

**MINUTES OF THE CITY COUNCIL MEETING  
MAY 28, 2019 7:00 P.M.  
REGULAR SESSION**

**PRESENT:** The Honorable W. Eugene Hunt, Jr., Mayor  
The Honorable Carey L. Freeman, Vice Mayor  
The Honorable Herbert R. Green, Jr.  
The Honorable Thomas J. Cannella II  
The Honorable David A. Hux  
The Honorable Charles M. Southall III  
The Honorable Jana D. Andrews

Assistant City Manager, Graham Wilson  
Evie Insley, City Clerk  
D. Wayne Moore, City Attorney

**ABSENT:** J. Randall Wheeler, City Manager

**MEETING CALLED TO ORDER:**

Mayor Hunt called the meeting to order at approximately 7:00 p.m.

**INVOCATION AND PLEDGE OF ALLEGIANCE:**

Mayor Hunt rendered the invocation and led the audience in the Pledge of Allegiance.

**SPECIAL PRESENTATIONS:**

**Recycling Update – Bodina Wright**

Bodina Wright from Public Works presented Council information regarding the new recycling contract beginning on July 1, 2019. Residents' carts will be picked up between June 15th and June 30th and replaced with new carts. Any resident with a 35 gallon cart will receive a new 35 gallon cart and all other residents will receive a 95 gallon cart. All carts will be grey on the bottom with a tan lid. Items acceptable for recycling are #1 and #2 plastics, cardboard, paper, glass bottles, jars and metal cans. Items not acceptable are pizza boxes, plastic bags, and styrofoam and garden hoses. Residents' current recycling day will remain the same. The new contractor will have six holidays, which will affect pickup, New Year's Day, Memorial Day, July 4<sup>th</sup>, Labor Day, Thanksgiving Day and Christmas Day. Carts will be picked up on the last recycling day of June and replaced with the new one that same day. If a resident does not place their carts out on the day of pick up they can contact Public Works to make special arrangements for pick up.

## **National Night Out – Dana Biggs and Brandi Gills**

Officers Dana Biggs and Brandi Gills were present to promote National Night Out, which will become an annual community-building event that promotes strong police community partnerships and neighborhood camaraderie to make our community safer. The event will be held on Tuesday, August 6, 2019 at the Municipal Park from 6:00pm to 8:00pm and will include fun activities for the whole family: free food, bounce houses, demonstrations from the police and fire departments, music, information booths and a dunk tank. National Night Out is free of charge and open to all residents.

Mayor Hunt presented Officers Biggs and Gills a proclamation declaring August 6, 2019 National Night Out in Poquoson.

## **New Employee Introduction – Greg McDaniel**

Director of Community Development Wally Horton introduced the new Senior Building Official Greg McDaniel to Council. Mr. McDaniel is a former City Council Member and a lifelong Poquoson resident and brings with him over 20 years' experience in construction. Mr. McDaniel is looking forward to serving the City again.

### **AUDIENCE FOR VISITORS:**

None

### **APPROVAL OF THE MINUTES:**

1. Councilman Green moved, seconded by Councilman Southall, to adopt the minutes of the regular session held on May 13, 2019 as submitted. Recorded vote on the motion:

**YES:** Councilmembers Andrews, Southall, Cannella, Hux, Green, Vice Mayor Freeman and Mayor Hunt

**NO:** None

### **PUBLIC HEARINGS:**

#### **1. School Board Appointments (No action required)**

A public hearing was scheduled for this meeting to receive public comments on those persons to be considered for appointment to the School Board. Mayor Hunt opened the public hearing and the names of those persons to be considered were read aloud by the City Clerk, Evie Insley which included Jeremy Jordan, Western Precinct and Craig Freeman, Eastern Precinct.

Those present at the public hearing were given the opportunity to submit other names for consideration or to offer comments on the two announced. Since there were no other speakers, the public hearing was

closed. Only those individuals named during this public hearing will be eligible for this appointment/reappointment.

No action other than the public hearing could be taken at this meeting. The appointments will be made at the next regular meeting.

