



# CITY OF POQUOSON

FINANCE DEPARTMENT

500 CITY HALL AVENUE, POQUOSON, VIRGINIA 23662-1996

August 26, 2019

**TO:** City Council

**THROUGH:** Randy Wheeler, City Manager

**FROM:** Tonya O'Connell, Finance Director  
Tom Jones, Director of Public Works

**SUBJECT:** Public Works – Caterpillar 308 CR Mini Hydraulic Excavator

It is the recommendation of Public Works Department to purchase a Caterpillar 308 CR Mini Hydraulic Excavator from Carter Machinery Co., Inc. through the cooperative purchasing agreement established with National Joint Powers Alliance (Sourcewell) Contract 032119-CAT. The Caterpillar 308 CR Mini Hydraulic Excavator will replace the Komatsu Excavator which is over 19 years old and is inoperable. The excavator will be used to dig roadside and outfall ditches to ensure proper drainage of streets and to do full depth patching on the City's roadways when payment failure exist.

The total cost of the Caterpillar Excavator is \$124,364 which takes into consideration the trade allowance for the Komatsu Excavator of \$12,000 and provides for an extended warranty on the powertrain and hydraulics. The funds received from the Virginia Department of Transportation which provides for funding to maintain the paving and drainage programs will be utilized.

Attached for consideration is a resolution authorizing the City Manager to enter into a contract with Carter Machinery Co., Inc.

**RESOLUTION NO. \_\_\_\_\_**

**A RESOLUTION TO AUTHORIZE THE CITY MANAGER TO ENTER INTO  
CONTRACTS WITH CARTER MACHINERY CO., INC.**

**Whereas**, the City has determined the necessity of a new excavator for the continuing protection and safety of its citizens; and

**WHEREAS**, the City received funds from the Virginia Department of Transportation (VDOT) which provides for funding to maintain the paving and drainage programs; and

**WHEREAS**, the purchase of the excavator will allow for the City to support the programs in which funding is received from VDOT; and

**WHEREAS**, the City through cooperative purchasing agreements with National Joint Powers Alliance (Contract 032119-CAT) intend to purchase the excavator; and

**WHEREAS**, the proposals were reviewed by the Public Works Department to determine the appropriate excavator that will fit the need of the community and

**WHEREAS**, the recommendation to the City Manager based on the requirements of the Public Works Department is to purchase a Caterpillar 308 CR Mini Hydraulic Excavator with a cost of \$124,364.

**NOW, THEREFORE, BE IT RESOLVED** by the Council of the City of Poquoson, Virginia:

**Section 1:** That the City Manager is hereby authorized to do all things necessary to enter into a contract with Carter Machinery Co., Inc. to purchase a Caterpillar 308 CR Mini Hydraulic Excavator.

**Section 2:** That this resolution shall become effective immediately upon adoption.

**ADOPTED:** \_\_\_\_\_

**TESTE:** \_\_\_\_\_

**City Clerk**