

1. City Council Agenda May 22, 2023

Documents:

[REGULAR SESSION MEETING AGENDA 5-22-23.PDF](#)

[REGULAR SESSION MINUTES 5-8-23.PDF](#)

[ORDINANCE MAKING ADDITIONAL TRANSFER FY23-ENTER INTO CONTRACT-S LAWSON PARK.PDF](#)

[RESOLUTION TO AUTHORIZE CITY MANAGER - FIRE TRUCK.PDF](#)

[RESOLUTION MAKING AN APPOINTMENT - LIBRARY ADVISORY BOARD.PDF](#)

[RESOLUTION CANCELLING THE SECOND MEETING-JUNE JULY AUGUST.PDF](#)

[CERTIFICATION OF CLOSED SESSION.PDF](#)

**POQUOSON CITY COUNCIL
REGULAR SESSION MEETING
MONDAY, MAY 22, 2023, 7:00 P.M.**

A. MEETING CALLED TO ORDER

B. INVOCATION AND PLEDGE OF ALLEGIANCE – Mayor Helsel

C. AUDIENCE FOR VISITORS

D. APPROVAL OF THE MINUTES

Regular Session May 8, 2023

E. PUBLIC HEARING

1. School Board Appointments

- (a) Public Hearing
(no action required)**

F. NEW BUSINESS

- 1. Ordinance Making Additional Transfer for Fiscal Year 2023 and Authorizing the City Manager to Enter into a Contract with Zandler Development Company for Construction of an Outdoor Basketball Court at South Lawson Park**
- 2. Resolution to Authorize the City Manager to Issue a Letter of Intent and Contract to Purchase a 2024 Rosenbauer 101 Foot Aerial Platform Fire Truck**
- 3. Resolution Making an Appointment to the Library Advisory Board**
- 4. Resolution Cancelling the Second Meetings of the Months of June, July and August 2023**

G. COMMENTS OF THE CITY MANAGER

H. COUNCIL DIRECTIVES

I. CLOSED SESSION

Closed Session pursuant to Section 2.2-3711(A)(3) of the Code of Virginia (1950), as amended to discuss acquisition of real property for a public purpose and pursuant to Section 2.2-3711 (A)(8) of the Code of Virginia (1950), as amended to consult with the City Attorney and pursuant to Section 2.2-3711(A)(1) of the Code of Virginia (1950), as amended to discuss a personnel matter

J. RECONVENEMENT – Certification of Closed Session

K. ADJOURNMENT

MINUTES OF THE CITY COUNCIL MEETING

May 8, 2023 7:00 P.M.

REGULAR SESSION

PRESENT: The Honorable Gordon C. Helsel, Jr., Mayor
The Honorable Carey L. Freeman, Vice Mayor
The Honorable Charles M. Southall III
The Honorable David A. Hux
The Honorable Jana D. Andrews
The Honorable Keith A. Feigh

Randy Wheeler, City Manager
Kimberly Healy, City Clerk
D. Wayne Moore, City Attorney

ABSENT: None

MEETING CALLED TO ORDER:

Mayor Helsel called the meeting to order at approximately 7:00 p.m.

INVOCATION AND PLEDGE OF ALLEGIANCE:

Vice Mayor Freeman rendered the invocation and led the audience in the Pledge of Allegiance.

SPECIAL PRESENTATION:

Economic Development Coordinator, Charity Gavaza, reviewed Poquoson businesses that were selected in the Coastal VA Magazine 2023 Best of Competition and reminded everyone of the upcoming Summer Celebration in the Park, Saturday, June 24, 2023 from 5 p.m. to 10 p.m and the corresponding Shop and Dine in Poquoson weekend June 23-25, 2023.

AUDIENCE FOR VISITORS:

None

APPROVAL OF THE MINUTES:

Vice Mayor Freeman moved, seconded by Councilwoman Andrews, to adopt the minutes of the Work Session held April 24, 2023 as submitted. Recorded vote on the motion:

YES: Councilmembers Hux, Southall, Andrews, Feigh, Vice Mayor Freeman and Mayor Helsel

NO: None

Vice Mayor Freeman moved, seconded by Councilwoman Andrews, to adopt the minutes of the Regular Session held April 24, 2023 as submitted. Recorded vote on the motion:

YES: Councilmembers Southall, Hux, Feigh, Andrews, Vice Mayor Freeman and Mayor Helsel

NO: None

PUBLIC HEARINGS:

1. Receipt of Bids for the Sale of Publicly Owned Property Located in the Middle of Legacy Community

City Manager, Randy Wheeler, reminded City Council that at the meeting on April 24, 2023, staff was authorized to advertise the City's intent to receive bids for the purchase of publicly owned property located in the middle of the Legacy Property. Sealed bids were received until 7:00 p.m. on May 8, 2023.

