

The Electoral Board for the City of Poquoson met in the Office of the General Registrar, 500 City Hall Avenue, Poquoson, Virginia on Thursday, August 13, 2020. Present were Michele Person, Chairman; Robert Insley, Vice Chairman; Bonnie Condrey, Secretary; Tammi Pinckney, General Registrar and Director of Elections and Tara Moore, Assistant Registrar. Chairman Person called the meeting to order at 9:04.

Tammi advised the Board of the conversation with Assistant City Manager regarding the part time employees that will be used for the 45 days early voting. The employees can only work a total of 32 hours a week. A schedule will have to be implemented to accommodate the daily hours needed. The Board reviewed the potential employees for the time frame.

Tammi informed the Board that an emblem designated by State Board must appear on all envelopes used for the election. Some new envelopes will need to be ordered but a sticker can be used for some existing envelopes.

The Board voted to order 150% of the voting population in ballots. The following will be ordered when the ballots are available: Presidential Only 50; Federal Only 100; Regular ballots 15,000 with 3,000 pre folded for Absentee Voting.

The Board recommends using file folders for the ballots and to order pens to go with each ballot.

Chairman Person adjourned the meeting at 10:40.

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Michele Person, Chairman

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Robert Insley, Vice-Chairman

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Bonnie Condrey, Secretary