

Illicit Discharge Detection and Elimination

Appendix

City of Poquoson Annual Report

VAR# 040024

Fiscal Year 2020

Submitted to DEQ September 30, 2020

<u>BMP 3</u>	<u>ILLICIT DISCHARGE DETECTION AND ELIMINATION</u>
	Status of Compliance Spreadsheets
3.1	Service area & Outfall Map
3.1	MS4 Outfall Information Table (includes City-owned Water Quality BMPs)
3.2	Dry weather screening protocol with prioritization/scheduling; Dry weather screening standard operation procedures
3.2	Summary of screenings table; typical dry weather monthly screening form
3.3	IDDE Procedures
3.3	Hazardous Waste Spill Procedures
3.3	IDDE Summary Table
3.3	Supplemental information for spill responses. This includes communications; Public Works forms; and Fire Department reporting forms for all non discharges caused by something other than a vehicular accident. This information addresses both illicit discharge responses and non sewer spills.
3.3	Utility Department Report: Sanitary Sewer System Improvements
3.4	Sanitary Sewer Overflow Reports: No sanitary sewer system spills this year (therefore no forms provided)

STATUS OF COMPLIANCE July 1, 2019 - June 30, 2020

3. Illicit Discharge Detection and Elimination						
BMP	BMP Description	Measurable Goals	Metric	Responsible Party	Timeline	Associated Documents
3.1	Storm Sewer System Map					
3.1a	MS4 service area map using the 2010 CUA	Maintain and update mapping	Updated Map	SW Program Administrator/ IT Dept. (GIS)	Annually	Service area map
						COMPLIANT. Updated in PY1; no new outfalls this year. See Appendix. In addition, the City Property Information System mapping shows the approximate location of all upstream City owned storm drainage piping. This can be seen at http://poquoson.mapsdirect.net/Account/Logon
3.1b	MS4 outfall or point of discharge information table	Maintain and update table	Updated Table	SW Program Administrator/ IT Dept. (GIS)	Annually	Information Table
						COMPLIANT. Updated in PY1; no new outfalls this year. See Appendix.
3.1c	Provide to DEQ a GIS-compatible shapefile of the MS4 map	Provide file	Provide to DEQ	SW Program Administrator/ IT Dept. (GIS)	No later than 7/1/19	Shapefile
						COMPLIANT. Provided in PY1 prior to 7/1/19 in accordance with permit requirements.

STATUS OF COMPLIANCE July 1, 2019 - June 30, 2020

3. Illicit Discharge Detection and Elimination							
BMP	BMP Description	Measurable Goals	Metric	Responsible Party	Timeline	Associated Documents	PY 2 Status
3.1d	New outfalls or recently approved TMDLs	Update map and table	Updated map and table	SW Program Administrator/ IT Dept. (GIS)	No later than October 1 each year, incorporate updates through June 30	Map and information table	Compliant. No new outfalls or recently approved TMDLs in PY2.
3.1e	Provide written notification to downstream MS4s	Identify and notify, in writing, any downstream adjacent MS4 of any known physical interconnection established or discovered after permit effective date.	Develop map, Regional Stormwater Workgroup Meetings, letters	SW Program Administrator	Annually	Letters; meeting attendance	COMPLIANT. Poquoson is downstream of all other MS4s. VDOT owns the only upstream MS4. While the City has not been contacted by VDOT, we are aware of the system and have contact information for VDOT if needed.
3.1f	Prohibit illicit discharges through ordinance	Continue implementing and enforcing the illicit discharge/stormwater ordinance.	Current Ordinance	SW Program Administrator/ Fire Dept	As necessary	City Code Section 34-207, Prohibition on non-stormwater discharges	COMPLIANT. Code can be viewed on City website at https://library.municode.com/va/poquoson/codes/code_of_ordinances?nodeId=PTIICOOR_CH34EN_ARTVSTMA
3.2	Dry Weather Screening (DWS)						

STATUS OF COMPLIANCE July 1, 2019 - June 30, 2020

3. Illicit Discharge Detection and Elimination						
BMP	BMP Description	Measurable Goals	Metric	Responsible Party	Timeline	Associated Documents
3.2a	Maintain and implement dry weather screening protocol	Implement written dry weather field screening methodologies for IDDE. Track the outfall unique identifier, time since last precipitation event, estimated quantity of the last precipitation event, site description, whether a discharge was observed and if so, rate of discharge, and visual characteristics	Protocol	SW Program Administrator/ SW Inspector	Continuously	DWS Protocol
						COMPLIANT. Protocol, sample forms found in Appendix.
3.2b	Develop a prioritized schedule for field screening and the rationale for the prioritization	Implement the schedule and document the rationale	Schedule	SW Program Administrator/ SW Inspector	Annually	DWS Protocol
						COMPLIANT. Prioritized protocol, schedule and rationale found in Appendix.

STATUS OF COMPLIANCE July 1, 2019 - June 30, 2020

3. Illicit Discharge Detection and Elimination							
BMP	BMP Description	Measurable Goals	Metric	Responsible Party	Timeline	Associated Documents	PY 2 Status
3.2c	Field testing & outfall reconnaissance inventory (ORI)	Perform dry weather screening of a minimum of 50 outfalls (or all if < 50 outfalls in MS4)	Documentation of screening performed and results	SW Program Administrator/ SW Inspector	Annually	Summary Spreadsheet and typical form provided in Appendix. In past years DEQ reviewers asked that we include the summary and sample form rather than all forms in report. All forms available upon request.	COMPLIANT. Summary Spreadsheet and typical form provided in Appendix. City inspected 91 outfalls and over 15,565 linear feet of outfall ditching. Inspections included prioritized areas selected in PY1.
3.3	IDDE program implementation						
3.3a	Maintain and implement written procedures for IDDE	Implement written IDDE procedures	Procedures	SW Program Administrator	Continuously	Procedures	COMPLIANT. See Appendix.
3.3b	Public IDDE Reporting	Promote & publicize IDDE reporting	Presence of contact information on website	SW Program Administrator	Continuously	Locality website	COMPLIANT. Information provided on Poquoson Stormwater Quality website: https://www.ci.poquoson.va.us/278/Stormwater-Quality

STATUS OF COMPLIANCE July 1, 2019 - June 30, 2020

3. Illicit Discharge Detection and Elimination							
BMP	BMP Description	Measurable Goals	Metric	Responsible Party	Timeline	Associated Documents	PY 2 Status
3.3c	Prevent or minimize the discharge of hazardous substances and oil in the MS4 stormwater discharge.	Yard inspections; Develop/enhance reporting relationship with FD/Haz Mat Team; targeted education	Number of responses/ number of inspections	SW Program Administrator/ Fire Dept	Continuously	Fire Department and Inspection forms	COMPLIANT. See appendix for sample forms and a summary of issues/responses this year.
3.3d	IDDE activity tracking	Track illicit discharge detection and elimination activities.	Number of investigations and actions taken	SW Program Administrator/ Fire Dept	Ongoing	Illicit Discharge Response Summary	Compliant. See Appendix for summary spreadsheet and backup information on most egregious discharges.
3.3e	Continue Sanitary Sewer System improvements in coordination with SSO consent order	Continue to diagnose and correct deficiencies	Number of improvements	SW Program Administrator/ Public Utilities	Continuously	List of Improvements	COMPLIANT. Improvements provided in Appendix.
3.4	Spill reporting						
3.4a	Report non sewer spills and releases from small MS4 operated properties that reach State waters to DEQ.	Report spills to the DEQ's Pollution Response Program (PREP), if applicable	Number of internal reports. If applicable, obtain PREP number.	SW Program Administrator/ Fire Dept	Continuously	Fire Department and Inspection forms	COMPLIANT. See summary sheet and FD forms in Appendix.
3.4b	Report Sanitary Sewer Overflows through SSORS database.	Continue to utilize SSORS to report Sanitary Sewer Overflows	Number of overflows	Public Utilities Superintendent.	Continuously	List from SSORS	COMPLIANT. No sanitary sewer overflows occurred in PY2. City staff assisted a citizen with the repair of their private property sewer line breakage. See summary sheet.

