

1. Work Session Agenda 6-24-19

Documents:

[WORK SESSION AGENDA 6-24-19.PDF](#)

2. Agenda Summary June 24, 2019

Documents:

[AGENDA SUMMARY REGULAR COUNCIL MTG 6-24-19.PDF](#)

2.I. Minutes - May 28, 2019

Documents:

[MINUTES REG COUNCIL MTG 5-28-19.PDF](#)

2.II. Minutes - June 17, 2019 Special Session

Documents:

[MINUTES SPECIAL SESSION 6-17-19.PDF](#)

2.III. Resolution Appointing Workforce Development Consortium

Documents:

[RESOLUTION APPOINTMENT WORKFORCE DEVELOPMENT
CONSORTIUM.PDF](#)

2.IV. Resolution Appointing School Board Members

Documents:

[RESOLUTIONS APPOINTING SCHOOL BOARD MEMBERS.PDF](#)

**AGENDA
POQUOSON CITY COUNCIL
WORK SESSION
MONDAY, JUNE 24, 2019
COUNCIL CHAMBERS
6:00 P.M.**

- 1. Shipwreck Island**
- 2. Streetscape Improvements – City Hall Clock**



CITY OF POQUOSON

ENGINEERING

500 CITY HALL AVENUE, POQUOSON, VIRGINIA 23662-1996
(757) 868-3025 (757) 868-3105 FAX

June 24, 2019

TO: Poquoson City Council
THROUGH: Randy Wheeler, City Manager
FROM: Ellen Roberts, City Engineer

RE: Shipwreck Island (Poquoson Avenue/Little Florida Road/Laydon Way Intersection)

Engineering has been tasked with developing improvements for the Shipwreck Island intersection. This intersection is important to Poquoson because it is located on the only way out for citizens travelling westward from the middle and elementary schools and from the eastern end of the City. Improvements are targeted at improving safety and decreasing the number of accidents that could block the only way in and out for east end residents.

The proposed improvements would align the northerly leg of Poquoson Avenue with Laydon Way. These two roads are offset by a distance of approximately 80 feet. Federal Highway Administration Standards call for legs of intersection to be located directly across from one another. Alternatively, two adjacent intersections must be separated by a distance of at least 440 linear feet to meet highway standards. Offset intersections like Shipwreck create driver confusion, increased conflict points (locations where one car turns into another vehicle's lane), increase queuing and congestion at the intersection, and decrease lines of sight.

Other possible improvements include adding right hand turn lanes to increase throughput capacity at the intersection and providing curbed medians on Little Florida Road to reduce speed. This will help reduce the average speed of vehicles as they enter the school zone to the east and the sharp "S" curve section to the west.

Conceptual layouts and cost estimates were presented to City Council at its February 25, 2019 work session. The cost to realign Laydon Way but make no other improvements was \$375,000. A second option had a price tag of \$600,000 and included the realignment of Laydon Way and the addition of right hand turn lanes and traffic calming islands. The material presented at the February Council meeting is attached. Council directed staff to gather traffic volume and vehicle accident data. This information is provided below.

Traffic volume:

Clark Nexsen performed a traffic count for this area. The following diagram shows peak morning and afternoon counts:

