APPROVAL OF THE MINUTES**
  - Regular Session January 12, 2026
- F. PUBLIC HEARING**
  - 1. Resolution Requesting State Legislative Action to Amend City Charter – Article VI Schools
  - 2. Pre-Budget Public Hearing
- G. NEW BUSINESS**
  - 1. Ordinance Making Additional Appropriations for Fiscal Year 2026 in the General Fund – U.S. Department of Homeland Security Port Security Grants
  - 2. Ordinance to Amend and Re-Ordain Chapter 78, Traffic and Motor Vehicles of the Code of the City of Poquoson, Virginia, by Amending Article I – In General, by Adding Section 78-8, Helmets Required for Riders of Electric Power-Assisted Bicycles
  - 3. Resolution Making Appointments to the Library Advisory Board
  - 4. Resolution Making an Appointment to the Colonial Behavioral Health Board
- H. COMMENTS OF THE CITY MANAGER**
- I. COUNCIL DIRECTIVES**
- J. ADJOURNMENT**

**MINUTES OF THE CITY COUNCIL MEETING**  
**January 12, 2026 7:00 P.M.**  
**REGULAR SESSION**

**PRESENT:** The Honorable David A. Hux, Mayor  
The Honorable Debra D. Bunting, Vice Mayor  
The Honorable Carey L. Freeman  
The Honorable Charles M. Southall III  
The Honorable Keith A. Feigh  
The Honorable Anjie L. Emmett  
The Honorable Jeanne D. Hubbard

Randy Wheeler, City Manager  
Christina Snapp, City Clerk  
D. Wayne Moore, City Attorney

**ABSENT:** None

**MEETING CALLED TO ORDER:**

Mayor Hux called the meeting to order at approximately 7:00 p.m.

Mayor Hux stated that the agenda has been amended to cancel the Public Hearing and that it will be re-advertised and held at the City Council meeting on Monday, January 26, 2026.

**INVOCATION AND PLEDGE OF ALLEGIANCE:**

Councilwoman Hubbard rendered the invocation and lead the audience in the Pledge of Allegiance.

**SPECIAL PRESENTATIONS:**

- Department of Social Services – Margaret Mack-Yaroch, Director and Denise Hall, Program Director

Department of Social Services Director, Margaret Mack-Yaroch and Program Director, Denise Hall, presented financial and impact information pertaining to Poquoson residents' needs. They also reviewed upcoming programs and projects such as the Herren Project Clubs and Family Engagement.

- Virginia Department of Transportation (VDOT) – Rossie Carroll, Residency Administrator and Joe Ludwig, Project Engineer

VDOT Project Engineer, Joe Ludwig, reviewed current ongoing projects to include the Wythe Creek Road widening project, Victory Boulevard Widening Project and Route 134 Bridge over Route 17 Rehab Project. Residency Administrator, Rossie Carroll, reviewed projects that are currently in design to include Route 17 Widening Project, Victory Boulevard Capacity Improvements and Victory Boulevard Shared-Use Path Project.

Councilman Feigh questioned construction of the sidewalk and multi-use path on Wythe Creek Road stating that it shows a 5-foot sidewalk on the West side and an 8-foot multi-use path on the East side of the roadway, he stated that he believes the 5-foot space is on the East side and the 8-foot space is on the West side. Mr. Ludwig stated that he will re-confirm those numbers with the local engineer and let him know.

Councilman Feigh also questioned the Shared Use Path on Victory Boulevard and if it would extend through to Poquoson. Mr. Carroll stated that, at this time, there is no plan for it to extend past Sinclair Lane.

Councilwoman Emmett questioned how the Victory Boulevard improvements are expected to affect traffic flow. Mr. Carroll stated that with new turn lanes it would help traffic flow freer and emergency services to be able to get around stopped vehicles.

Councilwoman Emmett also questioned if the Shared Use Path on Victory Boulevard would impede any future widening of Victory Boulevard. Mr. Carroll stated it would not, that the path would just be moved if need be.