STATUS OF COMPLIANCE July 1, 2019 - June 30, 2020

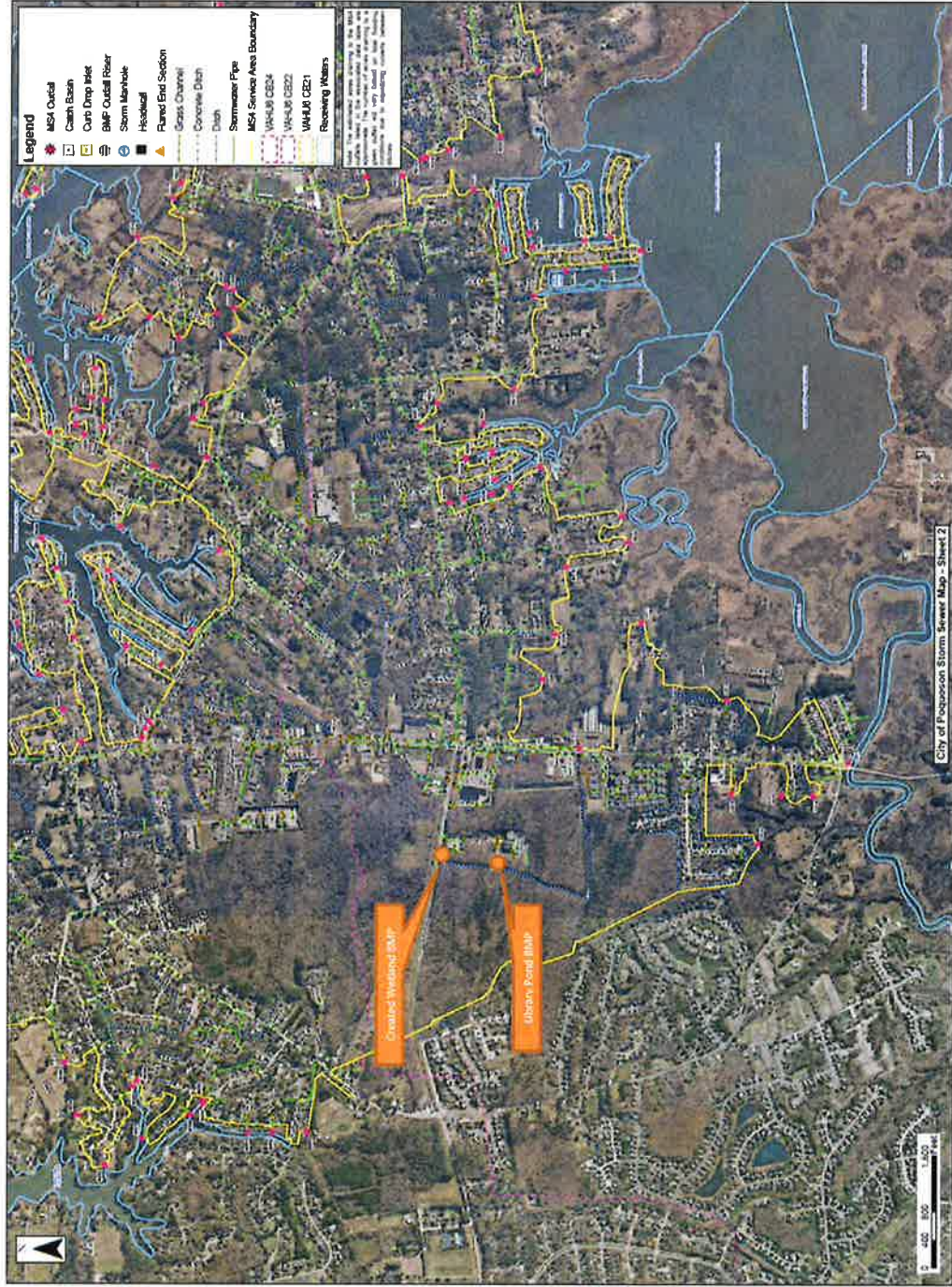
3. Illicit Discharge Detection and Elimination						
BMP	BMP Description	Measurable Goals	Metric	Responsible Party	Timeline	Associated Documents
3.5	Evaluation and Assessment	Evaluate and assess progress towards meeting measurable goals.		SW Program Administrator/ Fire Dept	Annually	Annual report
						COMPLIANT. City exceeded dry weather screening-required number of outfalls; inspected outfalls prioritized in PY1. As the summary sheet and back up info indicates, Poquoson staff members from various City departments coordinated to respond to incidents quickly. One of the advantages of small community size is that Poquoson staff members communicate and work together well to quickly resolve spills.



Legend

- MS4 Outfall
- Catch Basin
- Curb Drop Inlet
- BMP Outfall Riser
- Storm Manhole
- Headwall
- Flared End Section
- Grass Channel
- Concrete Ditch
- Ditch
- Stormwater Pipe
- MS4 Service Area Boundary
- VAHUS CB24
- VAHUS CB22
- VAHUS CB21
- Receiving Waters

Note: The estimated acres draining to the MS4 outfalls listed in the associated data table are approximate. The number of acres draining to a particular outfall may vary due to changing conditions due to equalizing culverts between slopes.



Stormwater BMPs owned by the City of Popocon are detailed in a spreadsheet and shown as ●



Stormwater BMPs owned by the City of Poquoson is detailed in a spreadsheet and shown as ●

Wet Pond	CB22	20801080102	Northwest Br. Back River - Upper	Yes	G	Library Pond	7	3.4100000000000001	37.12170898	-76.39790271	Yes	Fecal Coliform, approved by the SWCB Dec. 2017, by EPA FEB 2018	Urbanized, no industrial, predominantly residential
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Planned FY 2021 Inspections and Rationale

	<u>Priorities and Rationale</u>
General: Configuration of the City	Poquoson's predominant land use is single family home residential. There is a very limited amount of commercial land uses supporting suburban living (restaurants, a grocery store). Commercial land uses are predominantly centered on Wythe Creek Road. There are a few marinas located outside the City's MS4 service area. There are no industrial land uses in the City. Over 99% of all homes are connected to sewer. The City itself is configured into one concentrated, developed area surrounded on three sides by water and tidal wetlands.
History of Detecting Discharges	Adequate drainage and water flow is a key concern because of the low lying nature of this coastal community. There is also a strong environmental friendly ethos. These factors, combined with highly visible ditches and drainage systems, often result in illicit discharges being reported to the City as they are occurring. Historically that is how most large debris piles, unpermitted construction discharges and hazardous/chemical discharges come to the City's attention. Discharges most often discovered during inspections tend to be typical discharges created by residential land uses: yard waste, pet waste and very rarely used motor oil or cooking waste.
Areas of the City Where Illicit Discharges are most often found	Yard wastes, pool filter discharge lines, used motor oil and refuse are typically found in the City's residential areas. Discharges tend to occur in open ditches (vs. closed pipe systems). Commercial dumpsters must be monitored for leachate discharges. Prioritized areas are those portions of the system located downstream of dense residential development and the outfalls of commercial dumpster areas. Outfalls located at the downstream edge of the system, outside of the area easily accessed by residents, is a lower priority. In addition to the MS4, City staff should continue to monitor the Messick Point area, as this area is isolated and experiences frequent refuse and chemical drop offs. The downstream end of Poquoson Avenue should also be monitored for illegal dumping of waste.
Fiscal Year 2021 Priorities	Public Works to continue to inspect outfalls in sub areas C, D and F. F001 is located downstream of an upcoming Middle School renovation project and should be inspected this year. C010 is downstream of proposed construction and should be inspected. While not as dense in population, new home construction in the vicinity of G001-G007 warrants inspection. E005 has also been inspected. Inspections will continue in the most populated areas of the City, with isolated and smaller outfall inspections occurring after the ones listed herein.
Additional priorities	The 2020 Poquoson Seafood festival, was scheduled for October but has been cancelled because of the pandemic. Should a spring 2021 event be held, the event area may require additional inspections. After the event is completed, the site will be inspected to make sure proper cleanup has taken place. Please note that this list of planned inspections is subject to change based on new construction projects, staffing, citizen input, and drainage/flooding concerns. If enough warning is given, be aware that staff members walk the entire drainage system prior to a hurricane.

DRY WEATHER SCREENING & ILLICIT DISCHARGE RESPONSE STANDARD

OPERATING PROCEDURES (SOP'S)

Purpose In accordance with its MS4 permit, Poquoson must develop a dry weather screening protocol to find and eliminate to the maximum extent practicable illicit discharges into its stormwater system. These SOP's are intended to accomplish this goal.

Scope Dry weather screening is primarily conducted by Public Works and City Engineering employees. However, detecting and eliminating illicit discharges is the joint responsibility of all employees. City departments will incorporate good housekeeping measures and will notify the proper authority of suspected illicit discharges in a timely manner.

Training In order to ensure all employees understand their responsibilities and required courses of action in the event of seeing or being informed of a possible illicit discharge, all department heads will be briefed on standard operating procedures at least once a permit cycle. Personnel charged with screening for, investigating or handling illicit discharges will be trained in accordance with MS4 permit requirements.

Fire Department The Fire Department will respond to all reports of discharges of hazardous substances in accordance with DEQ requirements. Other City personnel shall notify the Fire Department if a hazardous discharge is suspected.

Public Works Employees Public works employees serve as the front line of defense against and the primary screeners for illicit discharges. Poquoson is a low lying coastal community that routinely experiences flooding. Maintenance of the City's drainage system is a year-round, constant activity. All Public Works employees will be trained to identify, investigate and report illicit discharges. Those employees working in or near the drainage system will perform an initial screening of the entire length of the MS4 segment in which they are working prior to beginning work. The crew chief will fill out screening forms and report to the drainage supervisor. The drainage supervisor will keep all records and provide updates to the City Engineer. If a potential discharge is suspected, the crew chief will immediately follow the potential discharge to determine its source. If a source cannot be identified or if there are indicators that standing water in a ditch or pipe could be something other than groundwater or tidal water, the crew chief will notify the City Inspector and the City Engineer. The drainage supervisor will receive additional training on the importance of screening for and identifying illicit discharges, and will ensure his crews are properly trained.

City Inspector The City Inspector will respond to all complaints of illicit discharges and follow up on any discharges identified by fellow employees. The City Inspector will initiate enforcement actions as needed; take samples of suspected discharges; and consult with the City Engineer and Environmental Compliance Officer.

Summary of Illicit Discharge and Dry Weather Screening Fiscal Year 2020

<u>Month</u>	<u>outfalls</u>	<u>length ditches, l.f.</u>	<u># outfalls</u>
Jul-19	B: 7, 8c; C: 2, 2a, 2b, 8; E: 5b; F: 7; G: 1a	10,085	9
Aug-19	B: 8b, 4; D: 7; E: 1f	10,410	4
Nov-19	C: 2c; D: 8a, 8b; F: 7b, 2a, 2b; G: 5g	9,065	7
Dec-19	A: 5a; B: 11, 12, 13, 14, 8b, 2a, 2c; C	21,575	8
Jan-20	c: 9, 9c, 7a; E: 2d	12,725	4
Feb-20	E: 3b; G: 1d, 4, 4a, 4c, 4d, 4e, f	8,840	8
Mar-20	B: 3; F: 2, 5a; G: 3b, 3c, 3l, 3n	10,475	7
Apr-20	A: 1, 1c, 5b; C: 1b, 17, 18, 19, 20; E: 2b, 2c, 8, 8a, 1f	16,920	13
May-20	A: 9, 2, 1d, 4, 5, 6a, 6b, 6d, 7, 7a, 11, 11a; E: 5d, 5e, 5g, 1c, 1a, 5, 6, 4; C: 2d	20,030	21
Jun-20	B: 1, 1a, 2, 2d, 17; D: 3e, 3d, 7; E: 4, 7	15,565	10
<u>total</u>		<u>135,690</u>	<u>91</u>



DRY WEATHER SCREENING

Month: August
Year: 2019

[illegible]

[illegible]

NOTES:

Attach any additional information, such as approximate address/location, photos, etc.

