

**MINUTES OF THE CITY COUNCIL MEETING
JANUARY 28, 2019 7:00 P.M.
REGULAR SESSION**

PRESENT: The Honorable W. Eugene Hunt, Jr., Mayor
The Honorable Carey L. Freeman, Vice Mayor
The Honorable Herbert R. Green, Jr.
The Honorable Thomas J. Cannella II
The Honorable David A. Hux
The Honorable Charles M. Southall III
The Honorable Jana D. Andrews

J. Randall Wheeler, City Manager
Evie Insley, City Clerk
D. Wayne Moore, City Attorney

ABSENT: NONE

MEETING CALLED TO ORDER:

Mayor Hunt called the meeting to order at approximately 7:00 p.m.

INVOCATION AND PLEDGE OF ALLEGIANCE:

Mayor Hunt rendered the invocation and led the audience in the Pledge of Allegiance.

SPECIAL PRESENTATIONS:

The Government Finance Officers Association (GFOA) Distinguished Budget Presentation Award

Mayor Hunt presented Finance Director Tonya O'Connell the Government Finance Officers Association (GFOA) Distinguished Budget Presentation Award. Tonya thanked her staff and the organization for being a great team.

AUDIENCE FOR VISITORS:

None

APPROVAL OF THE MINUTES:

Councilman Green moved, seconded by Councilman Southall, to adopt the minutes of the regular session held on January 14, 2019 as submitted. Recorded vote on the motion:

YES: Councilmembers Southall, Hux, Green, Cannella, Andrews, Vice Mayor Freeman and Mayor Hunt

NO: None

PUBLIC HEARING:

1. Pre-budget for Fiscal Year 2020

A public hearing was advertised in the January 12th and January 19th editions of the Daily Press and held at this meeting to receive citizen comments on the development of the FY2020 budget.

City Manager Randy Wheeler advised the public hearing was the first step towards the Manager's proposed budget which is scheduled to be presented at the April 8, 2019 Council meeting with the public hearing on the proposed budget scheduled April 22, 2019.

Mayor Hunt opened the public hearing. With no citizen comments, the Mayor closed the public hearing. No other action was required of Council at this meeting.

NEW BUSINESS:

1. Ordinance Making Additional Appropriations for Fiscal Year 2019

Finance Director Tonya O'Connell presented Council with an ordinance making additional appropriations for fiscal year 2019.

The Library received donations this fiscal year in the amount of \$7,825.

The Fire Department received a Dominion Radiological Emergency Preparedness Program (REPP) grant from VDEM for Fiscal Year 2019 to establish citizen awareness of emergency preparedness, prevention, and response measures in the amount of \$20,520.

The Police Department received a donation of \$300 for crime prevention.

Councilman Green moved, seconded by Councilman Southall to adopt an ordinance making additional appropriations for fiscal year 2019. Recorded vote on the motion:

YES: Councilmembers Green, Hux, Cannella, Southall, Andrews, Vice Mayor Freeman and Mayor Hunt

NO: None

2. Resolution Making Appointments to the Library Advisory Board and the Architectural Review Board

Councilwoman Andrews moved, seconded by Councilman Cannella to appoint Patricia Green (Eastern) and Terry Johnson (Western) to the Library Advisory Board with terms expiring January 31, 2022 and

to appoint Donald Booth Jr. to the Architectural Review Board with term expiring January 31, 2022
Recorded vote on the motion:

YES: Councilmembers Green (for Terry Johnson and Donald Booth, Jr.), Hux, Cannella, Southall, Andrews, Vice Mayor Freeman and Mayor Hunt

NO: None

ABSTAIN: Councilmember Green (for Patricia Green)

3. Resolution Making Nominations for Appointment to the Board of Equalization

Presented for consideration is a resolution making nominations for appointment to the Board of Equalization. At least three but no more than five members must be appointed by the Judge of the Circuit Court in each tax year immediately following a reassessment.

Councilman Green moved, seconded by Councilman Southall to adopt the resolution making nominations for appointment to the Board of Equalization with the following names:

Henry L. Freeman
E. Gene Efird, Jr.
Cecil P. Miller
Casey D. Stratton
Kathleen C. Powell

Recorded vote on the motion:

YES: Councilmembers Andrews, Southall, Cannella, Hux, Green, Vice Mayor Freeman and Mayor Hunt

NO: None

4. Ordinance Regarding Applications to the Board of Equalization and the Disposition of Such Applications

Presented for consideration was an ordinance which establishes the date by which applications for relief must be delivered to the City Assessor's Office and the date by which the Board of Equalization must finally dispose of such applications.

The Ordinance is consistent with what has been done in the past and these dates will be included on the notices to be mailed in early April. The Assessor will hold his Administrative Hearing Appeals May 6-May 17, 2019. Deadline for Appeal Application is May 1, 2019 at 4:30 p.m.