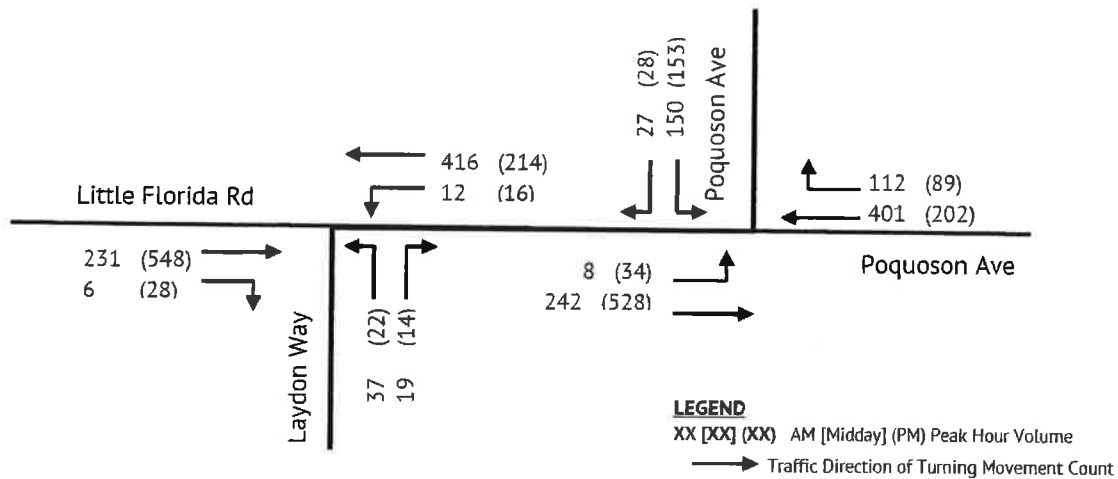


Figure 1.1 Existing 2019 Peak Hour Turning Movement Counts

The morning turning movement peak occurred from 7:00 – 8:00 a.m., and the afternoon peak took place between 5:00 – 6:00 p.m. The turning movement analysis showed that 85% of the southbound traffic on Poquoson Avenue turned left to remain on Poquoson Avenue eastbound.

The average daily traffic volume along Poquoson Avenue north of Little Florida was found to be 9771 vehicles per day. The ADT along Poquoson Avenue east of the intersection east of Laydon Way was found to be 3397 vehicles per day.

In order to provide some context, VDOT traffic counts completed in 2018 indicate that the intersection excluding Laydon Way traffic sees more daily flow than three of Poquoson's four signalized intersections. In addition, the intersection experiences a high percentage of turning movements, especially left hand turns. Turning movements create a greater potential for traffic backups and accidents.

Speed

The consultant measured speeds at the intersection. It must be noted that speed studies typically do not take place at intersections because turning vehicles decelerate. This skews data and can provide the impression that speeding is not an issue. Intersections with a high percentage of turning vehicles would typically exhibit lower speeds than the roads leading to and away from the intersection. The 85th percentile speeds at the intersection all fell within the 30-35 mph range. However, the consultant stressed that the through traffic speeds averaged significantly higher than the average speed. A more detailed speed study would be needed to confirm the average speed leading to and away from the intersection.

Accidents

The Poquoson Police Department provided vehicular accident data for the area surrounding and including the intersection. The attached figure shows the location of accidents in 2017 and 2018. Please note that the locations shown are approximate and indicate where the vehicles came to a stop rather than some collision points or where the driver may have lost control. The attached table provides information on the locations and cause of the incident.

Three incidents occurred at the intersection during this period. Two were caused by vehicles making improper turns and colliding with vehicles in the adjacent lane. One was caused by a driver backing up while waiting to make a turn. This action was intended to correct a perceived problem with their position at the intersection. All three events took place during daylight hours.

Next Steps

Council can opt to fund this project completely or to seek transportation funding. The most likely source of funding is Revenue Sharing funds. This project appears to qualify for this program. Revenue Sharing monies can fund up to 50% of a project's cost. Applications are accepted and funding awarded every two years. VDOT is currently accepting applications for Fiscal Years 2021 and 2022. In order to participate in this application process, City Council would have to pass a resolution before August that supports the project and commits to funding 50% of the cost. The engineering department would complete an application and submit it to VDOT by October of 2019. The Commonwealth Transportation Board would select projects for funding in early 2020. Work on selected projects could begin in Fiscal year 2021 beginning July 1, 2020. Project completion would depend on workload, VDOT review times and the time needed to both design and construct the project.



CITY OF POQUOSON

ECONOMIC DEVELOPMENT OFFICE

830 POQUOSON AVENUE, POQUOSON, VIRGINIA
(757) 868-3580 TELEPHONE (757) 868-3585 FAX

MEMORANDUM

June 24, 2019

TO: City Council

THROUGH: City Manager

FROM: Economic Development & Community Recreation Director

SUBJ: City Hall Clock Initiative

Staff is pleased to provide the following resource and cost estimate information for a potential City Hall two-sided decorative clock project. Included in this overview are the following required elements necessary for project engagement. They are:

- *potential location
- *clock price
- *concrete foundation
- *electrical work
- *clock lighting and custom painting

Potential Location

City Hall Entrance median.

Clock Price

Clock Price: \$12,355

Concrete Foundation

A concrete base is needed to anchor the clock. An estimate of \$6,900 has been provided.