Standard Operating Procedures for Responding to Spill Reports and Environmental Concerns

	<u>Standard Operating Procedure</u>
<u>Purpose</u>	In accordance with its MS4 permit, Poquoson must develop a standard operating procedure to react to reports of and mitigate to the maximum extent practicable illicit discharges into its stormwater system. These SOP's are intended to accomplish this goal.
<u>Scope</u>	Reacting to reports of and eliminating illicit discharges is the joint responsibility of all employees. All City departments will respond to reports of illicit discharges by notifying the proper authority in a timely manner.
<u>Notification and Tracking</u>	While several departments (listed below) are equipped to and routinely respond to reports of illicit discharges, City employees receiving reports of illicit discharges are to report all potential spills to the Environmental Compliance Officer (ECO) at 868-3040. Spills occurring within the City's drainage system can also be reported to the Public Works Department. The Environmental Compliance Officer will coordinate the response, first contacting the Public Works and Engineering Departments. In the event the Environmental Compliance Officer is not available, the Engineering Department will take the lead on coordinating the response. The ECO will keep records of and track the spill response and resolution.
<u>Investigation</u>	Upon receiving a report of a spill, the ECO will coordinate the City response, ensure the issue is addressed and arrange for a staff member to investigate the site within a business day. The Fire Department will be notified and take the lead on all spills 5 gallons or larger in size. The ECO will take the lead on E&SC, stormwater and CBPA violations. Public Works will take the lead on other issues impacting the flow, maintenance or condition of the City's drainage system. As spills often involve more than one department's area, Public Works, the ECO and Engineering will be copied on correspondence for all reports.
<u>Fire Department</u>	Will respond to hazardous waste spills and spills of 5 gallons and larger. The FD will notify and file reports with the state EOC, which in turn will notify DEQ if warranted. The FD will follow its SOPs to place booms or other absorbent devices about the spill and to dispose of clean up materials properly. The status of clean up will be communicated to the ECO and the Engineering Department.
<u>Public Works Employees</u>	Will respond to reports of spills, obstructions, and other discharges impacting the City's streets or drainage system. In the event the spill is potentially hazardous or is more than 5 gallons, PW will notify and coordinate with the FD. Public works employees will deploy their spill kit materials as needed to ensure the spill is contained and will dispose of all materials used in the appropriate container at the Public Works yard so that the items are properly disposed of. Public works will restore or will coordinate the repair and restoration of all damaged City infrastructure if work is performed by the party responsible for the spill. Public Works will track all expenses related to spill response. Public Works will communicate with and provide updates to the ECO and the Engineering Department.
<u>City Inspector</u>	The City Inspector or the designee of the City Inspector is a Public Works Employee and will take the lead in coordinating the Public Works response.
<u>Engineering Department</u>	The Engineering Department will assist by inspecting, notifying property owners or coordinating the response in the event the ECO is not available. The Department will consolidate spill information for inclusion in the annual MS4 permit report.

Standard Operating Procedures Manual
City of Poquoson Fire and Rescue



**City of Poquoson
Fire and Rescue**

830 Poquoson Ave.
Poquoson, VA 23662
757-868-3510
F757-868-3514

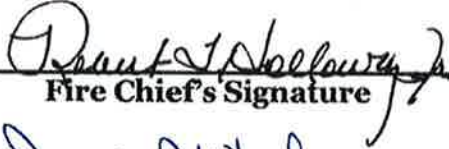
SPECIAL OPERATIONS

SOP#: SO 2.00

Title: Hazardous Materials Incident

Effective Date: 06/06/2008

Revised Date: 06/06/2008



Fire Chief's Signature



City Manager's Signature

**HAZARDOUS MATERIALS
INCIDENTS**

I. PURPOSE

This is to provide guidelines for engine company response to possible hazardous material incidents. Areas addressed within this guideline cover five general areas.

- Actions taken by the engine company upon receipt of and while en route to a possible hazardous materials incident.
- Actions to be taken by the engine company upon arrival at and while on the scene of a possible hazardous materials incident in transportation at fixed facilities.
- Proper response to roadway spills.
- The notification and possible response of the local Hazardous Materials Team.
- Emergency Decontamination of contaminated personnel.

This SOP is not all-inclusive and cannot encompass all situations that may be encountered.

II. APPLICATION

All Career and Volunteer Personnel

III. POLICY

Upon receipt of a call identifying a possible hazardous materials incident, the first responding officer should use the following guidelines to assist in the initial size-up of the incident.

1. Request all available information from the dispatcher.
 - Nature of the call
 - Who requested the Fire Department / number of calls
 - Type of facility or vehicle(s) involved
 - Number of injured persons, and any outward signs and symptoms.
 - Any specific chemicals, if known
2. Obtain wind speed and direction from the dispatcher.
3. Upon arrival
 - Determine that there is a problem
 - Look for signs of an intentional act; WMD
 - Isolate area of incident, deny entry.
 - **Refer to Emergency Response Guidebook for initial actions and isolation distances.**
 - Make notifications as soon as possible, example: Police, Haz-Mat team, Hospitals etc.

Fixed Site Incidents

SAFETY OF THE RESPONDING FIREFIGHTERS IS TO BE GIVEN FIRST CONSIDERATION BEFORE ANY ACTION IS UNDERTAKEN. (It is strongly suggested that the Incident Commander, advise all responding units to stage while an initial assessment is conducted.)

Apparatus should stage **UP-HILL-AND-UP-WIND** at a safe distance from the incident.

Establish Command and gather the following information:

- **Locate the person who requested the Fire Department and verify the reason for requesting assistance.**
- **Attempt to determine the chemicals involved.**
- **Obtain all available information on the health hazards of the chemicals involved.**
- **Determine the quantity of chemicals involved.**
- **Gather all available information on the physical and chemical properties of the chemicals involved. Including if the chemicals react to other products/chemicals.**
- **Try to obtain MSDS sheets, Bill of Laden, Cargo Manifest or Shipping Papers on the chemicals involved.**

Based upon the information gathered, determine if the Engine Company is capable of providing the actions required to **MITIGATE** the hazard.

Request the Hazardous Materials Team for specialized assistance if required.

Determine if evacuation is necessary.

Transportation Incidents

Establish command and gather information.

Attempt to locate the driver of the vehicle and ascertain what products are in the shipment.

Observe the vehicle from a safe distance noting trailer style and construction.

- **Box trailer**
- **Tank trailer and shape of the tank**

LOOK FOR PLACARDS, LABELS, U.N. / N.A. ID NUMBERS ON THE TANK AND RECORD THEM.

Look for leaks or spills.

- Amount of product that has spilled or leaked.
- Potential danger of entering waterways, storm sewers, or domestic systems

Determine the type and location of damage to vehicle.

Observe vapor production and direction of the vapor plume.

Attempt to obtain the Bill of Lading if it can be done SAFELY.

- Normally located in the pouch on the driver's door or on the driver's seat when the driver is away from the vehicle.
- If two trailers are being drawn in tandem (PIGGY-BACK) the Bill of Lading of the rear trailer may be locked in that trailer and unavailable.
- Intermodal tanks will have a tube secured to the tank with papers inside.

If the vehicle is involved in fire and has liquid or vapor products burning;

- DO NOT EXTINGUISH VALVE FIRES IF CONTAINER IS PRESSURIZED UNLESS THE LEAK CAN BE STOPPED IMMEDIATELY AFTER EXTINGUISHMENT. (Consider tank cooling to prevent B.L.E.V.E.)
- DO NOT ATTEMPT TO EXTINGUISH FIRES USING FOAM UNLESS ENOUGH FOAM IS AT THE INCIDENT TO SUCCESSFULLY EXTINGUISH THE FIRE.

Roadway Spills

For a small quantity fuel spill on the highways (defined as fuels in storage tanks designed for vehicle operation), spread control should be initiated as necessary to prevent contamination of surrounding waterways. City agencies may be requested as needed for

Standard Operating Procedures Manual
SO 2.00 Hazardous Materials Incidents

containment supplies. Because spill quantities should be limited (review above definition), debris can be removed from the scene and transported to the proper facility.

The department of Public Works can be called to the scene with a street sweeper and clean the roadway of any remnants.

Hazardous Materials Team

The Hazardous Materials Team shall be dispatched, by dispatch, during any of the following incidents:

- Any time an Incident Commander requires technical assistance concerning hazardous materials.
- When a hazardous materials incident requires evacuation of the general public or when the incident exposes a hospital, nursing home, school, and/or day care center.
- When personnel encounter products in excess of the following amounts:
 - Poisons - any amount
 - Radioactive - any amount
 - Organic Peroxides - any amount
 - Etiologic Agents (Biomedical materials) - any amount
 - Irritants - any amount
 - Explosives or Blasting Agents - any amount except set explosive devices
 - Flammable solids - any amount
 - Flammable Liquids - in excess of 50 gallons
 - Flammable Gases - any amount
 - Corrosives - any amount
 - Oxidizers - any amount
 - Chlorine/Ammonia - any amount
 - Combustible Liquids - in excess of 50 gallons
 - All confirmed Haz-Mat incidents
 - Petroleum spills - in excess of 50 gallons
 - Flammable spills which enter a storm drain or sewer system

Emergency Decontamination

The guidelines below are to be followed in those instances where the appropriate decontamination procedures cannot be followed for reasons of lack of manpower, lack of equipment, lack of time, etc. This technique to be used by the initial engine company, without the resources of the Hazardous Materials Team.