Councilman Feigh also questioned putting no passing striping along Wythe Creek Road near the subdivisions of Hunt Woods, Forrest Park and Woodhaven. Mr. Carroll said he would look into the plans for markings and see what could be done.

#### **AUDIENCE FOR VISITORS:**

Dr. Dawn Ide, of 316 Odd Road, reviewed a recent dog attack on her dogs in her neighborhood in which the owner of the other dog is refusing to accept responsibility. Dr. Ide requested that City Council review laws to protect the public and other animals from dangerous animals by requiring proper gear, training and socialization and advocate for State level changes.

Mayor Hux stated that in reference to the State of Code of Virginia, Division III, Section 14-141 – Dangerous and Vicious Dogs, City Council acted to add the State's provisions on Dangerous and Vicious Dogs during the December 8, 2025 Council meeting. The City Attorney, Wayne Moore, is working with Animal Control to determine the best course of action for this particular incident and he has asked Mr. Moore and City Manager, Randy Wheeler, to work with Animal Control to review our City Ordinance to identify any further changes that may need to be made.

Randall Neal, of 7 Oakmoore Drive, commended the service and response he received from Chief Bryant from the Fire Department on a recent request he had.

#### **APPROVAL OF THE MINUTES:**

Councilman Freeman moved, seconded by Councilman Southall, to adopt the minutes of the Work Session held December 8, 2025 as submitted. Recorded vote on the motion:

**YES:** Councilmembers Freeman, Emmett, Southall, Feigh, Hubbard, Vice Mayor Bunting and Mayor Hux

**NO:** None

Councilman Freeman moved, seconded by Vice Mayor Bunting, to adopt the minutes of the Regular Session held December 8, 2025 as submitted. Recorded vote on the motion:

**YES:** Councilmembers Feigh, Emmett, Freeman, Southall, Hubbard, Vice Mayor Bunting and Mayor Hux

**NO:** None

#### **COMMENTS OF THE CITY MANAGER:**

City Manager, Randy Wheeler, reminded citizens that this week will be the last week of significant work with the installation of the traffic arm at the main intersection of Victory Boulevard and Wythe Creek Road. This work is being done due to the traffic arm closest to Taylor Dental being hit by a vehicle some time ago and needing to be replaced. The base is already in place along with the standup pole. The only thing remaining is the arm which will happen this week. This will necessitate a brief 5-10-minute full road closure to install the arm. The Police department will be routing traffic through. Mr. Wheeler also let citizens know that the City worked with the owners from Vector 27 and Surf's Up to install a one lane temporary road to allow citizens to still get to Surf's Up without going around the long way.

#### **COUNCIL DIRECTIVES:**

Councilman Feigh attended the Virginia Duels Competition and had a great time. He also attended the rededication of the Mary T. Christian Auditorium at Virginia Peninsula Community College after its collapse in April 2021. He thanked the Mobile Food Pantry for a great job last Thursday at Emmaus Baptist Church.

Vice Mayor Bunting thanked the special presentation presenters, Department of Social Services, Human Trafficking Awareness, and VDOT. She thanked the speakers that came out tonight for sharing their thoughts and concerns. She also wished everyone a Happy New Year with health and prosperity.

Councilman Freeman thought it was a great thing for the City to put a road in between Surf's Up and Vector 27 for access.

Councilwoman Hubbard wished everyone a Happy New Year and wished everyone luck with their resolutions. She encouraged everyone to keep an eye on upcoming programs and support the schools and show up for the kids.

Councilwoman Emmett is looking forward to the Herron Project Club since she has one child in middle school and one who will soon be. She also thanked the individuals who helped with getting that project up and running.

Councilman Southall thanked everyone that came out and those who watched the meeting on TV for paying attention to their City government and invited everyone to apply to the various boards and commissions. He wished everyone a Happy New Year.