Electrical Work

To supply electrical service to the clock will require the work of both Dominion Power to bring service to a meter/base from a nearby pole for Primary Service (\$4,500 & \$6,500) and an outside contractor such as Price Electrical to run service from the meter base to the median near the clock. To run the secondary service will likely require underground boring and service installation. Price Electric has provided an estimate of approx. \$4,000 for this portion. Staff estimates electrical work for Dominion at \$4500-6500 + Price Electrical \$4000 approx.

Total: \$8,500-10,500. *If power were acquired through the adjacent property owner the cost could be reduced by \$4,500-\$6,500, though a monthly payment to the landowner for clock power of \$20.00+/- would be incurred.*

Clock Lighting and Custom Painting

-Backlighting (clock interior illumination) included at no extra cost
-Custom Painting (i.e. burgundy/gold) included at no extra cost

PROJECT ESTIMATE (Purchase, Infrastructure and Installation)

2-Sided Clock	\$12,355 (Verdin 4N Model: Height: 10' 11")* (includes installation & shipping from Verdin)
Concrete/Brick Foundation Work	up to \$6,900
Electrical Work	\$4,000-\$10,500
Contingencies	+ <u>\$4,463.25</u> (15% of highest estimated pricing)
Total Estimated Project Cost Range (with contingencies)	\$27,718.25-\$34,218.25

*Other clock models are available for purchase including the Verdin 4Z, 4K and 4U. Pictures of these three (3) are provided on the accompanying page. Please note the specific amounts to be added to the total project estimate for these clock should one be selected:

<u>Model Type</u>	<u>Add \$</u>
Model 4Z (Height: 10' 9"):	\$1,795 (no hydraulic lift needed for clock installation)
Model 4U (Height: 15' 1"):	\$4,215 (plus \$1,500: hydraulic lift rental for clock installation)
Model 4K (Height: 15' 7"):	\$8,985 (plus \$1,500: hydraulic lift rental for clock installation)

Potential Funding Option:

In March 2019 City Council appropriated streetscape improvement funding in the amount of \$37,373. Additionally, there is \$19,536 that was raised for the Heritage Park Clock Project approximately 10 years ago that was later re-designated by City Council to support the Waterman's Memorial which remains in the City's General Fund balance as restricted fund balance. Should the Clock Project be approved, these funds may offer possible funding options.

**POQUOSON CITY COUNCIL
REGULAR SESSION MEETING
MONDAY, JUNE 24, 2019, 7:00 P.M.**

A. MEETING CALLED TO ORDER

B. INVOCATION AND PLEDGE OF ALLEGIANCE

C. SPECIAL PRESENTATIONS

- **Proclamation Recognizing the HUNCH (High School Students United with NASA to Create Hardware) Project at NASA Langley Research Center**
- **Government Finance Officers Association (GFOA) Certificate of Achievement for Excellence in Financial Reporting**
- **New Employee Introduction – Alyssa Brunner (Library)**

D. AUDIENCE FOR VISITORS

E. APPROVAL OF THE MINUTES

- (a) Regular Session May 28, 2019**
- (b) Special Session June 17, 2019**

F. NEW BUSINESS

- 1. Resolution Making Appointment to the Workforce Development Consortium**
- 2. Resolution Making Appointments to the School Board**

G. COMMENTS OF THE CITY MANAGER

H. COUNCIL DIRECTIVES

I. ADJOURNMENT

**MINUTES OF THE CITY COUNCIL MEETING
MAY 28, 2019 7:00 P.M.
REGULAR SESSION**

PRESENT: The Honorable W. Eugene Hunt, Jr., Mayor
The Honorable Carey L. Freeman, Vice Mayor
The Honorable Herbert R. Green, Jr.
The Honorable Thomas J. Cannella II
The Honorable David A. Hux
The Honorable Charles M. Southall III
The Honorable Jana D. Andrews

Assistant City Manager, Graham Wilson
Evie Insley, City Clerk
D. Wayne Moore, City Attorney

ABSENT: J. Randall Wheeler, City Manager

MEETING CALLED TO ORDER:

Mayor Hunt called the meeting to order at approximately 7:00 p.m.

INVOCATION AND PLEDGE OF ALLEGIANCE:

Mayor Hunt rendered the invocation and led the audience in the Pledge of Allegiance.