To facilitate this work, it is recommended that a pre-assembled Emergency DECON kit be carried having at least one brush, one bucket and some soap. Failing this, water should be used in copious amounts. A pumper or other water source is required.

The steps to be followed are:

- DECON area is identified.
- Brush off dry product.
- Remove all clothing.
- Thoroughly wash and rinse the victim with soap and water using a brush and not contacting the victim.

These steps should only take a few minutes. They may be altered as necessary.

Remember that speed is of the essence and that if time or equipment deficiency requires it, thorough washing with water is considered emergency decontamination.

Emergency decontamination is to be done rapidly, but effectively. This is very important to insure that there is no product migration from the incident site, so as not to contaminate the transport ambulance or receiving hospital.

If there is a question as to whether DECON is thorough, isolate decontaminated personnel until all doubts are answered.

FIRE DEPARTMENT MARINE SPILL RESPONSE



Poquoson Fire Department Air Boat: Used in regional training and used to respond and contain marine spills throughout the region. Poquoson was the first and may still be the only fire department with an air boat. This provides access to marshy areas throughout the area for emergency responses and spill containment.

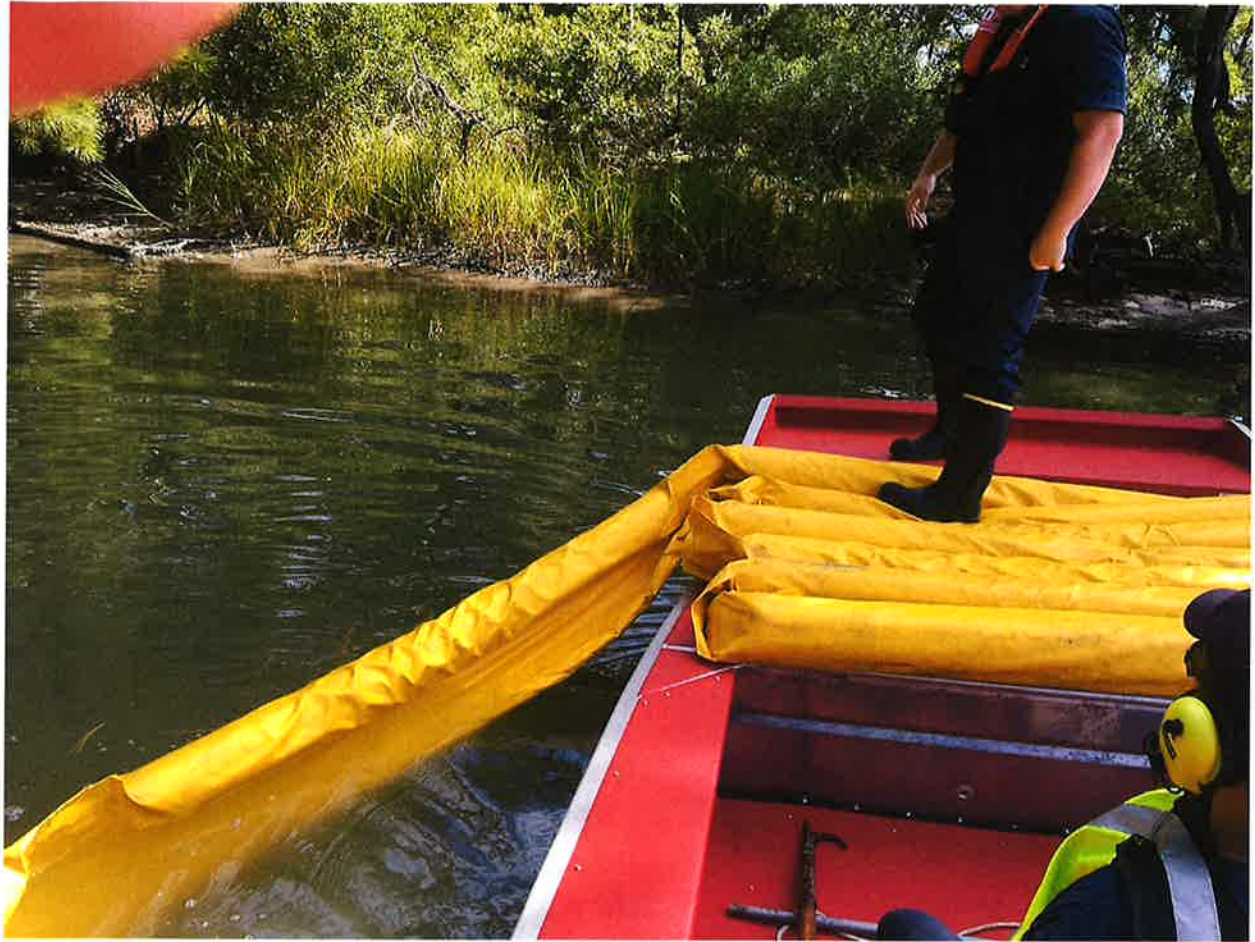


Boat Fire Response: Deploying boom from Fire Department boat to contain discharges



Regional Haz Mat Training: Partnering with VDEM and DEQ, Poquoson provided its Air Boat for regional marine spill training.





FISCAL YEAR 2020

Illicit Discharge Response Summary Table

Source of Illicit Discharge	Date observed, reported, or both	Who Discharge Observed by Staff, Reported by the Public, or Reported by the Media (OWI)	Investigation Description	Follow Up Activities	Date Investigation Was Closed	Disposal Method
Paint containers were illegally disposed of by placing them to and behind a curb within the City Right of Way, near Metcalf Point Boat Ramp	7/15/2019	This leak was observed and reported by a Public Works staff member.	Public Works responded to the incident. The paint containers were removed and properly disposed of by staff. Paint that had spilled along the gutter line was treated with absorbent materials that were then collected and properly disposed of. No fluid was released into the City drainage system or downstream waters.	City staff remained on site to ensure clean up was complete.	7/25/2019	Leak did not enter the MSD drainage system. It occurred within the MSD service area but did not enter the drainage system.
Gas spilled from a small container onto a commercial parking lot.	8/19/2019	The store owner contacted the Fire Department.	The Fire Department responded to the call and applied absorbent to a small gasoline spill. Store employees were briefed on the proper gasoline and absorbents disposal methods. No discharge reached the MSD, state waters, or the public right of way.	Staff ensured the spill was absorbed and not a fire or environmental threat.	8/19/2019	Spill was contained on private property within the MSD service area but did not reach the MSD.
A resident discovered a small space that had been the site of a sewer leak by directing low flow to a private property ditch that outflowed into a public ditch.	11/4/2019	RP: A citizen called to report a possible sewage outfall into a public ditch.	Public Works, Codes Compliance, Engineering and Planning departments all responded to this issue. Public Works took the lead, inspected the area immediately after report was received and followed through to ensure clean up. Codes Compliance became involved because the discharge involved a sewage discharge from a structure. Codes Compliance investigated for Occupancy Permit purposes.	No violations were observed but a trickle flow (less than 1 cfs) was observed. The owner was given an immediate cease and desist order (verbal) followed by a November 6th permit written order that included information on options for cleaning and mitigating the discharge. The owner was given a 30-day deadline to complete the work. The activity ceased and clean up began immediately and the owner was sent a letter on November 20th indicating the matter had been resolved.	11/20/2019	Minimal flow may have entered MSD (discharge primarily located at private property also upstream of ditch).
A drinking water line ruptured causing water to bubble up from under the ground and deposit sediment into a ditch.	12/2/2019	Newport News Waterworks reported the issue. The incident was reported and they responded and handled the incident. Public Works staff observed the discharge response.	Newport News Waterworks removed sediment, deposited and used dechlorination tablet to ensure the drinking water discharge met state requirements.	Public Works staff observed the downstream MSD and verified sediment had been removed.	12/7/2019	Sediment and drinking water entered drainage system. Sediment was removed and water was dechlorinated before entering state waters.
Motor vehicle accident caused fluids to be leaked on to a public road.	1/4/2020	RP: The accident was reported to the police and the department. City staff observed leaking fluids.	Motor fluids leaked onto the roadway during a motor vehicle accident.	The Fire Department applied absorbents to the spill and properly disposed of the materials.	1/7/2020	Discharge did not reach the MSD but occurred within the MSD service area.
Gasoline from a leaking vehicle spilled onto a drive-in window line at a local bank.	2/18/2020	RP: A bank employee noted a gasoline spill and called the Fire Department.	The Fire Department responded and applied absorbent materials to a small amount of liquid. Materials were properly disposed of.	The Fire Department applied absorbents to the spill and properly disposed of the materials.	2/18/2020	Discharge did not reach the MSD but occurred within the MSD service area.
Heating oil discharge from a registered home fuel oil tank into ditch	5/28/2020	RP: A citizen observed a fuel oil discharge and reported it to the Fire Department and stopped by a Fire Station to report.	Fire station personnel went to the reported location and found the spill. They applied absorbent materials immediately and contacted the property owner to obtain more information and to ascertain the cause. A 40 gallon fuel tank had broken. The owner had tried to use oil to clean up the spill, so that was also present in the ditch.	No Virginia EOC and DEC notified. City staff maintained absorbent materials at the site until DEC arrived. The Fire Department assisted with the spill. The spill was contained and materials were removed. City staff pointed out a stream on downstream waters to state staff. A vacuum truck was called to remove as much of spill as possible, and DEC took the lead in ditch/cut remediation. City staff also informed the property owner of proper procedures and that dish detergent was not an appropriate clean up method.	5/28/2020	Spill reached the MSD and was reported to and handled by DEC.
Private sewer break/leverage discharge	6/13/2020	RP: Effluent observed coming out of the ground in a residential yard.	City staff including the Fire Department were deployed and determined that a privately owned sewage grinder pump effluent line was damaged.	City Utilities staff instructed the citizen to turn off pump and assisted with parts needed to make the repair.	6/17/2020	No discharge reached City roads, property or the MSD system.
Antifreeze Spill	6/15/2020	RP: The Fire Department responded to a liquid spill call.	Approximately 1 quart of antifreeze had been spilled in a commercial parking lot.	The Fire Department applied absorbents to the spill and properly disposed of the materials.	6/15/2020	No discharge reached City roads, property or the MSD system.
Motor Vehicle accident fluids	6/15/2020	RP:	Hydraulic oil spill from a construction truck. The Fire Department responded and determined that less than half a gallon had been spilled.	The Fire Department applied absorbents to the spill and properly disposed of the materials.	6/15/2020	No discharge reached City roads, property or the MSD system.