**NEW BUSINESS:**

**1. Ordinance Making Appropriations for Fiscal Year 2019 – Medic Grant and Donations**

Finance Director Tonya O’Connell presented Council with an Ordinance making appropriations for Fiscal Year 2019 – Medic Grant and Donations. The City Manager with the assistance of the Fire and Rescue submitted a grant application for a custom type III AEV ambulance with a Stryker Stretcher which was approved through Resolution No. 5048 at the City Council meeting on September 10, 2018. The 50/50 grant application was submitted to the Virginia Office of EMS Rescue Squad Assistance Fund and awarded to the City effective January 1, 2019.

The cost to purchase the ambulance is \$199,867 and stretcher is \$18,433 for a total cost of \$218,300. The grant will provide a match of 50 percent towards the total purchase and the City is responsible for the remaining 50 percent or \$109,150. The ordinance appropriates the grant and the donations received to date by the Poquoson Volunteer Rescue Squad through citizen outreach totaling \$24,032 to the Capital Project Fund.

Councilman Green moved, seconded by Vice Mayor Freeman to adopt the ordinance making additional appropriation for fiscal year 2019 – Medic Grant and donations. Recorded vote on the motion:

**YES:** Councilmembers Andrews, Cannella, Southall, Hux, Green, Vice Mayor Freeman and Mayor Hunt

**NO:** None

**2. Resolution Authorizing the City Manager to Enter into a Contract with Northwestern Emergency Vehicles to Purchase a 2019 Ford E-450 Type III AEV Ambulance**

Finance Director Tonya O’Connell presented Council with a resolution authorizing the City Manager to enter into contract with Northwestern Emergency Vehicles to purchase a 2019 Ford E-450 Type III AEV Ambulance. The grant awarded to the City runs from January 1, 2019 through December 31, 2019 and to ensure the grant period is met, a resolution authorizing the City Manager to enter into contract with Northwestern Emergency Vehicles is required. Through the cooperative purchasing agreement established with Houston-Galveston area Council to purchase a 2019 Ford E-450 Type III AEV Ambulance for \$199,867.

The Stryker Stretcher will cost a total of \$18,433 and the City Manager through his authority will enter into contract with Stryker to purchase the stretcher. The Stryker Power Load system is a feature that is included in the cost of the ambulance and will be installed at the factory when the ambulance is built. The stretcher itself is not included in the cost of the ambulance.

Councilman Green moved, seconded by Councilman Cannella to adopt the resolution authorizing the City Manager to enter into a contract with Northwestern Emergency Vehicles to purchase a 2019 Ford E-450 Type III AEV ambulance. Recorded vote on the motion:

**YES:** Councilmembers Hux, Southall, Green, Andrews, Cannella, Vice Mayor Freeman and Mayor Hunt

**NO:** None

### **3. Ordinance Making Additional Appropriations for Fiscal Year 2019 – Grants and Donations**

Finance Director Tonya O’Connell presented Council with an ordinance making additional appropriations for Fiscal Year 2019 – Grants and Donations. The City received an additional \$40,774 in revenues in the General Fund to be appropriated within the Fiscal Year 2019 budget as follows:

- The City received from the Department of Environmental Quality \$6,207 for the Litter Control Grant for fiscal year 2019. This ordinance appropriates the grant revenue to be used in accordance with the program.
- The Police Department received a DMV Alcohol Safety and a DMV Speed Safety grants in fiscal year 2019. The grant period runs from October 1, 2018 to September 30, 2019 for both grants. This ordinance appropriates the grant funds \$5,213 and \$6,590 respectively to be used in the current year for grant purposes.
- The Police Department has received donations in the amount of \$1,090 for the National Night Out event held in August. This ordinance appropriates the donations in the Police Department budget for that purpose.
- The Fire Department has received a 2018 Local Emergency Management Performance Grant (LEMPG) through the Virginia Department of Emergency Management in the amount of \$7,500. The grant period runs from July 1, 2018 to June 30, 2019 and has a required local match equal to the award. The grant and the local match funds provide assistance to the Emergency Operation Center in supporting the preparedness of emergency management. The current appropriated budget for the Fire Department accounted for the local match piece; this ordinance appropriates the grant fund to be used in the current year for grant purposes.
- The Fire Department has received a 2019 Virginia Fire Incident Reporting System Hardware Grant in the amount of \$700. The grant period runs April 1, 2019 to August 31, 2019. The purpose of this grant program is to provide funding to purchase computer equipment.
- The Public Works Department has received a donation of \$1,235 from the Poquoson Exchange Club for the purchase of a picnic table and an outdoor grill at the Outdoor Aquatics Interpretive Center(OAIC) at Messick Point. The City purchased the items and the Exchange Club generously installed the items at the OAIC. This ordinance appropriates the donation in the Public Works budget for that purpose.
- The Parks, Recreational and Community Development Department received a donation in the amount of \$5,000 from the Poquoson Woman’s Club towards the purchase of a new scoreboard located at Firth Field. This ordinance appropriates the donations in the Parks, Recreational and Community Development Department for that purpose.
- The Library Department has received additional donations during the fiscal year in the amount of \$7,239. This ordinance appropriates the donations to the Library Department.