SPECIAL PRESENTATIONS:

Recycling Update – Bodina Wright

Bodina Wright from Public Works presented Council information regarding the new recycling contract beginning on July 1, 2019. Residents' carts will be picked up between June 15th and June 30th and replaced with new carts. Any resident with a 35 gallon cart will receive a new 35 gallon cart and all other residents will receive a 95 gallon cart. All carts will be grey on the bottom with a tan lid. Items acceptable for recycling are #1 and #2 plastics, cardboard, paper, glass bottles, jars and metal cans. Items not acceptable are pizza boxes, plastic bags, and styrofoam and garden hoses. Residents' current recycling day will remain the same. The new contractor will have six holidays, which will affect pickup, New Year's Day, Memorial Day, July 4th, Labor Day, Thanksgiving Day and Christmas Day. Carts will be picked up on the last recycling day of June and replaced with the new one that same day. If a resident does not place their carts out on the day of pick up they can contact Public Works to make special arrangements for pick up.

National Night Out – Dana Biggs and Brandi Gills

Officers Dana Biggs and Brandi Gills were present to promote National Night Out, which will become an annual community-building event that promotes strong police community partnerships and neighborhood camaraderie to make our community safer. The event will be held on Tuesday, August 6, 2019 at the Municipal Park from 6:00pm to 8:00pm and will include fun activities for the whole family: free food, bounce houses, demonstrations from the police and fire departments, music, information booths and a dunk tank. National Night Out is free of charge and open to all residents.

Mayor Hunt presented Officers Biggs and Gills a proclamation declaring August 6, 2019 National Night Out in Poquoson.

New Employee Introduction – Greg McDaniel

Director of Community Development Wally Horton introduced the new Senior Building Official Greg McDaniel to Council. Mr. McDaniel is a former City Council Member and a lifelong Poquoson resident and brings with him over 20 years' experience in construction. Mr. McDaniel is looking forward to serving the City again.

AUDIENCE FOR VISITORS:

None

APPROVAL OF THE MINUTES:

1. Councilman Green moved, seconded by Councilman Southall, to adopt the minutes of the regular session held on May 13, 2019 as submitted. Recorded vote on the motion:

YES: Councilmembers Andrews, Southall, Cannella, Hux, Green, Vice Mayor Freeman and Mayor Hunt

NO: None

PUBLIC HEARINGS:

1. School Board Appointments (No action required)

A public hearing was scheduled for this meeting to receive public comments on those persons to be considered for appointment to the School Board. Mayor Hunt opened the public hearing and the names of those persons to be considered were read aloud by the City Clerk, Evie Insley which included Jeremy Jordan, Western Precinct and Craig Freeman, Eastern Precinct.

Those present at the public hearing were given the opportunity to submit other names for consideration or to offer comments on the two announced. Since there were no other speakers, the public hearing was

closed. Only those individuals named during this public hearing will be eligible for this appointment/reappointment.

No action other than the public hearing could be taken at this meeting. The appointments will be made at the next regular meeting.

NEW BUSINESS:

1. Ordinance Making Appropriations for Fiscal Year 2019 – Medic Grant and Donations

Finance Director Tonya O’Connell presented Council with an Ordinance making appropriations for Fiscal Year 2019 – Medic Grant and Donations. The City Manager with the assistance of the Fire and Rescue submitted a grant application for a custom type III AEV ambulance with a Stryker Stretcher which was approved through Resolution No. 5048 at the City Council meeting on September 10, 2018. The 50/50 grant application was submitted to the Virginia Office of EMS Rescue Squad Assistance Fund and awarded to the City effective January 1, 2019.

The cost to purchase the ambulance is \$199,867 and stretcher is \$18,433 for a total cost of \$218,300. The grant will provide a match of 50 percent towards the total purchase and the City is responsible for the remaining 50 percent or \$109,150. The ordinance appropriates the grant and the donations received to date by the Poquoson Volunteer Rescue Squad through citizen outreach totaling \$24,032 to the Capital Project Fund.

