

**MINUTES OF THE CITY COUNCIL MEETING  
FEBRUARY 25, 2019 7:00 P.M.  
REGULAR SESSION**

**PRESENT:** The Honorable W. Eugene Hunt, Jr., Mayor  
The Honorable Carey L. Freeman, Vice Mayor  
The Honorable Herbert R. Green, Jr.  
The Honorable Thomas J. Cannella II  
The Honorable David A. Hux  
The Honorable Charles M. Southall III  
The Honorable Jana D. Andrews

J. Randall Wheeler, City Manager  
Evie Insley, City Clerk

**ABSENT:** D. Wayne Moore, City Attorney

**MEETING CALLED TO ORDER:**

Mayor Hunt called the meeting to order at approximately 7:00 p.m.

**INVOCATION AND PLEDGE OF ALLEGIANCE:**

Mayor Hunt rendered the invocation and led the audience in the Pledge of Allegiance.

**SPECIAL PRESENTATIONS:**

**Bay Star Homes – Josh Jordan**

Mayor Hunt presented Josh and Courtney Jordan a garden flag and flag pole in recognition of their efforts to protect waterways and restore their vitality. To receive this recognition an individual must uphold at least eight environmental friendly practices from the following categories: Grow Green, Water Connections, Conserve Resources and Get Involved. The Bay Star Homes Program is sponsored by the Hampton Roads Planning District Commission.

**Library Advisory Board – Barbara Whitlow**

Mayor Hunt presented Barbara Whitlow with a Certificate of Appreciation for her dedicated 16 years of service on the Library Advisory Board.

**AUDIENCE FOR VISITORS:**

None

## **APPROVAL OF THE MINUTES:**

Councilman Green moved, seconded by Councilman Southall, to adopt the minutes of the regular session held on January 28, 2019 as submitted. Recorded vote on the motion:

**YES:** Councilmembers Andrews, Southall, Cannella, Hux, Green, Vice Mayor Freeman and Mayor Hunt

**NO:** None

## **NEW BUSINESS:**

### **1. Ordinance Appropriating Additional Funds to the Capital Projects Fund for Fiscal Year 2019 – Appropriation of Interest Earned on Bond Proceeds**

Finance Director Tonya O'Connell presented Council with an Ordinance Appropriating Additional Funds to the Capital Projects Fund for Fiscal Year 2019 – Appropriation of Interest Earned on Bond Proceeds.

In June of 2016, the City authorized the issuance of general obligation and refunding bonds. As a result of the issuance, the City received new proceeds that were determined to be used to fund projects within the capital improvement plan. The proceeds were invested in the Virginia State Non-Arbitrage Program (SNAP) program which is managed by PFM Management LLC. Currently the proceeds through the SNAP program have earned approximately \$13,670 through January 31, 2019. It is anticipated the funds will earn a few dollars more prior to the last disbursement which will be made for the fire apparatus.

In July of 2018, the City authorized the issuance of approximately \$18 Million for the first phase of the two-phase process for the approved CCIP for Fiscal Year 2019. The proceeds were invested in the Virginia SNAP program as well. Currently the proceeds through the SNAP program have earned approximately \$233,902 through January 31, 2019. It is anticipated that the funds, based on the first projected draw down, will have earned an additional \$137,228 through the end of Fiscal Year 2019.

Discussion ensued with the financial advisors, Davenport & Company, LLC, regarding the ability of the City to utilize the interest earnings for projects identified in the CCIP as well as prior projects that require additional funding. Under the bond authorization, the City does have the ability to utilize the interest earnings for such projects. Based on this discussion, the City has identified four projects in which the interest earnings could be appropriated to the Capital Projects Fund which will provide pay-as-you go ability for these projects.

The four projects in which to appropriate the interest on bond proceeds towards is the expanded statement of work for the Real Estate Assessment Software per Resolution No. 5068 adopted January 14, 2019, a 2019 Freightliner Dump Truck (12-PW-001), a 2019 TL3 Lightning Knuckleboom Debris Truck (20-SW-001) and the combination of the Public Safety Building Feasibility Study (11-PS-003) along with the necessary consultant support for Master Infrastructure Plan.