Councilman Green moved, seconded by Councilman Southall to adopt the ordinance making additional appropriation for Fiscal Year 2019. Recorded vote on the motion:

**YES:** Councilmembers Green, Hux, Cannella, Southall, Andrews, Vice Mayor Freeman and Mayor Hunt

**NO:** None

**4. Ordinance Making Additional Appropriations and Transfers for Fiscal Year 2019 – Disposal of Auctioned Vehicles and Equipment**

Finance Director Tonya O’Connell presented Council with an ordinance making additional appropriations and transfers for Fiscal Year 2019 – disposal of auctioned vehicles and equipment. Council was advised that the City had recently held two auctions to dispose of various vehicles and equipment. The total revenue collected from the auctions resulted in the City receiving \$32,807 in additional revenue. The funds will be transferred to Capital Project Fund and remain as undesignated until such time City Council appropriates the funds to a specific vehicle or equipment.

Councilman Green moved, seconded by Councilman Cannella to adopt the ordinance making additional appropriation and transfers for Fiscal Year 2019 – disposal of auctioned vehicles and equipment. Recorded vote on the motion:

**YES:** Councilmembers Cannella, Andrews, Green, Southall, Hux, Vice Mayor Freeman and Mayor Hunt

**NO:** None

**5. Resolution Cancelling the First Meeting of the Months of June, July and August 2019**

Mayor Hunt stated that Council has traditionally cancelled one of the two regularly scheduled meetings during the summer months of June, July and August.

Councilman Green moved, seconded by Councilman Cannella, to adopt the resolution cancelling the first meeting of the months of June, July and August 2019. Recorded vote on the motion:

**YES:** Councilmembers Southall, Hux, Green, Cannella, Andrews, Vice Mayor Freeman and Mayor Hunt.

**NO:** None

**COMMENTS OF THE ASSISTANT CITY MANAGER:**

Assistant City Manager Graham Wilson recognized the American Legion for the wonderful job with the Memorial Day service. Mr. Wilson advised Council and citizens that Poquoson Public Schools will be holding a PMS Modernization Input meeting on June 12, 2019 between 5:30p.m. to 7:30p.m. at Poquoson Elementary School, this will allow the community an opportunity to learn about the ideas generated by staff and steering committee as well as ask questions of the project architects.

**COUNCIL DIRECTIVES:**

Councilman Hux would like to generate interest to the various boards and committees by having each board or committee announce in advance when an opening may be approaching, have City staff actively advertise in advance of any openings and have electronic Board Bank applications on our website with access for Council to review them. Council supported these recommendations.

Councilman Green advised the Food Bank was hosted by the Kiwanis Club and was a huge success.

Councilman Cannella thanked the citizens for donations and staff that have pursued grants. Councilman Cannella expressed concern for the audio visual equipment. He would like staff to look into updating the system.

Councilman Southall congratulated the high school students that were honored for their projects submitted for the HUNCH project at NASA Langley Research Center. HUNCH stands for "High School Students United with NASA to Create Hardware". The City had three teams participate and two of which when on to compete against other teams in the United States. Both teams did well placing 3<sup>rd</sup> and 4<sup>th</sup> in the competition.

Mayor Hunt echoed Councilman Southall congratulations and stated he would like to have the teams appear at the next council meeting to be recognized for their accomplishments.

**ADJOURNMENT:**

There being no further business, Councilman Green moved, seconded by Vice Mayor Freeman to adjourn the meeting. Recorded vote on the motion:

**YES:** Councilmembers Andrews, Southall, Cannella, Hux, Green, Vice Mayor Freeman and Mayor Hunt

**NO:** None

The meeting was adjourned at approximately 7:39 p.m.