City Clerk, Kimberly Healy, opened and read aloud the sole bid received from Big Woods Development Company in the amount of \$100,000.

Mayor Helsel opened the floor for Public Hearing. Having no one come forward the Public Hearing was closed.

Vice Mayor Freeman moved, seconded by Councilman Southall, to table a motion on the bids received for two weeks. Recorded vote on the motion:

YES: Councilmembers Hux, Southall, Andrews, Feigh, Vice Mayor Freeman and Mayor Helsel

NO: None

UNFINISHED BUSINESS:

1. Second Reading and Final Adoption of the FY2024 Annual Financial Plan

Vice Mayor Freeman moved, seconded by Councilman Hux, to adopt an Ordinance to Lay a \$1.11 Levy per \$100.00 Assessed Value on all Real Estate in the City of Poquoson, Virginia, for the General Operation of the Various Departments of the City Government. Recorded vote on the motion:

YES: Councilmembers Hux, Feigh, Southall, Andrews, Vice Mayor Freeman and Mayor Helsel

NO: None

Vice Mayor Freeman moved, seconded by Councilman Feigh, to adopt an Ordinance to Lay a \$4.15 Levy on all Personal Property, a \$.00001 Levy on all Watercraft, a \$1.50 Levy on all Privately Owned Camping Trailers and Motor Homes, and a \$1.11 Levy on all Vehicles Without Motive Power, Used or Designed to be Used as Manufactured Homes in the City of Poquoson, Virginia, for the General Operation of the Various Departments of the City Government. Recorded vote on the motion:

YES: Councilmembers Andrews, Feigh, Southall, Hux, Vice Mayor Freeman and Mayor Helsel

NO: None

Vice Mayor Freeman moved, seconded by Councilman Feigh, to adopt an Ordinance Amending Chapter 82, Article II, Section 82-40 Schedule of Sewer Rates and Charges of the Code of Ordinances of the City of Poquoson, Virginia. Recorded vote on the motion:

YES: Councilmembers Feigh, Andrews, Southall, Hux, Vice Mayor Freeman and Mayor Helsel

NO: None

Vice Mayor Freeman moved, seconded by Councilman Feigh, to adopt Ordinance Amending Chapter 66, Article II, Section 66-42 Collection Charges and Chapter 66, and Article III, Section 66-63 Exemption: Eligibility Generally and Reduced Collection Charges of the Code of Ordinances of the City of Poquoson, Virginia. Recorded vote on the motion:

YES: Councilmembers Andrews, Southall, Feigh, Hux, Vice Mayor Freeman and Mayor Helsel

NO: None

Vice Mayor Freeman moved, seconded by Councilwoman Andrews, to adopt an Ordinance to Appropriate Funds to the Various Governmental Funds of the City of Poquoson, Virginia for Fiscal Year 2024. Recorded vote on the motion:

YES: Councilmembers Hux, Southall, Andrews, Feigh, Vice Mayor Freeman and Mayor Helsel

NO: None

NEW BUSINESS:

1. Ordinance Making Additional Appropriations for Fiscal Year 2023 for General Fund

Finance Director, Tara Woodruff, presented an appropriation for City Council's consideration for Fiscal Year 2023 additional revenues in the amount of \$3,314. The Library received donations in the amount of \$1,160 and the Fire Department received donations in the amount of \$654 to be used by those departments for their intended purposes. Mrs. Woodruff also stated that the City Manager's Office applied for and received a Virginia Risk Sharing Association grant in the amount of \$1,500 for a Virginia Women's Municipal Leadership Institute scholarship for Assistant City Manager, Tonya O'Connell.