Applications for appealing the Assessor's decision to the Board of Equalization must be delivered to the City Assessor's Office by 4:30 p.m. on July 3, 2019. The Board will hold its meeting July 15 through July 26, 2019 and will have until August 16, 2019 to dispose of all applications.

Councilman Green moved, seconded by Councilman Cannella to adopt the ordinance of the City of Poquoson, Virginia regarding applications to the Board of Equalization and the disposition of such applications. Recorded vote on the motion:

YES: Councilmembers Hux, Southall, Green, Andrews, Cannella, Vice Mayor Freeman and Mayor Hunt

NO: None

5. Resolution Making Appointments to the Eastern Virginia Regional Industrial Facility Authority (EVRIFA) Board

The Secretary of the Commonwealth finalized the establishment of the Eastern Virginia Regional Industrial Facility Authority (EVRIFA). The seven (7) member localities encompassing the EVRIFA are the Counties of Gloucester, James City and York and the Cities of Hampton, Newport News, Poquoson and Williamsburg. With its state certification complete, the next step for EVRIFA will be the appointment of the Board. As per the EVRIFA agreement the Board shall consist of two board members from each Member Locality pursuant to Section 15.2-6403 (A) of the Act appointed by the governing body of each Member Locality. One Board member shall be an elected member of the locality's governing body. Also, the governing body of each Member Locality may appoint up to two alternate Board members. An alternate may serve as an alternate for either Board member from the Member Locality that appoints the alternate and shall have all the voting and other rights of the Board member not present and shall be counted for purposes of determining a quorum and all other purposes at that meeting.

Councilman Green moved, seconded by Vice Mayor Freeman to adopt the resolution making appointments to the Eastern Virginia Regional Industrial Facility Authority (EVRIFA) Board with the following names inserted:

Carey Freeman
David Hux
Randy Wheeler, Alternate
Timothy Trant, Alternate

Recorded vote on the motion:

YES: Councilmembers Cannella, Andrews, Green, Southall, Hux, and Mayor Hunt

NO: None

ABSTAIN: Vice Mayor Freeman

COMMENTS OF THE CITY MANAGER:

City Manager, Randy Wheeler mentioned he has had an opportunity to visit Messick Point over the weekend and observed the sidewalk repairs and the clean-up work being done and commended Public Works for all of their efforts in the project.

COUNCIL DIRECTIVES:

Councilman Hux stated that in the updated Comprehensive Plan there is a list of tasks to be completed, one of which is a revision to our sign ordinance. Councilman Hux requested a consensus of City Council to recommend the City Manager and Staff complete that review and revision of the sign ordinance. Council affirmed this recommendation. City Manager Randy Wheeler advised Council there are a few fixes that need to be made to the ordinance and that City owned property and all other properties would be separated into two ordinances.

Councilman Green noted that the Food Bank distribution in Poquoson had a lot of food left over and that the Coast Guard Station in Yorktown had reached out to the City for donations for the furloughed workers that have not been paid. A decision was made to donate the leftovers to the Coast Guard.

Councilman Southall thanked all the viewers of the meeting at home that are paying attention to their government.

Councilwoman Andrews expressed appreciation that the government workers are back at work and will be receiving back pay; however, she wanted to recognize our community has contract workers that will not receive the back pay.

Mayor Hunt thanked Councilwoman Andrews for reminding us of those in our community who are still struggling. He then mentioned TJ's Sports Bar had their official Ribbon Cutting before the Council meeting and recognized the vast improvement of the facility.

CLOSED SESSION:

Councilman Green moved, seconded by Vice Mayor Freeman, to go into Closed Session pursuant to Section 2.2-3711(A)(7) of the Code of Virginia (1950), as amended to discuss a specific legal matter requiring the advice of legal counsel. Recorded vote on the motion:

YES: Councilmembers Hux, Southall, Green, Andrews, Cannella, Vice Mayor Freeman and Mayor Hunt

NO: None

RECONVENMENT – Certification

Upon reconvening from Closed Session, Councilman Green moved, seconded by Vice Mayor Freeman, to adopt a resolution certifying that only a specific legal matter requiring the advice of legal counsel was discussed during the Closed Session. Recorded vote on the motion:

YES: Councilmembers Andrews, Cannella, Southall, Hux, Green, Vice Mayor Freeman and Mayor Hunt

NO: None

ADJOURNMENT:

There being no further business, Councilman Green moved, seconded by Councilman Cannella to adjourn the meeting. Recorded vote on the motion:

YES: Councilmembers Andrews, Southall, Cannella, Hux, Green, Vice Mayor Freeman and Mayor Hunt

NO: None

The meeting was adjourned at approximately 7:56 p.m.