



## CITY OF POQUOSON

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March 25, 2019

TO: Poquoson City Council  
THROUGH: Randy Wheeler, City Manager  
FROM: Ellen Roberts, City Engineer  
RE: Messick Point Breakwater

The City was awarded a Virginia Port Authority Grant to construct a third breakwater at Messick Point. This grant was in the amount of \$202,125.00. Poquoson is required to provide matching funds in the amount of \$67,375, 25% of the project total. Forty thousand dollars (\$40,000) of this amount was designated for engineering and construction inspection services, and \$229,500 was designated for construction.

The City issued an Invitation for Bids for construction of the new breakwater on February 3, 2019. Bids were opened on February 27, 2019. Four companies submitted complete bid packages. After review of the bids and checking of references, staff has recommended the City contract with T. J. Crooks, Inc. This company's price of \$ 184,891.00 was the lowest bid.

Attached for consideration is a resolution authorizing the City Manager, with the assistance of the City Attorney, to enter into contract with T. J. Crooks, Inc.

**RESOLUTION NO. \_\_\_\_\_**

**A RESOLUTION AUTHORIZING THE CITY MANAGER TO ENTER INTO A CONTRACT WITH T. J. CROOKS, INC. FOR CONSTRUCTION OF A BREAKWATER AT MESSICK POINT**

**WHEREAS**, the City Council passed a resolution in support of the construction of a third breakwater at Messick Point; and

**WHEREAS**, the City of Poquoson was awarded a Virginia Port Authority Aid to Ports grant of \$202,125; and

**WHEREAS**, the City Council appropriated matching funds up to 25% of the project match in Ordinance Number 1537; and

**WHEREAS**, bids were solicited for construction services; and

**WHEREAS**, four (4) bids were received and thoroughly reviewed by the Poquoson Engineering and Finance Departments; and

**WHEREAS**, the Engineering and Finance Departments have determined that T. J. Crooks is the most responsible and responsive proposer at a cost of \$184,891.00 and

**WHEREAS**, Engineering and Finance Departments and staff has determined that services to be provided are in the best interest of the City of Poquoson.

**NOW, THEREFORE, BE IT RESOLVED** by the Council of the City of Poquoson, Virginia:

**Section 1:** That the City Manager is hereby authorized upon approval as to form from the City Attorney to do all things necessary to enter into a contract with T. J. Crooks, Inc. for construction services.

**Section 2:** That the City Manager is authorized to modify the scope of the services as necessary.

**Section 3:** That this resolution shall become effective immediately upon adoption.

**ADOPTED:** \_\_\_\_\_

**TESTE:** \_\_\_\_\_

**City Clerk**