ILLICIT DISCHARGE TYPICAL BACKUP INFORMATION:

Inspection forms, correspondence, Fire Department Hazardous waste reporting forms, typical email correspondence. Information on all spills listed in summary is available in City Environmental Compliance Officer and Fire Department files.

Note: Information provided relates to worst illicit discharges in FY 2020.



CITY OF POQUOSON
Department of Public Works

STORMWATER POLLUTION PREVENTION
SPILL / LEAK CLEAN-UP REPORT

NOTE: If significant spills or leaks (>5 gallons) have occurred. Call 911 to notify Fire Dept.

DATE: July 25, 2019		TIME REPORTED: 2:15 __ AM <u>X</u> PM	
TYPE OF CLEAN-UP: (Check one) SPILL __ LEAK <u>X</u>			
LOCATION: (If possible, provide map) Located in the parking lot area of the Messick Point Boat Ramp off of Messick Road. Long: 76° 19' 14.09" W – Lat: 37° 06' 36.23" N			
DESCRIPTION: Leak was from paint buckets that were dropped off in parking lot area.			
TYPE OF MATERIAL	QUANTITY	SOURCE	REASON
Paint	Less than 5 gals.	Unknown	Unknown
RESPONSE PROCEDURES: The Public Works Dept. dispatched a work crew to contain, pick up the material and clean-up the leak.			
CORRECTIVE MEASURES TAKEN: The Public Works Dept. contained the leak, picked up the material and applied sand to material that had leaked in the area and cleaned up the material, as required. No paint entered and/or infiltrated into any nearby waterway. All paint was contained on the pavement surface within the parking lot area. Photos attached.			

The above was responded, inspected & verified by:

NAME: Mark G. Boesen
(Print Name)

SIGN: Mark G. Boesen
(Signature)

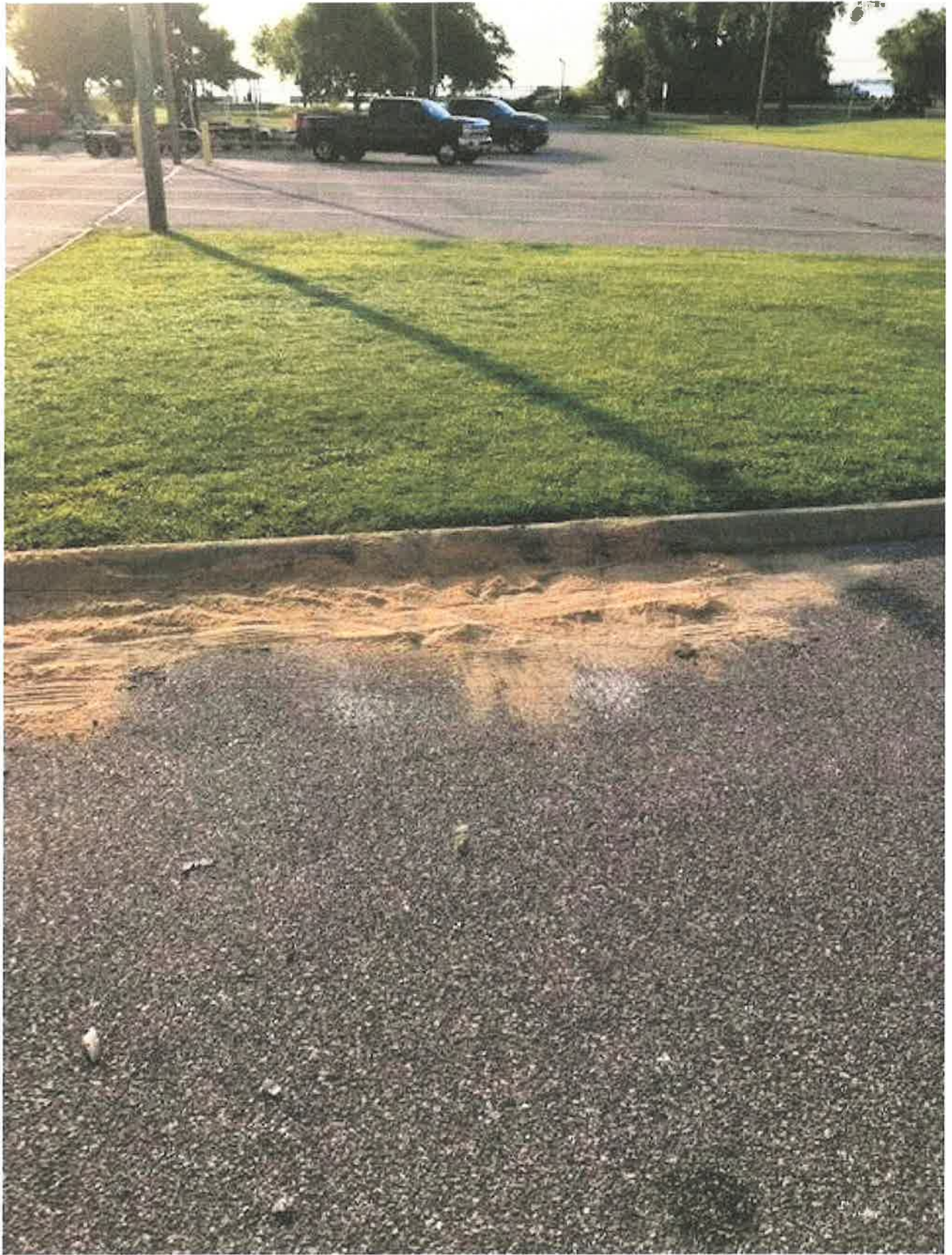
DATE: July 25, 2019

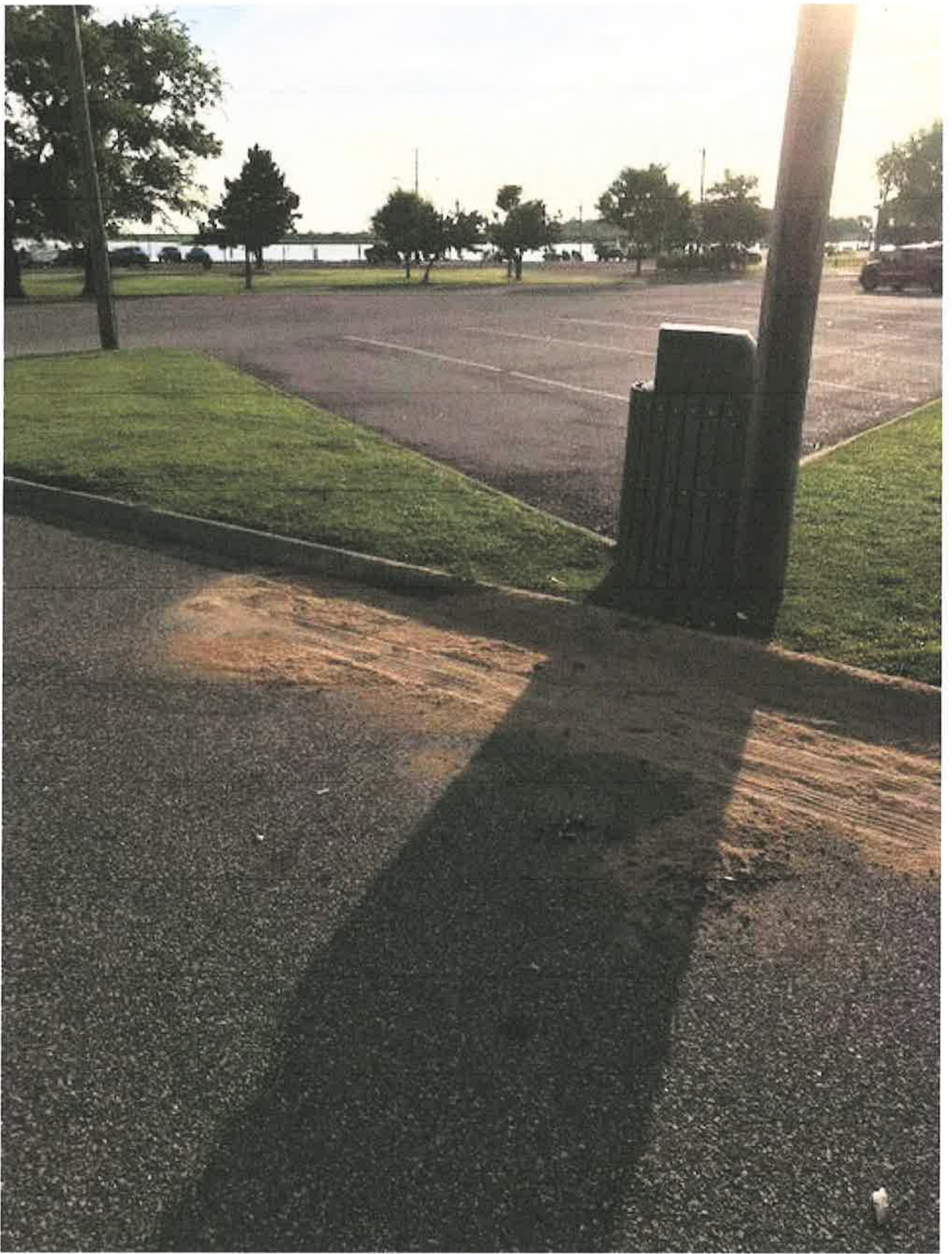
MAP LOCATION OF SPILL AREA















CITY OF POQUOSON
Department of Community Development

CEASE AND DESIST NOTICE

November 6, 2019

Stephen E. Lynch
Karen E. Lynch
928 Poquoson Avenue
Poquoson, Virginia 23662

RE: Illicit Discharge, 928 Poquoson Avenue

Mr. and Mrs. Lynch,

It has come to our attention that raw sewage has been pumped from under the house at 928 Poquoson Avenue and into the adjacent ditch. As you should know, ditches are meant to convey stormwater to our waterways and any pollutants that enter a ditch are also being conveyed to our waterways. Therefore, you are hereby ordered to **Cease and Desist** any pump out of the sewage from under the house and directed to clean up any polluted areas as follows:

- Liberally sprinkle garden lime over the spill to absorb the sewage until the affected area is covered in a white dust.
- If the sewage is thicker in certain areas, mix the lime in to help it work better. Use a rake or spade to do this.
- Let the lime covered areas stand for 24 hours.
- Once the lime is dry, shovel the sewage-contaminated lime into doubled heavy-duty trash bags.
- Wash the remnants of dried lime away from the ground with a garden hose.
- Use a hose, sprinkler or watering can to water over the area (depending on how large it is).
- Let the area dry out in the sun for a day. Sunlight helps kill bacteria so don't rake the affected area straight away as this can slow down the process.
- If you still see white dusting of the lime, water over it again until it disappears.

Follow up inspections will occur over the next few days to ensure that the cleanup is in process and that there is no sign of sewage pump out (hoses) from under the house.

In addition to the cleanup outlined above, please note that the condition of the crawlspace is a health concern that must be addressed. Responsible cleanup of the crawlspace should be completed immediately. This includes disposal of any remaining waste in a manner that will not negatively impact the environment. A sewage cleanup company may be able to provide this service.

We expect to hear from you immediately upon receipt of this letter to discuss the cause of this illicit discharge and the steps you will take to remediate. Please be aware that this issue will be forwarded to the City Attorney should you fail to respond by Tuesday, November 12, 2019. Once forwarded to the City Attorney, you will be responsible for any fees and/or fines assessed. You may speak with Charles Horton, Community Development Director, or Ellen Roberts, City Engineer, in my absence.



CITY OF POQUOSON
Department of Community Development

Sincerely,

Karen W. Holloway
Environmental Compliance Officer

CERTIFIED MAIL
7019 0700 0000 3881 0145
And Hand Delivered

cc: City Attorney
City Manager
Public Works
Engineering Department
Community Development Director
Building Department
File



**ILLICIT DISCHARGE INSPECTION REPORT
POQUOSON, VIRGINIA 23662**

Inspection Report No: 19-1104 Date of Inspection: November 4, 2019
Time of Inspection: 9:15AM Date of Last Inspection: N/A
Inspector: Mark G. Boesen

I. BACKGROUND INFORMATION

Reason for Inspection:

☐ Routine ☒ Citizen Complaint ☐ Re-inspection (#) ☐ Referral from Agency

Screening Point: # N/A Screening Point Description: N/A

Address/Cross Streets: 928 Poquoson Avenue

Adjacent Land Use: (Sketch if necessary) Residential (See Attached Aerial Map)

Weather: Sunny Temperature: 60-65 degrees

II. OBSERVATION

Visual Observations: ☐ No Flow ☐ Standing Water ☐ Flowing Water ☒ Illicit Discharge ☐ Solid Debris
Estimated Flow: ☒ Trickle (≤ 0.1 cfs) ☐ Light (0.1 – 0.5 cfs) ☐ Moderate (0.5 – 1 cfs) ☐ Heavy (≥ 1.0 cfs)
Odor: ☐ None ☐ Rotten Eggs ☐ Musty ☒ Sewage ☐ Fuel ☐ Other
Water Clarity: ☒ Clear ☐ Cloudy ☐ Opaque
Floatables: ☒ None ☐ Oil Sheen ☐ Other
Deposits/Stains: ☒ None ☐ Oily ☐ Sediments ☐ Other
Biological: ☒ None ☐ Bacterial/Algae ☐ Mosquito Larvae ☐ Other
Materials Observed: ☐ Paint ☐ Concrete ☐ Construction Debris ☒ Sewage ☐ Food Wastes
☐ Medical Wastes ☐ Yard Wastes ☐ Wash waters ☐ Concrete cutting slurry/wash waters
☐ Garbage ☐ Building/sidewalk wash waters
☐ Vehicle cleaning wash waters ☐ Automotive fluids (antifreeze, fuel, motor oil, lubricants, etc.)
☐ Industrial Wastes (solvents, metal, chemicals, corrosives, etc.) ☐ Other

III. SAMPLING (Use appropriate chain of custody, sampling forms)

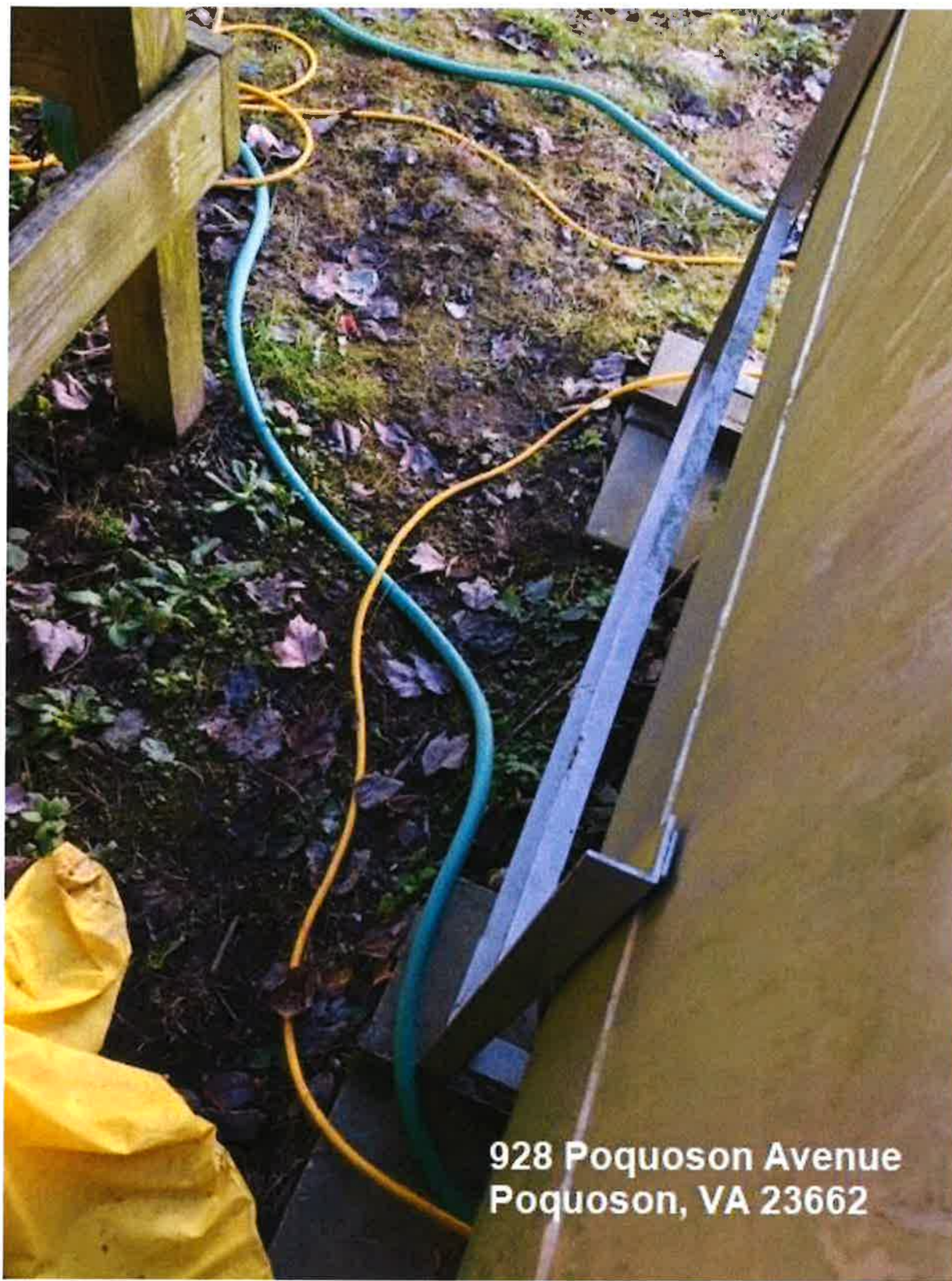
Sample # N/A
Analysis Requested: N/A
Field Analysis: pH: N/A
Temperature: N/A
Conductivity: N/A