Mayor Hux is thankful to live in a close knit community where we can have civil discourse and the positivity that can be shared. He is thankful to work with a fine group of people and serve a wonderful community. He also thanked Jason Ernzen and Jonah Easley from IT for their help.

**ADJOURNMENT:**

There being no further business, Councilman Freeman moved, seconded by Councilwoman Hubbard to adjourn the meeting. Recorded vote on the motion:

**YES:** Councilmembers Feigh, Southall, Freeman, Hubbard, Emmett, Vice Mayor Bunting and Mayor Hux

**NO:** None

The meeting was adjourned at approximately 8:28 p.m.



# CITY OF POQUOSON

OFFICE OF THE CITY MANAGER

500 CITY HALL AVENUE  
POQUOSON, VA 23662  
(757) 868-3000 TELEPHONE  
(757) 868-3101 FAX

January 26, 2026

**To:** City Council

**Through:** City Manager

**From:** Assistant City Manager

**Subject:** **Resolution Requesting State Legislative Action to Amend City Charter – Article VI Schools**

At its October 27, 2025 meeting the City Council discussed and approved seven changes to the Poquoson City Charter, Article VI, pertaining to the School Board. The following are the seven changes:

1. Change “trustees” to school board members.
2. Remove stale language relating to the initial establishment of the school board for the City of Poquoson.
3. Set term limit of two full terms. Clarify that time served to complete a partial, unexpired term does not count toward the two full term limit.
4. Change term length from (3) three years to (4) four for all future full-term appointments.
5. Prohibit moving appointees between district and at-large positions.
6. Change board composition from (2) district representatives per precinct and one at-large seat to (7) seven at-large seats. Specify that the changes from a precinct-specific position to at-large shall occur at the time of the next full-term appointment for each respective district.
7. Formalize the informal practice that persons appointed to the school board may not also serve on another City board, committee or commission.

Since the October 27, 2025 meeting, the City Mayor has provided Senator Diggs and Delegate Thornton the proposed changes as approved by City Council at its October 27, 2025 meeting. It has been determined through Senator Diggs’ office that a public hearing is required based on Code of Virginia Section 15.2-202.

Tonight for your consideration are the same seven changes along with the required public hearing.

**RESOLUTION REQUESTING STATE LEGISLATIVE ACTION TO AMEND CITY  
CHARTER-ARTICLE VI SCHOOLS**

**WHEREAS**, the Commonwealth of Virginia has granted the Poquoson City Council the ability to request amendments to the City Charter; and

**WHEREAS**, City Council identified possible changes to the Article VI pertaining to School Board; and

**WHEREAS**, City Council through Resolution #5390 voted on October 27, 2025 to authorize the Mayor to sign a letter of request to our state Senator and Delegate on behalf of Council asking them to patron the necessary bills during the upcoming General Assembly Session reflecting the Council's consensus regarding the proposed changes;

**WHEREAS**, City Council held a public hearing on January 26, 2026 pursuant to Section 15.2-2102 of the Code of Virginia which speaks to a public hearing in lieu of election;

**WHEREAS**, City Council held a second vote on January 26, 2026 to consider those changes initially voted for on October 27, 2025; and

**NOW THEREFORE BE IT RESOLVED**, that the Poquoson City Council does hereby endorse the proposed modification to the Poquoson City Charter to, and, be it

**RESOLVED FURTHER**, that the City Mayor is directed to continue to work with the members of Poquoson's General Assembly delegation to seek and support their respective sponsorship of specific charter amendment legislation before the upcoming General Assembly session.

**ADOPTED:** \_\_\_\_\_

**TESTE:** \_\_\_\_\_

**City Clerk**



# CITY OF POQUOSON

## FINANCE DEPARTMENT

500 CITY HALL AVENUE, POQUOSON, VIRGINIA 23662-1996

January 26, 2026

**TO:** City Council

**FROM:** Tonya O'Connell, Assistant City Manager

**THROUGH:** Randy Wheeler, City Manager

**SUBJECT:** Pre-Budget Public Hearing

Tonight, a public hearing is scheduled for the purpose of receiving public input and Council directives on budget priorities for the Fiscal Year 2027 Annual Financial Plan. This input will be used to help prepare the City Manager's proposed budget for Fiscal Year 2027.

