



4. PROPOSED ACTIVITY OR USE: (Explain in detail what you want to do on the property.)

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5. ATTACH CERTIFIED PLOT PLAN TO INCLUDE THE FOLLOWING:

- Location of the 100-foot Resource Protection Area (RPA).
- Location and square footage of the proposed encroachment into the buffer area and its distance from the RPA feature.

6. NON-POINT SOURCE POLLUTION LOAD:

Attach pertinent calculations.

7. COMPLETE ATTACHED WATER QUALITY IMPACT ASSESSMENT:

A minor water quality impact assessment (WQIA) is required for any proposed land disturbance, development, or redevelopment activity within an RPA.

8. PRE-SUBMITTING CONFERENCE:

On \_\_\_\_\_ a conference was held between the applicant(s) and the Administrator or designee.

9. SIGNATURE(S): *By signing below you are certifying that the information above and all accompanying information submitted as part of this application is true to the best of your knowledge. In addition you are authorizing City representatives to have access to the property during reasonable hours. Please note that all property owners must sign below:*

_____ Applicant	_____ Applicant
_____ Owner(s) (if different from applicant)	_____ Owner(s) (if different from applicant)
_____ Date	_____ Date

**Note to Applicant:** *Any approved nonconforming use and development waiver shall become null and void twelve months from the date issued.*

INCLUDE WITH THIS APPLICATION:

\$29.00 APPLICATION PROCESSING FEE (CODE SF)

Date Paid	Treasurer's Office Payment Certification
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FOR OFFICE USE ONLY (check one)

\_\_\_\_\_ APPROVED AS REQUESTED

\_\_\_\_\_ APPROVED WITH THE FOLLOWING CONDITIONS:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

\_\_\_\_\_ DENIED

DATE: \_\_\_\_\_ SIGNATURE: \_\_\_\_\_  
Community Development Coordinator

Waiver Number: \_\_\_\_\_  
Expiration Date: \_\_\_\_\_

## **WATER QUALITY IMPACT ASSESSMENT**

*(Required for any proposed RPA encroachment)*

1. What is the nature of the proposed encroachment into the buffer area? (Include type of paving material, areas of clearing or grading, location of any proposed structures, drives, or other impervious cover.)

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2. Provide a narrative providing the reason for the encroachment or disturbance and a description of other alternatives to the RPA encroachment that have been explored (i.e. reducing other setbacks, altering the construction footprint, consideration of alternative site layouts, etc.) and why these other alternatives are not practicable.

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3. What type of vegetation exists onsite? Include the number and types of trees and other vegetation to be removed in the buffer to accommodate the encroachment.

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4. Explain how the design of the plan will preserve to the greatest extent possible any significant trees and vegetation on the site.

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5. What type of water quality feature(s) do you propose to install in mitigation for the proposed RPA encroachment?

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