

**MINUTES OF THE CITY COUNCIL MEETING
MARCH 11, 2019 7:00 P.M.
REGULAR SESSION**

PRESENT: The Honorable W. Eugene Hunt, Jr., Mayor
The Honorable Carey L. Freeman, Vice Mayor
The Honorable Herbert R. Green, Jr.
The Honorable Thomas J. Cannella II
The Honorable David A. Hux
The Honorable Charles M. Southall III
The Honorable Jana D. Andrews

J. Randall Wheeler, City Manager
Evie Insley, City Clerk

ABSENT: D. Wayne Moore, City Attorney

MEETING CALLED TO ORDER:

Mayor Hunt called the meeting to order at approximately 7:01 p.m.

INVOCATION AND PLEDGE OF ALLEGIANCE:

Mayor Hunt rendered the invocation and led the audience in the Pledge of Allegiance.

SPECIAL PRESENTATIONS:

New Employee Introduction – Stuart Fisher, Fire Department

Battalion Chief Joe Breeden introduced the Fire Department's new firefighter Stuart Fisher. Mr. Fisher expressed he will be helping to implement several new programs in the City and is excited to get started.

AUDIENCE FOR VISITORS:

None

APPROVAL OF THE MINUTES:

1. Councilman Green moved, seconded by Councilman Southall, to adopt the minutes of the regular session held on February 25, 2019 as submitted. Recorded vote on the motion:

YES: Councilmembers Andrews, Southall, Cannella, Hux, Green, Vice Mayor Freeman and Mayor Hunt

NO: None

2. Councilman Green moved, seconded by Councilman Cannella, to adopt the minutes of the work session held on February 25, 2019 as submitted. Recorded vote on the motion:

YES: Councilmembers Andrews, Cannella, Southall, Hux, Green, Vice Mayor Freeman and Mayor Hunt

NO: None

NEW BUSINESS:

1. **Ordinance Appropriating Undesignated Capital Projects to Designated Projects in the Capital Projects Fund for Fiscal Year 2019**

Finance Director, Tonya O'Connell presented Council an ordinance appropriating undesignated capital projects to designated projects in the Capital Projects Fund for Fiscal Year 2019.

At the December City Council meeting, the City Manager brought forth mid-year budget recommendations for consideration. One of the recommendations was to appropriate pay-as-you-go local funding in the Capital Projects Fund in the amount of \$87,373. City Council approved the recommendation authorizing the transfer from the General Fund Fund Balance into an undesignated project line item within the Capital Project Fund.

The ordinance transfers the undesignated funds to two specific projects: the public safety equipment fund in the amount of \$50,000 to help meet the local grant match required for the replacement of Medic 21. Any funds not required for the match will be used to support the future replacement of equipment within public safety.

The second project is for FY2020 streetscape improvements in the amount of \$37,373. In FY 2019 at City Council direction, the City replaced approximately one hundred trees along the Wythe Creek Corridor. It is anticipated that additional projects including, but not limited to, additional tree planting will be completed in the next fiscal year.

Council members were encouraged to share their ideas for possible FY2020 projects with the City Manager. Over the next few months staff will compile a list of potential projects, including preliminary cost estimates and present a list of potential FY2020 streetscape improvement projects to Council for its consideration and approval at the June 2019 City Council meeting.

Councilman Green moved, seconded by Councilman Southall to adopt an ordinance appropriating undesignated capital projects to designated projects in the Capital Project Fund of the City of Poquoson, Virginia for Fiscal Year 2019. Recorded vote on the motion:

YES: Councilmembers Hux, Southall, Green, Andrews, Cannella, Vice Mayor Freeman and Mayor Hunt

NO: None

2. Ordinance Amending the Personnel Policy Manual for the City of Poquoson Regarding Light Duty Assignment

Assistant City Manager, Graham Wilson presented an ordinance which would amend the Personnel Policy Manual for the City of Poquoson regarding light duty assignment. A complete rewrite of the City's Personnel Policy Manual began in 2012, concluded in 2015 and the updated policy was adopted on January 26, 2015.

Mr. Wilson advised the policy in its current form regarding light duty assignment is limited to 90 days and may not provide an employee on light duty assignment for pregnancy sufficient time. Upon review of this policy with department heads and constitutional officers, it was the general consensus not to amend the policy for a single group of employees, but instead recommend a policy that would be applicable to all employees depending upon individual circumstances. The ordinance under consideration provides the City Manager with the flexibility to extend the 90 day time limit for a light duty assignment to 180 days on an individual case by case basis.

Councilman Green moved, seconded by Councilman Canella to adopt the ordinance amending the personnel policy manual for the City of Poquoson regarding light duty assignment. Recorded vote on the motion:

YES: Councilmembers Green, Hux, Cannella, Southall, Andrews, Vice Mayor Freeman and Mayor Hunt

NO: None

COMMENTS OF THE CITY MANAGER:

None

COUNCIL DIRECTIVES:

Councilman Southall welcomed the new firefighter Stuart Fisher.

Vice Mayor Freeman congratulated the City's CERT Team on their win at the Regional CERT Rodeo Competition for the second year in a row.

Mayor Hunt advised everyone watching that this was not a standard meeting and the next meeting on March 25th will likely be much longer with more agenda items.

ADJOURNMENT:

There being no further business, Councilman Green moved, seconded by Vice Mayor Freeman to adjourn the meeting. Recorded vote on the motion:

YES: Councilmembers Canella, Andrews, Green, Southall, Hux, Vice Mayor Freeman and Mayor Hunt

NO: None

The meeting was adjourned at approximately 7:15 p.m.