Councilman Green moved, seconded by Vice Mayor Freeman to adopt the ordinance making additional appropriation for fiscal year 2019 – Medic Grant and donations. Recorded vote on the motion:

YES: Councilmembers Andrews, Cannella, Southall, Hux, Green, Vice Mayor Freeman and Mayor Hunt

NO: None

2. Resolution Authorizing the City Manager to Enter into a Contract with Northwestern Emergency Vehicles to Purchase a 2019 Ford E-450 Type III AEV Ambulance

Finance Director Tonya O’Connell presented Council with a resolution authorizing the City Manager to enter into contract with Northwestern Emergency Vehicles to purchase a 2019 Ford E-450 Type III AEV Ambulance. The grant awarded to the City runs from January 1, 2019 through December 31, 2019 and to ensure the grant period is met, a resolution authorizing the City Manager to enter into contract with Northwestern Emergency Vehicles is required. Through the cooperative purchasing agreement established with Houston-Galveston area Council to purchase a 2019 Ford E-450 Type III AEV Ambulance for \$199,867.

The Stryker Stretcher will cost a total of \$18,433 and the City Manager through his authority will enter into contract with Stryker to purchase the stretcher. The Stryker Power Load system is a feature that is included in the cost of the ambulance and will be installed at the factory when the ambulance is built. The stretcher itself is not included in the cost of the ambulance.

Councilman Green moved, seconded by Councilman Cannella to adopt the resolution authorizing the City Manager to enter into a contract with Northwestern Emergency Vehicles to purchase a 2019 Ford E-450 Type III AEV ambulance. Recorded vote on the motion:

YES: Councilmembers Hux, Southall, Green, Andrews, Cannella, Vice Mayor Freeman and Mayor Hunt

NO: None

3. Ordinance Making Additional Appropriations for Fiscal Year 2019 – Grants and Donations

Finance Director Tonya O’Connell presented Council with an ordinance making additional appropriations for Fiscal Year 2019 – Grants and Donations. The City received an additional \$40,774 in revenues in the General Fund to be appropriated within the Fiscal Year 2019 budget as follows:

- The City received from the Department of Environmental Quality \$6,207 for the Litter Control Grant for fiscal year 2019. This ordinance appropriates the grant revenue to be used in accordance with the program.
- The Police Department received a DMV Alcohol Safety and a DMV Speed Safety grants in fiscal year 2019. The grant period runs from October 1, 2018 to September 30, 2019 for both grants. This ordinance appropriates the grant funds \$5,213 and \$6,590 respectively to be used in the current year for grant purposes.
- The Police Department has received donations in the amount of \$1,090 for the National Night Out event held in August. This ordinance appropriates the donations in the Police Department budget for that purpose.
- The Fire Department has received a 2018 Local Emergency Management Performance Grant (LEMPG) through the Virginia Department of Emergency Management in the amount of \$7,500. The grant period runs from July 1, 2018 to June 30, 2019 and has a required local match equal to the award. The grant and the local match funds provide assistance to the Emergency Operation Center in supporting the preparedness of emergency management. The current appropriated budget for the Fire Department accounted for the local match piece; this ordinance appropriates the grant fund to be used in the current year for grant purposes.
- The Fire Department has received a 2019 Virginia Fire Incident Reporting System Hardware Grant in the amount of \$700. The grant period runs April 1, 2019 to August 31, 2019. The purpose of this grant program is to provide funding to purchase computer equipment.
- The Public Works Department has received a donation of \$1,235 from the Poquoson Exchange Club for the purchase of a picnic table and an outdoor grill at the Outdoor Aquatics Interpretive Center(OAIC) at Messick Point. The City purchased the items and the Exchange Club generously installed the items at the OAIC. This ordinance appropriates the donation in the Public Works budget for that purpose.
- The Parks, Recreational and Community Development Department received a donation in the amount of \$5,000 from the Poquoson Woman’s Club towards the purchase of a new scoreboard located at Firth Field. This ordinance appropriates the donations in the Parks, Recreational and Community Development Department for that purpose.
- The Library Department has received additional donations during the fiscal year in the amount of \$7,239. This ordinance appropriates the donations to the Library Department.