The City Manager's proposed budget is scheduled to be released on April 13, 2026 with the public hearing on the proposed budget scheduled for April 27, 2026.



## City of Poquoson Fire/Rescue

101 City Hall Avenue, Poquoson, Virginia 23662  
(757) 868-3510      Fax (757) 868-3514

January 26, 2026

**TO:** City Council

**THROUGH:** Randy Wheeler, City Manager

**FROM:** Joseph Breedon, Battalion Chief

**SUBJECT:** **Ordinance Making Additional Appropriations for Fiscal Year 2026 in the General Fund – U.S. Department of Homeland Security Port Security Grants**

The Fire Department received two separate Port Security Grant Program (PSGP0 grants for Fiscal Years 2024 and 2025 from the U.S. Department of Homeland Security. The first grant is for Fiscal Year 2024 PSGP to purchase Personal Protective Equipment for water rescue/flood response. The total amount for the grant is \$24,840.00 and has no match. This grant is intended to enhance the City's marine and flood response capabilities by adding to our current cache of equipment.

The second grant is for Fiscal Year 2025 PSGP grant to purchase a new Boat for the department. As our marine unit continues to evolve, we are always striving to improve mission and response capabilities. Our current fireboat is moored in the area of Whitehouse Cove Marina, due to that being the largest concentration of vulnerable structures and facilities. This is coupled with the fact that our neighboring jurisdictions have vessels moored in such a way that there is a boat in each of our surrounding rivers.

When we initially purchased the fireboat, we also had a shallow draft center console boat on a trailer that could be deployed rapidly throughout the city. As that vessel became unsustainable due to numerous maintenance and structural issues it was taken out of service and sold. The department ultimately realized that the loss of this asset had an impact on overall operations. The need was discussed with City Manager and approval to pursue a grant was obtained.

We were successful in obtaining the grant and approval of \$20,000 in local match at the December 8<sup>th</sup> City Council meeting. The total amount of the Fiscal Year 2025 PSGP grant is \$91,000.00 which will be funded through a combination of sources. As this grant requires a 25% local match, funding is as follows: \$ 68,250.00 Federal Share and a \$22,750.00 local share, which will be funded at \$20,000.00 City (already appropriated), \$2,750.00 from the Poquoson Volunteer Fire Department.

We are respectfully requesting your approval of the accompanying ordinance to make an additional appropriation to the City's Fiscal Year 2026 budget in the amount of \$95,840 to allow for the department to do all things necessary to satisfy the grant requirements and purchase the approved equipment.

We greatly appreciate your consideration in this matter.

**ORDINANCE MAKING AN ADDITIONAL APPROPRIATION  
FOR FISCAL YEAR 2026 IN THE GENERAL FUND –  
U.S. DEPARTMENT OF HOMELAND SECURITY PORT SECURITY GRANTS**

**WHEREAS**, the Fire/Rescue Department has been awarded two separate grants from U.S. Department of Homeland Security, and

**WHEREAS**, the first grant is for Fiscal Year 2024 Port Security Grant Program (PSGP) in the amount of \$24,840 for the City to purchase personnel protective equipment for water rescue/flood response with no local match, and

**WHEREAS**, the performance period for Fiscal Year 2024 PSGP grant is September 1, 2024 through August 31, 2027, and

**WHEREAS**, the second grant is for Fiscal Year 2025 Port Security Grant Program (PSGP) in the amount of \$91,000 for the City to purchase a new Boat with a federal award of \$68,250, and