IV. COMMENTS

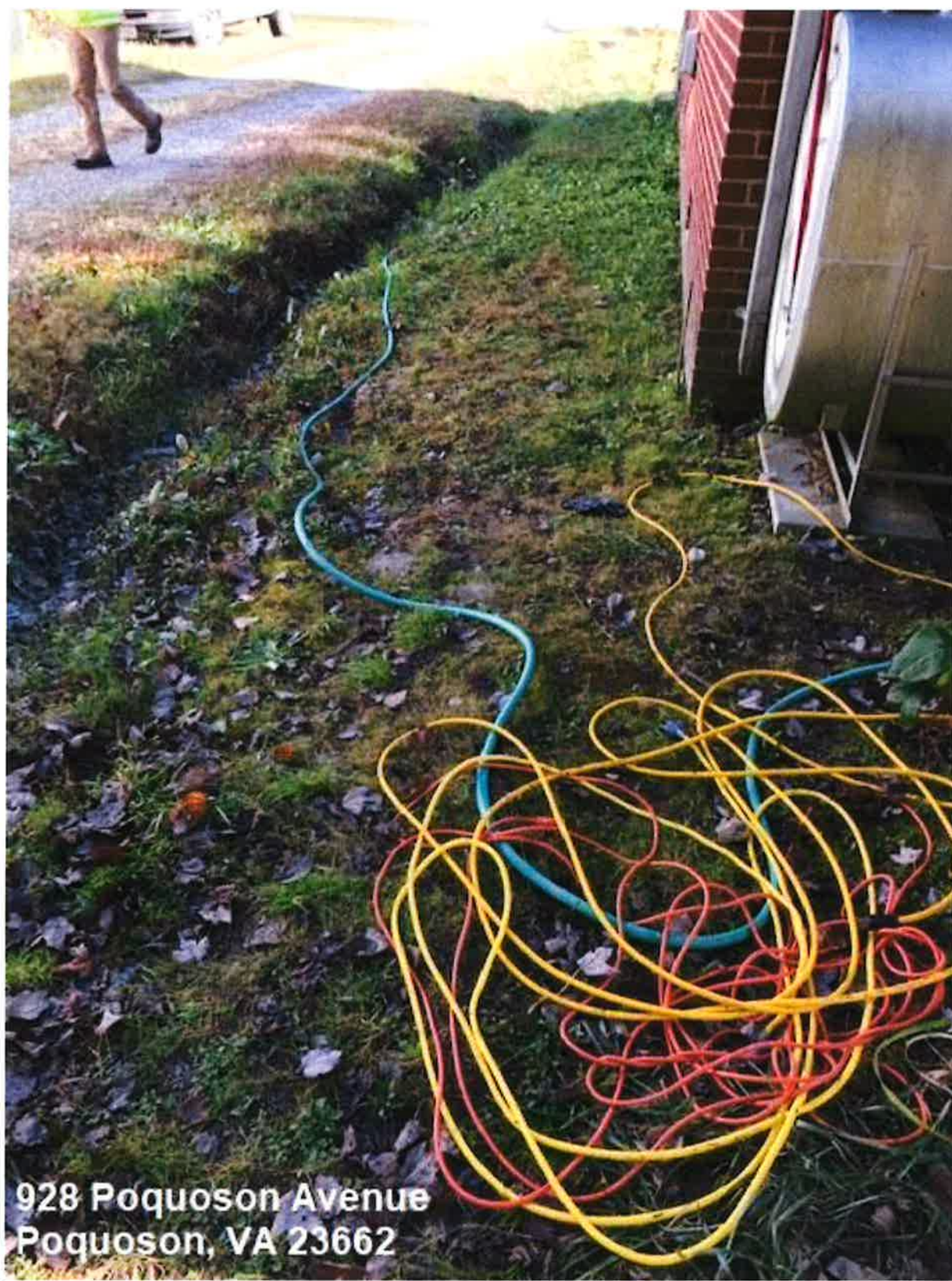
Received report from City Planning & Engineering Dept. regarding a citizen complaint about possible illicit discharge of sanitary sewer into a drainage ditch that is located at 928 Poquoson Avenue. Upon visual inspection of the area in question I observed what appeared to be a rubber garden hose coming from the underside of the residential house at the rear of house located at the above address, leading to the side yard drainage ditch and there were visible signs of discharge that had come from the hose. There was a slight

odor of sewage but I saw no signs of any type of flowables. **NOTE:** The side yard drainage ditch drains to the roadside drainage ditch that is located in front of the above address. (See attached for reference.)