Councilman Green moved, seconded by Vice Mayor Freeman to adopt an ordinance appropriating additional funds to the governmental fund of the City of Poquoson, Virginia for FY 2019. Recorded vote on the motion:

**YES:** Councilmembers Hux, Southall, Green, Andrews, Cannella, Vice Mayor Freeman and Mayor Hunt

**NO:** None

**2. Ordinance Appropriating Additional Funds to the Sewer Fund for Fiscal Year 2019 – Truck Replacement**

Finance Director Tonya O’Connell presented Council with an ordinance appropriating additional funds to the sewer fund for Fiscal Year 2019 – truck replacement.

In late 2018, an accident which was no fault of the City totaled the 1999 GMC truck that was used for daily operations. Our insurance carrier, Virginia Municipal League, totaled the truck and provided us with a payment of \$4,075 which was net of the required deductible. A new truck will need to be ordered, however, the funds for the truck were not encumbered during the budget process for Fiscal Year 2019.

The total cost to purchase the replacement truck is estimated at \$31,000. In order to proceed with the purchase of the replacement truck, an ordinance appropriating the insurance payment and Utilities fund balance to be utilized for the purchase in this fiscal year in the amount of \$31,000.

Councilman Green moved, seconded by Councilman Southall to adopt the ordinance appropriating additional funds to the sewer fund of the City of Poquoson, Virginia for Fiscal Year. Recorded vote on the motion:

**YES:** Councilmembers Cannella, Andrews, Green, Southall, Hux, Vice Mayor Freeman and Mayor Hunt

**NO:** None

**3. Ordinance Making Additional Appropriations for Fiscal Year 2019 – Port Security Grant Received by the Fire Department**

Finance Director Tonya O’Connell presented Council with an ordinance making additional appropriations for fiscal year 2019 – Port Security Grant received by the Fire Department.

Lieutenant Joseph Breeden was successful in obtaining a Port Security Grant from the Department of Homeland Security for the Fire Department for fiscal year 2019 to support the maritime transportation infrastructure security activities. This ordinance appropriates the grant funds of \$24,950. The grant does not require a City match. The Fire Department will use these funds to maintain, replace and upgrade the personal protective equipment for the marine unit.

Councilman Green moved, seconded by Councilman Cannella to adopt the ordinance making additional appropriations for fiscal year 2019. Recorded vote on the motion:

**YES:** Councilmembers Hux, Southall, Green, Andrews, Cannella, Vice Mayor Freeman and Mayor Hunt

**NO:** None

**COMMENTS OF THE CITY MANAGER:**

City Manager Randy Wheeler thanked Council for the new business votes on the agenda; particularly item one since the Public Works equipment is badly needed.

He also thanked Sam Payne, our audio visual system operator for his service, Sam has accepted another position out of state and we wish him well.

**COUNCIL DIRECTIVES:**

Councilman Southall congratulated Josh and Courtney Jordan on their Bay Star recognition and Barbara Whitlow for 16 years of service on the Library Advisory Board.

Councilwoman Andrews reminded viewers that the "Taste of Poquoson" Restaurant Week begins March 3<sup>rd</sup> and if you bring three receipts from participating restaurants to Dave Callis, Director of Community Recreation and Economic Development, you will receive a free "Poquoson is the Place" chowder mug.

Councilman Green reminded everyone the food bank will be held on Tuesday, February 26<sup>th</sup> and will be hosted by the City of Poquoson staff. Councilman Green added that the National Exchange Club has declared April as Child Abuse Prevention Month, and a proclamation will be presented and The Exchange Club will be recognized at the second meeting of March. The local Exchange Club will hold an event in April at the Little League field to recognize Child Abuse Prevention Month.

Councilman Cannella expressed his appreciation to the Fire Department for their continued efforts in seeking grants.

Mayor Hunt wished Delegate Gordon Helsel well on his recent announcement of retirement from the House of Delegates.

**ADJOURNMENT:**

There being no further business, Councilman Green moved, seconded by Vice Mayor Freeman to adjourn the meeting. Recorded vote on the motion:

**YES:** Councilmembers Andrews, Southall, Cannella, Hux, Green, Vice Mayor Freeman and Mayor Hunt

**NO:** None

The meeting was adjourned at approximately 7:18 p.m.