**WHEREAS**, the second grant for Fiscal Year 2025 PSGP requires a local match of \$22,750, and

**WHEREAS**, the local match for Fiscal Year 2025 PSGP grant will be supported through Ordinance #1832 with an appropriation of \$20,000 along with an additional \$2,750 donation from the Poquoson Volunteer Fire Department, and

**WHEREAS**, the performance period for the Fiscal Year 2025 PSGP grant is September 1, 2025 through August 31, 2028.

**NOW, THEREFORE, BE IT ORDAINED**, by the Council of the City of Poquoson, Virginia:

**Section 1:** That an additional \$95,840 in the General Fund be and the same hereby are appropriated within the Fiscal Year 2026 Budget as follows:

**GENERAL FUND**

<b>Revenues:</b>	
Federal Revenue	\$93,090
Misc Revenue - Donation	2,750
	<hr/>
	<b>\$95,840</b>
<b>Expenditures:</b>	
Fire Department	<b>\$95,840</b>

**Section 2:** That the City Manager is hereby authorized to accept and utilize the funds per the requirements of the grant.

**Section 3:** That the second reading of this ordinance is hereby dispensed with and the provisions contained herein shall become effective immediately upon adoption.

**ADOPTED:** \_\_\_\_\_

**TESTE:** \_\_\_\_\_  
City Clerk



# CITY OF POQUOSON

POLICE DEPARTMENT

101 CITY HALL AVENUE, POQUOSON, VIRGINIA 23662

January 26, 2026

**TO:** City Council

**THROUGH:** Randy Wheeler, City Manager

**FROM:** Stephen E. Keatts, Chief of Police

**SUBJECT:** **Ordinance to Amend and Re-Ordain Chapter 78, Traffic and Motor Vehicles of the Code of the City of Poquoson, Virginia, by Amending Article I – In General, by Adding Section 78-8, Helmets Required for Riders of Electric Power-Assisted Bicycles**

Recently, there has been much discussion concerning the increasing number of electric power-assisted bicycles and scooters being utilized around the City, mostly by youthful members of the community. In response to these concerns, I have researched the Code of Virginia as well as the Poquoson Code of Ordinances.

The Poquoson Code of Ordinances contains within Chapter 78, Article VIII, regulations that strictly govern the use of motorized skateboards and scooters on the roadways of the City to include the use of helmets and the requirement of a valid driver's license. The City Code of Ordinances at this time is silent with regard to Electric Power Assisted Bicycles. However, this silence does not leave us without the ability to address the safety concerns.

Code of Virginia §46.2-906.1 permits the local adoption of ordinance to require every person 14 years of age and younger to wear a protective helmet whenever riding or being carried on a highway, sidewalk or public bike path. Before you tonight for consideration is An Ordinance to Amend and Re-Ordain Chapter 78, Traffic and Motor Vehicles of The Code of The City of Poquoson, Virginia, By Amending Article I – In General, By Adding Section 78-8, Helmets Required for Riders of Electric Power-Assisted Bicycles.

**ORDINANCE TO AMEND AND RE-ORDAIN CHAPTER 78, TRAFFIC AND MOTOR VEHICLES OF THE CODE OF THE CITY OF POQUOSON, VIRGINIA, BY AMENDING ARTICLE I – IN GENERAL, BY ADDING SECTION 78-8, HELMETS REQUIRED FOR RIDERS OF ELECTRIC POWER-ASSISTED BICYCLES**

**WHEREAS**, Public Safety is a long-standing priority of the City of Poquoson, and

**WHEREAS**, Code of Virginia §46.2-906.1 allows localities to adopt ordinance requiring every person 14 years of age or younger to wear a protective helmet whenever riding or being carried on an electric power-assisted bicycle on a highway, sidewalk, or public bike path, and

**WHEREAS**, there has been a noticeable increase in both vehicle and bicycle traffic in recent years, and

**WHEREAS**, it is desirable to implement measures to ensure the safety of all community members.

**NOW, THEREFORE, BE IT ORDAINED**, by the Council of the City of Poquoson, Virginia:

**Section 1:** Chapter 78, Traffic and Motor Vehicles is hereby amended and re-ordained by amending Article I – In General by adding Section 78-8, Helmets Required for Riders of Electric Power-Assisted Bicycles.