Councilman Southall moved, seconded by Councilman Feigh, to adopt an Ordinance Making Additional Appropriations for Fiscal Year 2023 for General Fund. Recorded vote on the motion:

YES: Councilmembers Southall, Hux, Feigh, Andrews, Vice Mayor Freeman and Mayor Helsel

NO: None

2. Ordinance Making an Additional Transfer for Poquoson High School Softball Scoreboard Audio for Fiscal Year 2023 in the Capital Projects Fund

Finance Director, Tara Woodruff, presented a request from the School's Superintendent, Arty Tillett, requesting to transfer \$10,887 within the Capital Projects Fund from Poquoson Middle School (PMS) Replacement Scoreboard account to provide a sound system in the Poquoson High School (PHS) Softball scoreboard. Mrs. Woodruff reviewed that \$40,000 was previously appropriated for the replacement scoreboard located at PMS which cost \$28,067, with \$11,933 remaining available in this project account.

Vice Mayor Freeman moved, seconded by Councilwoman Andrews, to adopt an Ordinance Making an Additional Transfer for Poquoson High School Softball Scoreboard Audio for Fiscal Year 2023 in the Capital Projects Fund. Recorded vote on the motion:

YES: Councilmembers Hux, Feigh, Southall, Andrews, Vice Mayor Freeman and Mayor Helsel

NO: None

COMMENTS OF THE CITY CLERK:

City Clerk, Kimberly Healy, stated that there will be two upcoming School Board openings at the end of June. One is an At-Large position and the other is in the Central Precinct. There are two incumbents that are eligible for re-appointment. Mrs. Healy stated an advertisement will be placed in the newspaper, City website, social media and the City electronic sign this week advertising the openings and deadline of applications. All applications including the incumbents, if they are interested in re-appointment, would need to turn in a Board Bank Application to the City Manager's Office by May 22, 2023 at 4:30 p.m. On May 22, 2023 at the City Council Meeting a Public Hearing will be held and the names of the interested applicants will be read into record at that time. Per the adopted Standard Operating Procedures (SOP), Central Precinct Council Members and Mayor Helsel and Vice Mayor Freeman for the At-Large position, will need to provide who, if anyone, they would like to interview by June 5, 2023 with interviews taking place in a Closed Session on June 12, 2023.

COMMENTS OF THE CITY MANAGER:

City Manager, Randy Wheeler, had no further comments.

COUNCIL DIRECTIVES:

Councilman Hux commended the City Manager and staff for a remarkable budget and striking a healthy balance while meeting the needs of the City with emphasis on public safety and making the City more competitive with other localities and providing additional resources to the schools. Mr. Hux also stated that through recent Conditional Use Permits and the City's policies the new Airbnb on Wythe Creek Road and Storage Yard on Poquoson Avenue were able to work with their neighbors to continue to grow small businesses in the community. Mr. Hux is thankful for the way that City Council has been able to work together.

Councilman Feigh stated that with Charity Gavaza's help his membership to the Langley Civic Leader Association has been accepted and he will be attending the bi-monthly meetings and reporting back.

Mr. Feigh also stated he attended the Road to War re-enactment at the Poquoson Museum over the weekend and stated it was very enjoyable and a well-done display.

Councilman Southall seconded all the comments made and thanked the citizens at home for paying attention to their local government and encouraged others to do so as well. Mr. Southall also congratulated all of the businesses recognized by the Coastal VA Magazine. Mr. Southall also recognized Poquoson High School teacher Becky Morrison for being selected as a Hometown Hero and getting the opportunity to fly with the Air Force Thunderbirds at the Langley Air Show.

Councilwoman Andrews read aloud a letter of resignation stating she would be stepping down from City Council effective Tuesday, May 9, 2023.

City Attorney, Wayne Moore, explained the process to fill vacant City Council seats and what citizens would need to do to be considered.

Vice Mayor Freeman stated that he will miss Councilwoman Andrews and wished her well.

Mayor Helsel stated that Councilwoman Andrews would be missed and thanked her for her service.