Councilman Green moved, seconded by Councilman Southall to adopt the ordinance making additional appropriation for Fiscal Year 2019. Recorded vote on the motion:

YES: Councilmembers Green, Hux, Cannella, Southall, Andrews, Vice Mayor Freeman and Mayor Hunt

NO: None

4. Ordinance Making Additional Appropriations and Transfers for Fiscal Year 2019 – Disposal of Auctioned Vehicles and Equipment

Finance Director Tonya O’Connell presented Council with an ordinance making additional appropriations and transfers for Fiscal Year 2019 – disposal of auctioned vehicles and equipment. Council was advised that the City had recently held two auctions to dispose of various vehicles and equipment. The total revenue collected from the auctions resulted in the City receiving \$32,807 in additional revenue. The funds will be transferred to Capital Project Fund and remain as undesignated until such time City Council appropriates the funds to a specific vehicle or equipment.

Councilman Green moved, seconded by Councilman Cannella to adopt the ordinance making additional appropriation and transfers for Fiscal Year 2019 – disposal of auctioned vehicles and equipment. Recorded vote on the motion:

YES: Councilmembers Cannella, Andrews, Green, Southall, Hux, Vice Mayor Freeman and Mayor Hunt

NO: None

5. Resolution Cancelling the First Meeting of the Months of June, July and August 2019

Mayor Hunt stated that Council has traditionally cancelled one of the two regularly scheduled meetings during the summer months of June, July and August.

Councilman Green moved, seconded by Councilman Cannella, to adopt the resolution cancelling the first meeting of the months of June, July and August 2019. Recorded vote on the motion:

YES: Councilmembers Southall, Hux, Green, Cannella, Andrews, Vice Mayor Freeman and Mayor Hunt.

NO: None

COMMENTS OF THE ASSISTANT CITY MANAGER:

Assistant City Manager Graham Wilson recognized the American Legion for the wonderful job with the Memorial Day service. Mr. Wilson advised Council and citizens that Poquoson Public Schools will be holding a PMS Modernization Input meeting on June 12, 2019 between 5:30p.m. to 7:30p.m. at Poquoson Elementary School, this will allow the community an opportunity to learn about the ideas generated by staff and steering committee as well as ask questions of the project architects.

COUNCIL DIRECTIVES:

Councilman Hux would like to generate interest to the various boards and committees by having each board or committee announce in advance when an opening may be approaching, have City staff actively advertise in advance of any openings and have electronic Board Bank applications on our website with access for Council to review them. Council supported these recommendations.

Councilman Green advised the Food Bank was hosted by the Kiwanis Club and was a huge success.

Councilman Cannella thanked the citizens for donations and staff that have pursued grants. Councilman Cannella expressed concern for the audio visual equipment. He would like staff to look into updating the system.

Councilman Southall congratulated the high school students that were honored for their projects submitted for the HUNCH project at NASA Langley Research Center. HUNCH stands for "High School Students United with NASA to Create Hardware". The City had three teams participate and two of which when on to compete against other teams in the United States. Both teams did well placing 3rd and 4th in the competition.

Mayor Hunt echoed Councilman Southall congratulations and stated he would like to have the teams appear at the next council meeting to be recognized for their accomplishments.

ADJOURNMENT:

There being no further business, Councilman Green moved, seconded by Vice Mayor Freeman to adjourn the meeting. Recorded vote on the motion:

YES: Councilmembers Andrews, Southall, Cannella, Hux, Green, Vice Mayor Freeman and Mayor Hunt

NO: None

The meeting was adjourned at approximately 7:39 p.m.

**MINUTES OF THE CITY COUNCIL MEETING
JUNE 17, 2019 6:30 P.M.
SPECIAL SESSION**

PRESENT: The Honorable W. Eugene Hunt, Jr., Mayor
The Honorable Carey L. Freeman, Vice Mayor
The Honorable Thomas J. Cannella II
The Honorable David A. Hux
The Honorable Charles M. Southall III
The Honorable Jana D. Andrews

J. Randall Wheeler, City Manager
Evie Insley, City Clerk
D. Wayne Moore, City Attorney

ABSENT: The Honorable Herbert R. Green, Jr.

MEETING CALLED TO ORDER:

Mayor Hunt called the meeting to order at approximately 6:30 p.m.

CLOSED SESSION #1:

Vice Mayor Freeman stated that he would be recusing himself from the second interview and he would abstain from voting on the selected.

Councilman Southall moved, seconded by Councilman Cannella, to go into Closed Session pursuant to Section 2.2-3711(A)(1) of the Code of Virginia (1950), as amended to discuss personnel matters, i.e. interviews for School Board appointment. Recorded vote on the motion:

YES: Councilmembers Hux, Cannella, Southall, Vice Mayor Freeman and Mayor Hunt

NO: None

During the closed session Councilwoman Andrews joined the meeting.