**Section 2:** The amended code shall read as follows:

**Chapter 78. Traffic and Motor Vehicles**

**Article I. In General**

**Section 78-8. Helmets Required for Riders of Electric Power-Assisted Bicycles**

- a) Every person fourteen (14) years or younger shall be required to wear a protective helmet which meets the standards promulgated by the Consumer Product Safety Commission Standards whenever riding or being carried on an electric power-assisted bicycle on any highway, street, sidewalk or bicycle path.**
- b) A violation of any provision of this section shall be punishable by fine of twenty-five dollars (\$25.00). However, with respect to any person riding or being carried on an electric-powered-assisted bicycle, such fine shall be suspended (i) for first-time violators or (ii) for any violator who, subsequent to the violation but prior to imposition of the fine, purchases a helmet of the type required by this section.**

*State Law reference – Code of Va., § 46.2-906.1.*

**Section 3:** That the second reading of this ordinance is hereby dispensed with and the provisions contained herein shall become effective immediately upon adoption.

**ADOPTED:** \_\_\_\_\_

**TESTE:** \_\_\_\_\_  
**City Clerk**



## CITY OF POQUOSON

Office of the City Manager  
J. Randall Wheeler

500 City Hall Avenue, Poquoson, Virginia 23662-1996  
(757)868-3000 Fax (757)868-3101

January 26, 2026

**To:** City Council

**From:** City Clerk

**Subject: Resolution Making Appointments to the Library Advisory Board**

Presented for your consideration is a resolution making appointments to the Library Advisory Board. Krista Forrest of the Eastern Precinct has served since October 2022 and would like to be considered for re-appointment.

Richard Hedgecock II of the Central Precinct has served since March 2025 and would like to be considered for re-appointment.

Cecelia Ambrose of the Western Precinct has served since February 2013 and does not wish to be considered for re-appointment.

**RESOLUTION MAKING APPOINTMENTS TO  
THE LIBRARY ADVISORY BOARD**

**BE IT RESOLVED** by the Council of the City of Poquoson, Virginia:

**Section 1:** That the following persons be and the same hereby are appointed to the Library Advisory Board for the terms indicated:

<u>Names</u>		<u>Term Expires</u>
1. Krista Forrest	Eastern	January 31, 2029
2. Richard Hedgecock II	Central	January 31, 2029

**Section 2:** That this resolution shall be in effect on and after its adoption.

**ADOPTED:** \_\_\_\_\_

**TESTE:** \_\_\_\_\_  
City Clerk



# CITY OF POQUOSON

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## OFFICE OF THE CITY MANAGER

500 CITY HALL AVENUE  
POQUOSON, VA 23662  
(757) 868-3000 TELEPHONE  
(757) 868-3101 FAX

January 26, 2026

**To:** City Council

**From:** City Clerk

**Subject: Resolution Making an Appointment to Colonial Behavioral Health Board**

Presented for your consideration is a resolution making an appointment to the Colonial Behavioral Health Board. John A. Shaner who had served since August 2023 resigned in November 2025.

**RESOLUTION MAKING AN APPOINTMENT  
TO THE COLONIAL BEHAVIORAL HEALTH BOARD**

**BE IT RESOLVED** by the Council of the City of Poquoson, Virginia:

**Section 1:** That the following person be and the same hereby is appointed to the Colonial Behavioral Health Board for the term indicated:

<u>Name</u>	<u>Term Expire</u>
Gerald Patesel	June 30, 2027

**Section 2:** That this resolution shall be in effect on and after its adoption.

**ADOPTED:** \_\_\_\_\_

**TESTE:** \_\_\_\_\_  
City Clerk