CLOSED SESSION:

- 1. Closed Session pursuant to Section 2.2-3711(A)(1) of the Code of Virginia (1950), as amended to discuss a personnel matter and pursuant to Section 2.25-3711(A)(8) of the Code of Virginia (1950), as amended to consult with the City Attorney**

Vice Mayor Freeman moved, seconded by Councilwoman Andrews, to go into Closed Session pursuant to Section 2.2-3711(A)(1) of the Code of Virginia (1950), as amended, to discuss a personnel matter and pursuant to Section 2.2-3711(A)(8) of the Code of Virginia (1950), as amended to consult with the City Attorney. Recorded vote on the motion:

YES: Councilmembers Andrews, Feigh, Southall, Hux, Vice Mayor Freeman and Mayor Helsel

NO: None

RECONVENEMENT:

Upon reconvening from Closed Session, Vice Mayor Freeman moved, seconded by Councilwoman Andrews, to adopt a resolution certifying that only public business matters lawfully exempted from open meeting requirements by Virginia law were discussed during the Closed Session. Recorded vote on the motion:

YES: Councilmembers Feigh, Andrews, Southall, Hux, Vice Mayor Freeman and Mayor Helsel

NO: None

ADJOURNMENT:

There being no further business, Vice Mayor Freeman moved, seconded by Councilwoman Andrews to adjourn the meeting. Recorded vote on the motion:

YES: Councilmembers Andrews, Southall, Feigh, Hux, Vice Mayor Freeman and Mayor Helsel

NO: None

The meeting was adjourned at approximately 7:55 p.m.



CITY OF POQUOSON

FINANCE DEPARTMENT

500 CITY HALL AVENUE, POQUOSON, VIRGINIA 23662-1996

May 22, 2023

TO: City Council

THROUGH: Randy Wheeler, City Manager

FROM: Tara Woodruff, Finance Director

SUBJECT: Ordinance Making Additional Transfer for Fiscal Year 2023 and Authorizing the City Manager to Enter into a Contract with Zandler Development Company for Construction of an Outdoor Basketball Court at South Lawson Park

In the Fiscal Year 2023 adopted budget, \$115,000 was appropriated in the Special Revenue Grants Fund for funding through the American Rescue Plan Act to provide Poquoson residents with an outdoor basketball playing surface.

On March 31, 2023, the City issued an Invitation for Bid (IFB) for construction of an outdoor, hard surface basketball court located at the South Lawson Park. The basketball court will be installed adjacent to the new picnic shelter, and will be a full basketball court with two basketball goals. It will be constructed with a ten-foot perimeter beyond the court and will include installation of a green vinyl chain link fence on one side of the court by the ditch.

The City received two bids, which were opened on April 27, 2023. Parks and Recreation staff, along with Engineering staff, reviewed the bids and checked references. After this review, it is recommended that the City contract with Zandler Development Company, which is the low bidder for the project. The total lump sum bid from Zandler Development Company is \$124,974. This bid amount will require an additional \$9,974 over the appropriation of \$115,000 in the Fiscal Year 2023 Special Revenue Grants Fund adopted budget, which is available in the undesignated projects account in the Capital Projects Fund.

Please find attached an ordinance for the transfer within the Capital Projects Fund of \$9,974 for the additional funds needed for construction of an outdoor basketball court at South Lawson Park. Additionally, since the contract amount is over the City Manager's authorization, the attached ordinance will authorize the City Manager to enter into the contract with Zandler Development Company for this project.

**AN ORDINANCE MAKING AN ADDITIONAL TRANSFER FOR FISCAL YEAR 2023
IN THE CAPITAL PROJECTS FUND AND AUTHORIZING THE CITY MANAGER
TO ENTER INTO A CONTRACT WITH ZANDLER DEVELOPMENT COMPANY
FOR CONSTRUCTION OF AN OUTDOOR BASKETBALL COURT AT SOUTH
LAWSON PARK**

WHEREAS, City Council appropriated \$115,000 in the Fiscal Year 2023 adopted budget in the Special Revenue Grants Fund for funding through the American Rescue Plan Act to provide Poquoson residents with an outdoor basketball playing surface, and

WHEREAS, the City issued an Invitation for Bid (IFB) on March 31, 2023 for construction of an outdoor, hard surface basketball court located at the South Lawson Park, and

WHEREAS, the City received two bids that were opened on April 27, 2023, and

WHEREAS, the City has reviewed the results of the bids and has determined that Zandler Development Company was the low bidder and meets the needs of the City, and

WHEREAS, the City needs an additional \$9,974 to complete this project and is available for transfer from the undesignated projects account in the Capital Projects Fund, and

NOW, THEREFORE, BE IT ORDAINED, by the Council of the City of Poquoson, Virginia:

Section 1: That \$9,974 from undesignated projects in the Capital Projects Fund be and the same hereby are transferred within the Fiscal Year 2023 Budget as follows:

CAPITAL PROJECTS FUND

Increase Expenditures:

South Lawson Park Outdoor Basketball Court	<u>\$9,974</u>
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Decrease Expenditures:

Undesignated Projects	<u>(\$9,974)</u>
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TOTAL EXPENDITURES

\$-0-

Section 2: That the City Manager is hereby authorized to do all things necessary to enter into a contract with Zandler Development Company for the amount of \$124,974.

