



## CITY OF POQUOSON

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Office of the City Manager  
J. Randall Wheeler

May 13, 2019

**TO:** City Council

**FROM:** City Manager

**SUBJECT: Resolution Making a Nomination for an Alternate to the Board of Equalization**

Presented for consideration is a resolution requesting a nomination for an additional alternate to the Board of Equalization. Ms. Teresa B. Sullivan was appointed by this Council on April 8<sup>th</sup> to serve as an alternate as one of the five members on the Board will be out of the country during the time of the Equalization Board's possible hearings. It was then noted that the Code of Virginia requires if alternatives are appointed, then two must be appointed for a Board of five members. Therefore, Mr. James Bales has submitted a Board Bank application for the second alternative position.

JRW:ei

**RESOLUTION NO. \_\_\_\_\_**

**A RESOLUTION MAKING A NOMINATION FOR APPOINTMENT  
OF AN ALTERNATE TO THE BOARD OF EQUALIZATION  
FOR THE CITY OF POQUOSON**

**WHEREAS**, Section 58.1-3370 of the Code of Virginia (1950), as amended requires that a Board of Equalization of three to five members be appointed by the Circuit Court of York County in each tax year immediately following a reassessment of real property in the City of Poquoson, and

**WHEREAS**, all members of the Board of Equalization must be freeholders in the City of Poquoson and must complete the basic course of instruction given by the Department of Taxation prior to appointment; and

**WHEREAS**, the City of Poquoson has submitted five members to the Circuit Court of York County with one alternate, the Code has further stated that two alternates must be appointed for five or more members.

**NOW, THEREFORE, BE IT RESOLVED** by the Council of the City of Poquoson,  
Virginia:

**Section 1:** That the following person be and the same hereby is nominated as an additional alternate to the Board of Equalization for a term to expire one year after appointment.

**Name**

1.

**Section 2:** That this name shall be submitted to the Circuit Court of York County for official appointment as an alternate.

**Section 3:** That this resolution shall be in effect on and after its adoption.

**ADOPTED:** \_\_\_\_\_

**TESTE:** \_\_\_\_\_  
**City Clerk**