

Standard Operating Procedures Manual
City of Poquoson Fire and Rescue



**City of Poquoson
Fire and Rescue**

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GENERAL ADMINISTRATION


SOP#: GA 5.00

Title: Energy Conservation

Effective Date: 11/30/2008

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Fire Chief's Signature


City Manager's Signature

ENERGY CONSERVATION

I. PURPOSE

To establish policy and guidelines relative to the efficient use of energy and water.

This SOP is not all-inclusive and cannot encompass all situations that may be encountered.

II. POLICY

All Fire Department personnel shall:

- Strive to conserve both energy (electricity) and water.
- Make every effort to curtail unnecessary use of energy (electricity) and water so as not to give the appearance of waste.

III. GUIDELINES

Electricity

Lights/electrical equipment should be turned off or placed in standby when not being utilized.

Heating Systems

- All thermostats within fire stations shall be set and maintained at 70 -72 degrees.
- All building doors will remain fully closed **at all times**.
- Apparatus bay doors will be closed immediately upon apparatus exiting or entering bay and will remain closed **at all times**.

Cooling Systems

- Thermostats for controlling cooling equipment in fire stations shall be set and maintained at 72-74 degrees.
- All building doors will remain fully closed **at all times**.
- Apparatus bay doors may remain open during warm days to keep bay cool.

Water

In the event of water shortages:

- No private vehicles may be washed at fire stations.
- Training activities utilizing water are suspended.