Section 3: That this ordinance shall become effective immediately upon adoption.

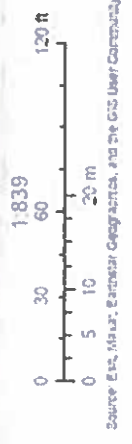
ADOPTED: _____

TESTE: _____
City Clerk

Basketball Court Location



January 26, 2023



Data and scale shown on this map are provided for planning and informational purposes only. Not for navigation.



City of Poquoson Fire/Rescue

830 Poquoson Avenue, Poquoson, Virginia 23662
(757) 868-3510 Fax (757) 868-3514

May 22, 2023

To: The Honorable Members of the Poquoson City Council

Through: Randy Wheeler, City Manager

From: Joseph Breeden, Battalion Chief

Subject: Resolution to Authorize the City Manager to Issue a Letter of Intent and Contract to Purchase a 2024 Rosenbauer 101ft Aerial Platform Fire Truck

The City of Poquoson Fire/Rescue would like to thank City Council for approving the purchase of a new fire truck in the Fiscal Year 2024 budget, which was passed at the May 8, 2023 meeting. In order to avoid a price increase prior to the start of the new budget, we are requesting authorization from City Council to allow the City Manager to issue a letter of intent to purchase from FESCO Emergency Sales for the purchase of a new 2024 Rosenbauer 101ft Cobra 3 Aerial Platform fire truck. The cost of the new truck is \$1,671,695.

The apparatus committee within the fire department spoke with numerous manufacturers taking into consideration quality of construction, service, number of proprietary components, build time, and of course price. The committee felt that Rosenbauer struck the best balance in all areas. After deciding on a manufacturer, the committee reached out to other departments that recently purchased similar apparatus. The feedback received on both the manufacturer and the dealer was positive. The committee also asked about the likes and dislikes of how each department designed their truck and what they would change. The committee took into consideration the input from other departments, its own ideas, and anticipated the future needs of the city to design an apparatus that will serve for the next 20 years.

The truck will be 101ft with a platform at the end of the ladder which will be required as the city adds more 3 and 4 story structures. The platform will make rescue from upper floors significantly easier and safer for both citizens and rescuers. The new aerial will have numerous safety devices that will allow staff to get the maximum capability from the apparatus while maintaining a high degree of safety. There will be several upgrades to this new truck that will aid in its overall lifespan such as piping and 2250 gallon per

minute pump made of stainless steel, and hot dipped galvanized ladder, all of which will resist corrosion in our salt water environment.

This is a custom-built truck by Rosenbauer America in South Dakota. It will be purchased through the Houston-Galveston Area Council (H-GAC) which is a cooperative purchase agreement held by FESCO Emergency Sales out of Ashland, Virginia.

In addition to the letter of intent, we are requesting that City Council authorize the City Manager to enter into contract to purchase the fire truck effective on or after July 1, 2023 with the understanding that the funds will be from future bond funding that will occur on or about July/August 2023. A performance bond has been required of the vendor to protect the City's interests. It is anticipated that the ladder truck will be delivered June 2025.

Attached for your consideration is a resolution authorizing the City Manager to issue a letter of intent to purchase the 2024 Rosenbauer 101ft Cobra 3 Aerial Platform fire truck with FESCO Emergency Sales to avoid price increase prior to June 2023 and authorize the City Manager to execute a contract with FESCO Emergency Sales on or after July 1, 2023.

