

**MINUTES OF THE CITY COUNCIL MEETING**  
**April 25, 2022 6:30 P.M.**  
**WORK SESSION**  
**Council Chambers**

**PRESENT:** The Honorable Gordon C. Helsel, Jr., Mayor  
The Honorable Carey L. Freeman, Vice Mayor  
The Honorable Herbert R. Green, Jr.  
The Honorable Charles M. Southall III  
The Honorable Keith A. Feigh  
The Honorable David A. Hux

Kimberly Healy, City Clerk  
D. Wayne Moore, City Attorney  
J. Randall Wheeler, City Manager

Arty Tillett, Superintendent  
Christy Helsel, School Board Chair  
Jeremy Jordan, School Board Vice Chair  
Craig Freeman, School Board Member  
CJ Childress, School Board Member  
Timothy Goodale, School Board Member  
Jonathan Ingram, School Board Member

**ABSENT:** The Honorable Jana D. Andrews

Mayor Helsel opened the work session at approximately 6:30 p.m. in Council Chambers.

**1. Joint Meeting with the School Board - Budget**

Arty Tillett, Superintendent of Poquoson City Public Schools, reviewed the highlights of what has changed between last year's budget and this year's budget. Mr. Tillett stated that the General Assembly has not yet approved a State budget so the PCPS FY23 Budget is based on the Governor's budget issued December 2021. He stated there is a net increase of \$1.2 million in State revenue and the State included a 5% salary increase for SOQ funded positions. Mr. Tillett stated that of the \$1.2 million in State revenue, \$840,000 would be used towards providing pay increases. He also reviewed other personnel cost increases to include the increase in minimum wage for substitutes and other positions, a 6% increase in health insurance premiums, athletic supplement adjustments and adding 2 additional full-time paraprofessionals to meet IPOP compliance. The increase in the budget from FY22 to FY23 is \$1,700,634, which is a 6.87% increase, with almost 73% going to Instruction.

Mr. Tillett thanked City Council and City staff for their hard work with the budget and working to be able to provide the increase that has been requested. Additionally, Mr. Tillett spoke about the additional \$168,000 that the City provided. In Mr. Tillett's career he has

never had a locality to provide the requested amount and give an additional amount above what was requested.

## **2. FY2023 Annual Financial Plan**

City Manager, Randy Wheeler, stated there will be a review of what has changed since the FY23 Annual Financial Plan was put together and echoed what Mr. Tillett had previously said in reference the General Assembly not approving the State budget yet, which may or may not have an impact due to possible cuts in the Grocery Tax or other taxes from the State.

Finance Director, Leigh Etheridge, reviewed the recommended changes to the FY2023 Annual Financial Plan that was presented to City Council on April 11, 2022. The General Fund will increase by \$113,000 to a recommended budget of \$33,133,000. The ordinance for the Budget Appropriation for the City of Poquoson for FY2023 will be presented to City Council at its regular meeting on May 9, 2022 and will include the following changes:

- The Police Department through the Division of Motor Vehicles received a U.S. Department of Transportation Alcohol and Speed Safety grant in the amount of \$6,500.
- The Fire Department received a Dominion Resources Radiological Emergency Preparedness Program (REPP) State grant from the Virginia Department of Emergency Management in the amount of \$20,000.
- The Fire Department received a State allocation from the Virginia Department of Health – Office of Emergency Service Four for Life Program in the amount of \$23,000.
- The Fire Department received a Local Emergency Management Performance grant (LEMPG) through the Virginia Department of Emergency Management for \$7,500.
- The City Library has a project defined to install new Wi-Fi, Routers, licensing and necessary security appliances for this installation in the amount of \$10,000.

### **ADJOURNMENT:**

There being no further business, the work session was adjourned at 6:50 p.m.