



# CITY OF POQUOSON

OFFICE OF THE CITY MANAGER

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**Date:** March 28, 2022

**To:** The Honorable City Council

**From:** J. Randall Wheeler, City Manager

**Subject:** **Resolution Directing that Public Notice be Given of Council's Intent to Receive Bids for the Sale of Publicly Owned Property Located Within the Unimproved Portion of Poquoson Avenue**

City received a letter of interest in buying the unimproved area of Poquoson Avenue identified as Tax Map Parcel # 20-1-36 in order to build a single family home.

If the Council votes to proceed further, a resolution authorizing the advertisement of sale for property located at 1013 Poquoson Avenue will be presented to the City Council at its March 28, 2022 meeting.

If the Council votes in the affirmative, an advertisement indicating the property for sale and the solicitation of sealed bids will proceed. Costs of such will be borne by the successful bidder. The ad must run once a week for two successive weeks. Following the Public Hearing the City Council may elect to sell the subject property to any person whose sealed bid was opened and considered during the Public Hearing. The bids received will be opened at the April 11, 2022 City Council meeting and read aloud during the Public Hearing.

**A RESOLUTION OF THE COUNCIL OF THE CITY OF POQUOSON, VIRGINIA  
DIRECTING THAT PUBLIC NOTICE BE GIVEN OF THE COUNCIL'S  
INTENTION TO RECEIVE BIDS FOR THE SALE OF PUBLICLY OWNED  
PROPERTY LOCATED WITHIN THE UNIMPROVED PORTION OF POQUOSON  
AVENUE**

WHEREAS, an offer has been made to purchase City-owned property of Poquoson Avenue identified as Tax Map Parcel # 20-1-36.

NOW, THEREFORE, BE IT RESOLVED by the Council of the City of Poquoson, Virginia:

**Section 1:** That public notice of Council's consideration for the sale of publicly owned property within the unimproved portion of Poquoson Avenue shall be given and written sealed bids for the purchase of the property shall be invited by publishing the notice attached hereto as "Exhibit A" once a week for two successive weeks in a newspaper having general circulation in the City of Poquoson.

**Section 2:** That after written sealed bids have been received and read aloud at the City Council Meeting during the Public Hearing on April 11, 2022, the proposed ordinance attached hereto as "Exhibit B" shall be considered for adoption by the Council at a regularly scheduled Council meeting.

**Section 3:** That the successful bidder for the proposed purchase shall reimburse the City of Poquoson for all expenses incurred in giving public notice of the proposed sale of the subject property.

**Section 4:** That, to specifically quantify the amount of land being purchased, the successful bidder shall commission a boundary line survey, at his or her own cost and provide to the City prior to closing of the sale of the property, which shall show the area of land and dimensions of the unimproved portion of Poquoson Avenue to the terminus of the unimproved portion of Poquoson identified as Tax Map Parcel # 20-1-36.

**Section 5:** That the successful bidder shall close on this property within six (6) months of City Council adoption of the ordinance granting the purchase of the property.

**Section 6:** That the full text of the proposed ordinance shall be made available for public inspection in the Office of the City Manager

**Section 7:** That this resolution shall be in effect on and after its adoption

**ADOPTED:** \_\_\_\_\_

**TESTE:** \_\_\_\_\_

City Clerk

## **Exhibit A**

### **CITY OF POQUOSON**

#### **PUBLIC NOTICE**

**TAKE NOTICE** that at 7:00 p.m. on April 11, 2022, or as soon thereafter as the orderly transaction of business permits, in the Council Chambers, 500 City Hall Avenue, the City Council of Poquoson will publicly receive sealed, written bids and will hold a public hearing upon such bids as are received regarding the purchase of publicly owned property at 1013 Poquoson Avenue identified as Tax Map Parcel # 20-1-36, pursuant to the terms and conditions of Section 15.2-2100 et seq of the Code of Virginia (1950), as amended. Bids will be received by the City Manager until 7:00 p.m. on April 11, 2022.

A copy of the full text of the ordinance, which is proposed to be adopted in order to sell the property, is on file with the City Clerk and may be reviewed in the Office of the City Manager. The City Council reserves the right to reject any and all bids received on the subject purchase.

Kimberly Healy  
City Clerk

**Exhibit B**

**AN ORDINANCE OF THE CITY OF POQUOSON, VIRGINIA GRANTING THE PURCHASE OF PUBLICLY OWNED PROPERTY LOCATED AT 1013 POQUOSON AVENUE**

**WHEREAS**, public notice has been given and bids requested for the purchase of 1013 Poquoson Avenue identified as Tax Map Parcel # 20-1-36 as required by Article VII, Section 9 of the Constitution of Virginia and Section 15.2-2101 of the Code of Virginia (1950), as amended; and

**WHEREAS**, written bids for the subject purchase were received and publicly read aloud, no further bids being offered thereafter.

**NOW, THEREFORE, BE IT ORDAINED** by the Council of the City of Poquoson, Virginia:

**Section 1:** That the bid of \$ \_\_\_\_\_ is hereby accepted.

**Section 2:** That \_\_\_\_\_ shall be granted the purchase of 1013 Poquoson Avenue identified as Tax Map Parcel # 20-1-36 for the amount of \$ \_\_\_\_\_.

**Section 3:** That \_\_\_\_\_ shall reimburse the City of Poquoson the full amount of expenses incurred in giving public notice of the proposed purchase of the subject property.

**Section 4:** That upon the reimbursement of all advertising costs, and upon receipt of the boundary line survey showing the area of land and dimensions of the property located at 1013 Poquoson Avenue, the City Manager is authorized to do all things necessary to finalize the sale of the property.

**Section 5:** That the second reading of this ordinance is hereby dispensed with and the provisions contained herein shall become effective immediately upon adoption.

ADOPTED: \_\_\_\_\_

TESTE: \_\_\_\_\_  
City Clerk