A RESOLUTION TO AUTHORIZE THE CITY MANAGER TO ISSUE A LETTER OF INTENT AND CONTRACT TO PURCHASE A 2024 ROSENBAUER 101FT AERIAL PLATFORM FIRE TRUCK

WHEREAS, City Council through Ordinance #1740 approved the Fiscal Year 2024 budget on May 8, 2023, and

WHEREAS, the Fiscal Year 2024 budget included the cost to purchase a new fire truck for the City of Poquoson Fire/Rescue, and

WHEREAS, the City of Poquoson Fire/Rescue through a committee has determined the best fit for the City is the 2024 Rosenbauer 101ft Cobra 3 Aerial Platform fire truck, and

WHEREAS, the City will be utilizing the Houston-Galveston Area Council (H-GAC) cooperative purchase agreement with FESCO Emergency Sales out of Ashland, Virginia

WHEREAS, the City has obtained a cost of \$1,671,695 to purchase the custom-built truck by Rosenbauer America, and

WHEREAS, the recommendation is to issue a letter of intent by the City Manager in the month of May 2023 to avoid cost increase that will take effect June of 2023, and

WHEREAS, the recommendation is to enter into a contract executed by the City Manager on or after July 1, 2023 to purchase the fire truck with the understanding that the funds will be from bond fundings that will occur on or about July 2023, and

WHEREAS, the anticipated delivery of the fire truck is June 2025.

NOW, THEREFORE, BE IT RESOLVED by the Council of the City of Poquoson, Virginia:

Section 1: That the City Manager is hereby authorized to do all things necessary to issue a letter of intent to FESCO Emergency Sales to purchase a new 2024 Rosenbauer 101ft Cobra 3 Aerial Platform fire truck in the amount of \$1,671,695.

Section 2: That the City Manager is hereby authorized to do all things necessary to enter into a contract on or after July 1, 2023 to purchase a new 2024 Rosenbauer 101ft Cobra 3 Aerial Platform fire truck in the amount of \$1,671,695.

Section 3: That this resolution shall become effective immediately upon adoption.



CITY OF POQUOSON

**Office of the City Manager
J. Randall Wheeler**

**500 City Hall Avenue, Poquoson, Virginia 23662-1996
(757)868-3000 Fax (757)868-3101**

May 22, 2023

To: City Council

From: City Clerk

Subject: Resolution Making an Appointment to the Library Advisory Board

Presented for your consideration is a resolution making an appointment to the Library Advisory Board. In January 2023 Peter Hardin resigned from his Central Precinct position on the board. Nancy Hirshberg a former Library Page would like to be considered to fill the Central position.

**RESOLUTION MAKING AN APPOINTMENT TO
THE LIBRARY ADVISORY BOARD**

BE IT RESOLVED by the Council of the City of Poquoson, Virginia:

Section 1: That the following person be and the same hereby are appointed to the Library Advisory Board for the terms indicated:

<u>Names</u>	<u>Term Expires</u>
Nancy Hirschberg	January 31, 2026

Section 4: That this resolution shall be in effect on and after its adoption.

ADOPTED: _____

TESTE: _____
City Clerk



CITY OF POQUOSON

OFFICE OF THE CITY MANAGER

500 CITY HALL AVENUE
POQUOSON, VA 23662
(757) 868-3000 TELEPHONE
(757) 868-3101 FAX

May 22, 2023

To: City Council

From: City Manager

Subject: **Resolution Cancelling the Second Meetings of the Months of June, July and August, 2023**

As has been done in the past, presented for your consideration is a resolution cancelling the second meetings of the months of June, July and August, 2023.

**RESOLUTION CANCELING THE SECOND MEETING OF THE
MONTHS OF JUNE, JULY AND AUGUST, 2023**

BE IT RESOLVED by the Council of the City of Poquoson, Virginia:

Section 1: That the second meeting of the months of June, July and August, 2023 is hereby canceled.

Section 2: That the regular schedule of two meetings per month will resume in September, 2023.

Section 3: That this resolution shall be in effect on and after its adoption.

ADOPTED: _____

TESTE: _____

City Clerk

CERTIFICATION OF CLOSED SESSION

WHEREAS, the Council of the City of Poquoson, Virginia convened in a closed session on this date pursuant to an affirmative recorded vote and in accordance with the provisions of the Virginia Freedom of Information Act; and

WHEREAS, 2.2-3711(A)(3) and 2.2-3711(A)(8) of the Code of Virginia (1950), as amended requires a certification by this Council that such closed session was conducted in conformity with Virginia Law.

NOW, THEREFORE, BE IT RESOLVED by the Council of the City of Poquoson, Virginia does hereby certify that to the best of each member's knowledge, only public business matters lawfully exempted from open meeting requirements by Virginia law were discussed in the closed session to which this certification resolution applies and only such public business matters as were identified in the motion convening the closed session were heard, discussed or considered by the Council.

ADOPTED: _____

TESTE: _____
City Clerk