RECONVENEMENT:

Upon reconvening from Closed Session, Vice Mayor Freeman moved, seconded by Councilman Cannella, to adopt a resolution certifying that only personnel issues were discussed during the Closed Session. Recorded vote on the motion:

YES: Councilmembers Cannella, Andrews, Southall, Hux, Vice Mayor Freeman, and Mayor Hunt

NO: None

CLOSED SESSION #2:

Councilman Southall moved, seconded by Councilman Cannella, to go into Closed Session pursuant to Section 2.2-3711(A)(1) of the Code of Virginia (1950), as amended to discuss personnel matters, i.e. interviews for School Board appointment. Recorded vote on the motion:

YES: Councilmembers Hux, Southall, Cannella, Andrews and Mayor Hunt

NO: None

RECONVENEMENT:

Upon reconvening from Closed Session, Councilman Cannella moved, seconded by Councilwoman Andrews, to adopt a resolution certifying that only personnel issues were discussed during the Closed Session. Recorded vote on the motion:

YES: Councilmembers Hux, Cannella, Southall, Andrews and Mayor Hunt

NO: None

ADJOURNMENT:

There being no further business, Councilman Cannella moved, seconded by Councilwoman Andrews to adjourn the meeting. Recorded vote on the motion:

YES: Councilmembers Hux, Southall, Andrews, Cannella and Mayor Hunt

NO: None

The meeting was adjourned at approximately 7:26 p.m.



CITY OF POQUOSON

Office of the City Manager
J. Randall Wheeler

500 City Hall Avenue, Poquoson, Virginia 23662-1996
(757)868-3000 Fax (757)868-3101

June 24, 2019

To: City Council

From: City Manager

Subject: Resolution Making Appointment To Workforce Development Consortium

Presented for your consideration is a resolution making appointments to the Workforce Development Consortium. This is an annual appointment of an elected official from the local governing body. Councilman Green is the incumbent and is eligible for reappointment.

RESOLUTION NO. _____

**RESOLUTION MAKING AN APPOINTMENT
TO THE WORKFORCE DEVELOPMENT CONSORTIUM**

BE IT RESOLVED by the Council of the City of Poquoson, Virginia:

Section 1: That the following person be and the same hereby is appointed to the Workforce Development Consortium for the term indicated:

<u>Name</u>	<u>Term Expires</u>
1.	June 30, 2020

Section 2: That this resolution shall be in effect on and after its adoption.

ADOPTED: _____

TESTE: _____
City Clerk



CITY OF POQUOSON

Office of the City Manager
J. Randall Wheeler

500 City Hall Avenue, Poquoson, Virginia 23662-1996
(757)868-3000 Fax (757)868-3101

June 24, 2019

To: City Council
From: City Manager
Subject: **Resolution Making Appointments to the School Board**

Presented for your consideration is a resolution making appointments to the School Board.

The incumbent from the Western Precinct, Jeremy P. Jordan is completing a vacancy created by the previous member's resignation and is eligible for reappointment. Ms. Mosteller, Eastern Precinct, has tendered her resignation due to relocation.

These vacancies were advertised pursuant to State Code requirements and the following persons responded: Jeremy Jordan from the Western Precinct requested consideration for a new term and Craig L. Freeman from the Eastern Precinct submitted a Board Bank application subsequently e-mailed to each Councilmember. These names were submitted during the public hearing held at the May 28, 2019 Council Meeting. These are the only names that can be considered for appointment.

All Board Bank applications received to date have been forwarded to you for consideration.

JRW:ei

RESOLUTION NO. _____

**RESOLUTION MAKING APPOINTMENTS
TO THE SCHOOL BOARD**

BE IT RESOLVED by the Council of the City of Poquoson, Virginia:

Section 1: That the following persons whose names were submitted for consideration during a public hearing held on May 28, 2019, be and the same hereby are appointed to the School Board for the terms indicated:

	<u>Names</u>	<u>Terms Expire</u>
1.	Eastern	June 30, 2022
2.	Western	June 30, 2022

Section 2: That this resolution shall be in effect on and after its adoption.

ADOPTED: _____

TESTE: _____

City Clerk