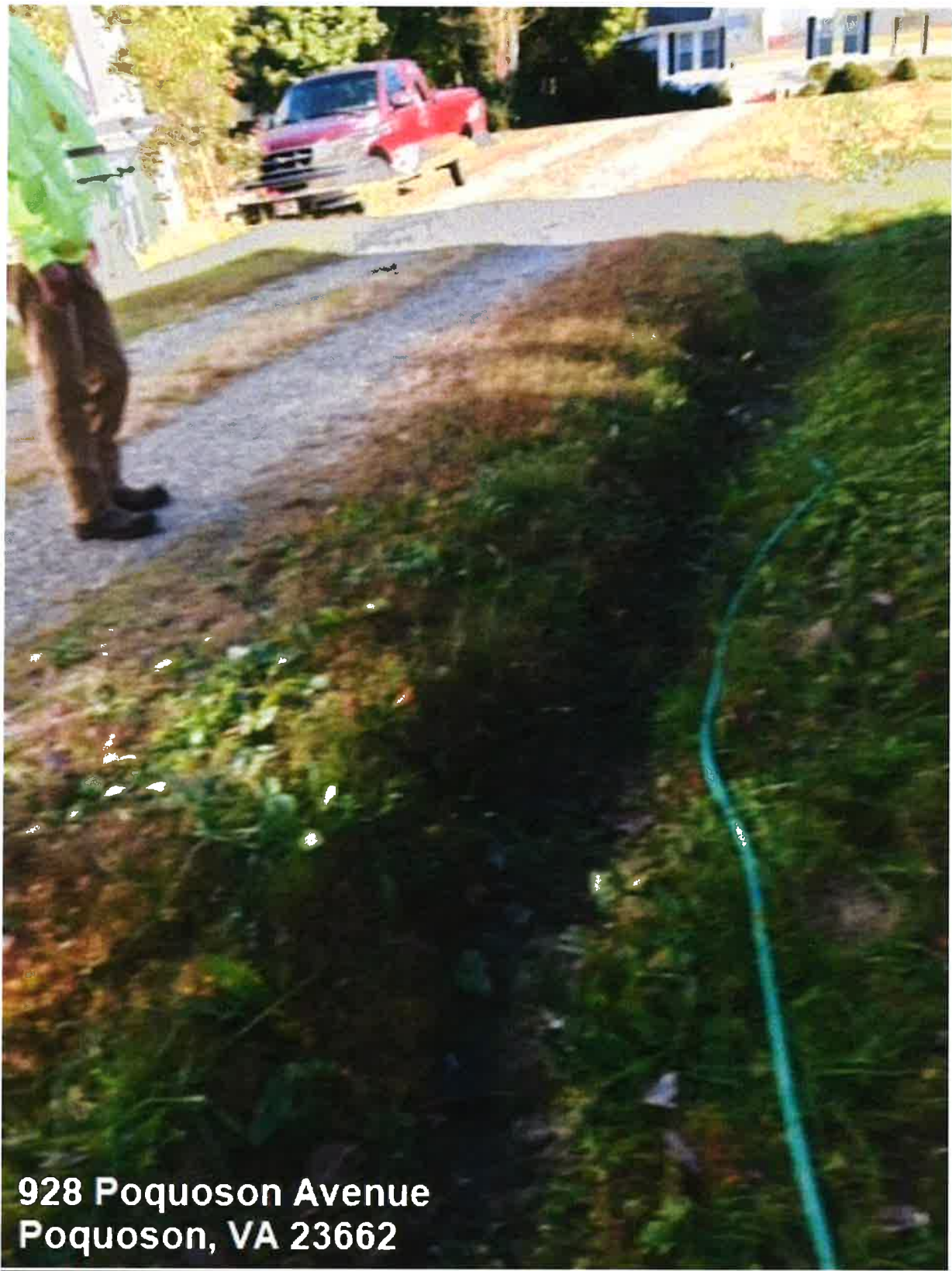




928 Poquoson Avenue
Poquoson, VA 23662



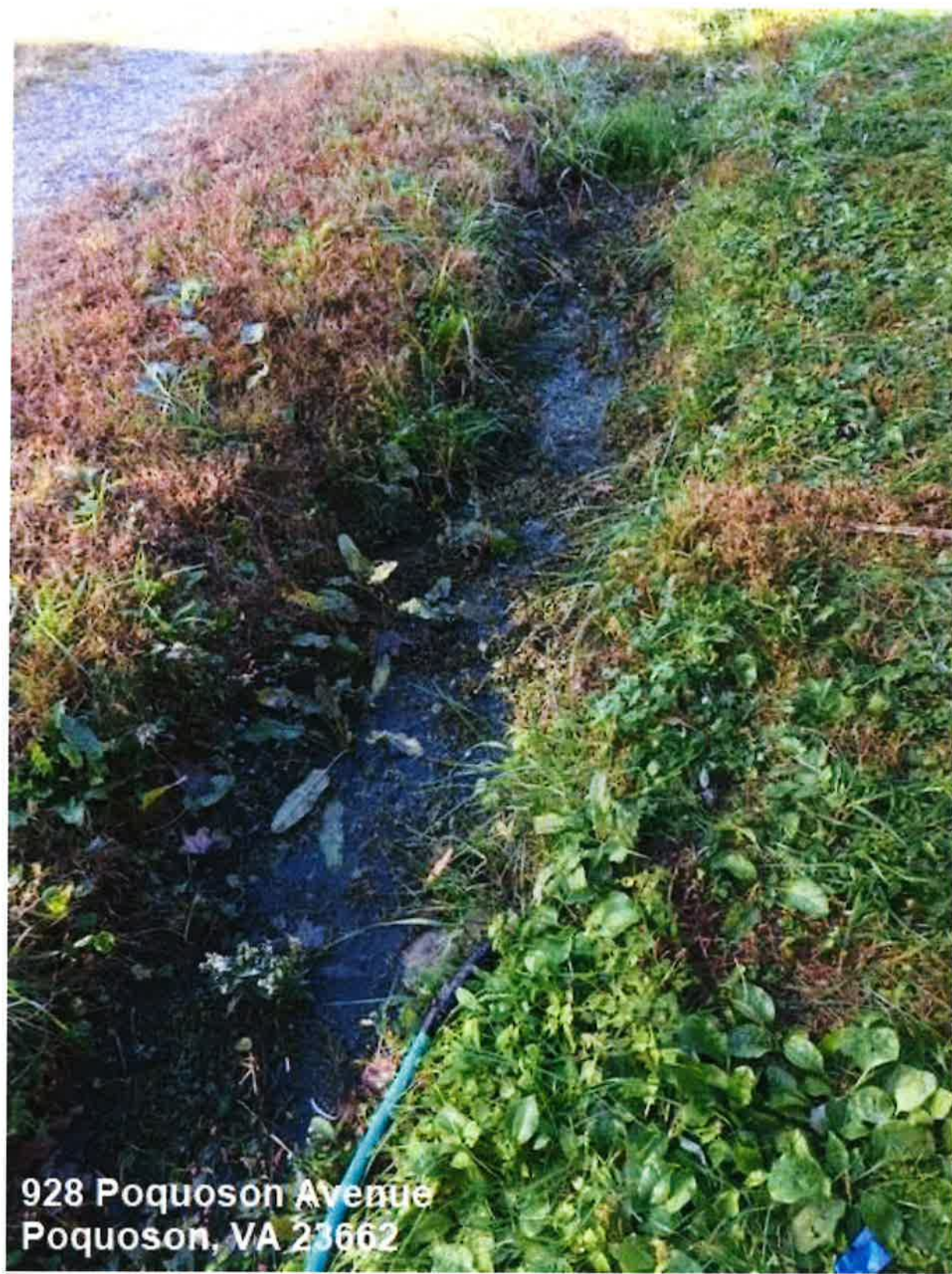
928 Poquoson Avenue
Poquoson, VA 23662



928 Poquoson Avenue
Poquoson, VA 23662



928 Poquoson Avenue
Poquoson, VA 23662



928 Poquoson Avenue
Poquoson, VA 23662



**928 Poquoson Avenue
Poquoson, VA 23662**



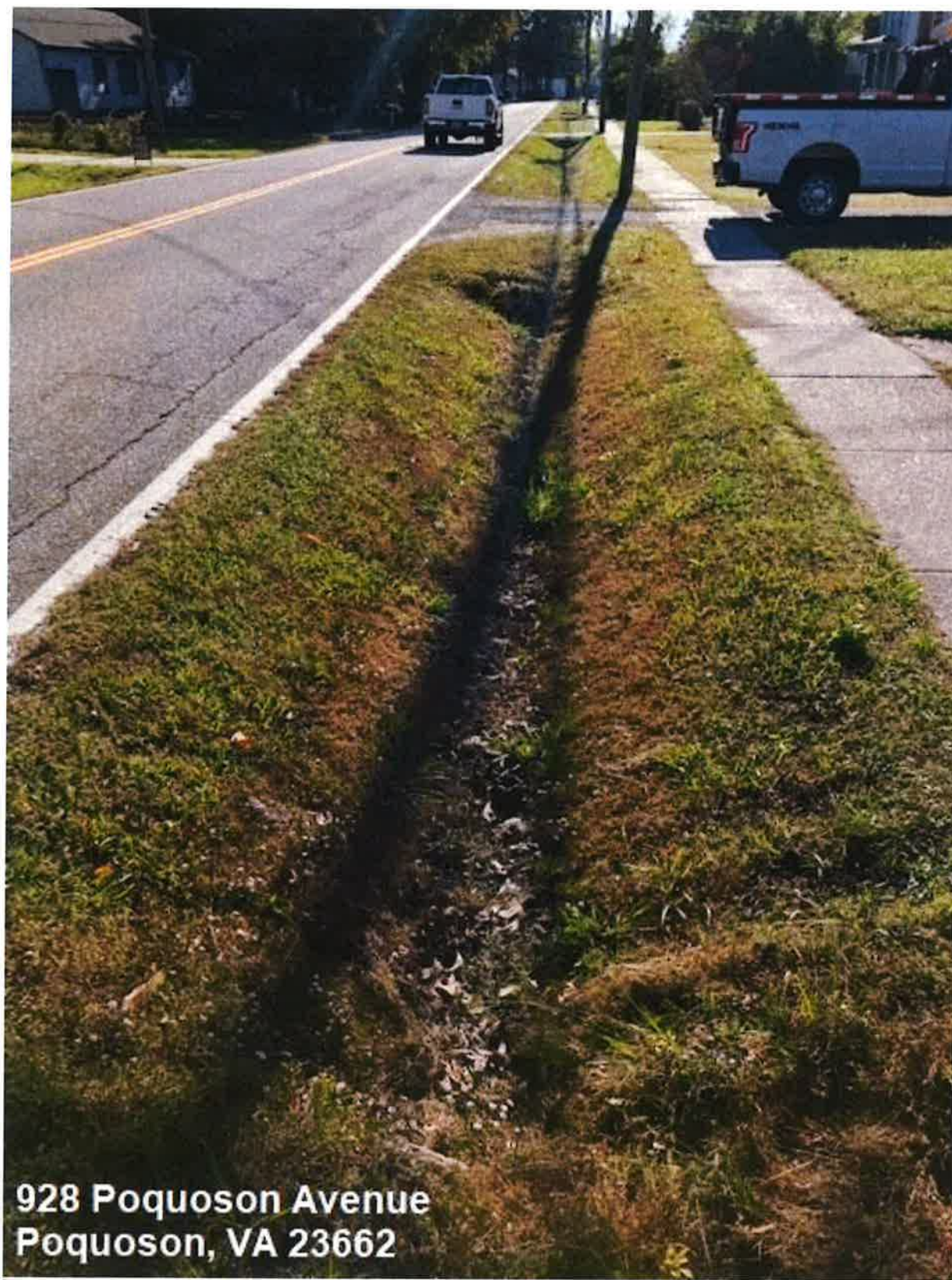
928 Poquoson Avenue
Poquoson, VA 23662



928 Poquoson Avenue
Poquoson, VA 23662



928 Poquoson Avenue
Poquoson, VA 23662



928 Poquoson Avenue
Poquoson, VA 23662

Cheryl Miller

From: Charles Horton
Sent: Thursday, November 07, 2019 11:21 AM
To: Cheryl Miller; Bryan Harrell
Subject: FW: 928 Poquoson Ave

FYI

From: Karen Lynch [<mailto:Karen.Lynch@nn.k12.va.us>]
Sent: Thursday, November 07, 2019 10:55 AM
To: Charles Horton
Cc: 'kelynych82@gmail.com'
Subject: 928 Poquoson Ave

Karen Holloway
Charles Horton
City of Poquoson
500 City Hall Avenue
Poquoson, Virginia 22662

RE: 928 Poquoson Avenue

Dear Mr. Horton,

This email is a follow-up to the phone call I made to your department on Thursday, November 7, 2019. I received a Cease and Desist Notice on November 6, 2019 concerning our rental property at 928 Poquoson Avenue.

On October 23, 2019, I was informed by our renters of plumbing issues. I contacted a plumber; he came out 2-3 times, but didn't want the job. I called another plumber to fix the plumbing issues. I also contacted a company that does duct work and several sewage companies over the past two weeks to address the concerns in the crawlspace. I was not there to oversee the work.

In regards to under the house, the pipe was replaced last week, a vapor liner was put down, lime was spread and the contaminated duct work was replaced. Currently there is a dehumidifier under the house and fans. Once completely dried, the crawlspace will be treated with an antimicrobial disinfectant.

In regards to the drain ditch, there is no visible sewage, however, lime was also applied to the ditch and surrounding area as outlined in your letter.

As per our conversation, I understand an inspector will visit the site on Tuesday for a follow-up inspection. I look forward to hearing from you next week.

Sincerely,

Karen Lynch

(cell) 757-813-1417

Karen Lynch



CITY OF POQUOSON
Department of Community Development

November 20, 2019

Mr. and Mrs. Stephen E. Lynch
928 Poquoson Avenue
Poquoson, Virginia 23662

RE: Illicit Discharge, 928 Poquoson Avenue

Dear Mr. and Mrs. Lynch,

This is to advise you that the illicit discharge of sewage under the home at the above-referenced property and into the adjacent ditch has been properly mitigated. Specifically, we have confirmed that the steps you outlined in your email dated November 7, 2019 have been successfully accomplished. Therefore, your property has been found to be in compliance at this time.

We appreciate your prompt action to correct this issue. Please contact me at 868-3040 with any questions.

Sincerely,

Karen W. Holloway
Environmental Compliance Officer

cc: City Attorney
City Manager
Public Works
Engineering Department
Community Development Director
Building Department
File



**ILLICIT DISCHARGE INSPECTION REPORT
POQUOSON, VIRGINIA 23662**

Inspection Report No: 20-0602 Date of Inspection: June 3, 2020
Time of Inspection: 8:30AM Date of Last Inspection: N/A
Inspector: Mark G. Boesen

I. BACKGROUND INFORMATION

Reason for Inspection:

☐ Routine ☒ Citizen Complaint ☐ Re-inspection (#) ☐ Referral from Agency
Screening Point: # N/A Screening Point Description: N/A
Address/Cross Streets: Located in-between 102 to 106 Court DeAyllon – Cross Street: Sir Ralph Lane
Adjacent Land Use: (Sketch if necessary) Residential (See Attached Aerial Map)
Weather: Sunny Temperature: 90-95 degrees

II. OBSERVATION

Visual Observations: ☒ No Flow ☐ Standing Water ☐ Flowing Water ☐ Illicit Discharge ☐ Solid Debris
Estimated Flow: ☐ Trickle (≤ 0.1 cfs) ☐ Light (0.1 – 0.5 cfs) ☐ Moderate (0.5 – 1 cfs) ☐ Heavy (≥ 1.0 cfs)
Odor: ☒ None ☐ Rotten Eggs ☐ Musty ☐ Sewage ☐ Fuel ☐ Other
Water Clarity: ☒ Clear ☐ Cloudy ☐ Opaque
Floatables: ☒ None ☐ Oil Sheen ☐ Other
Deposits/Stains: ☐ None ☐ Oily ☐ Sediments ☒ Other: Visualable signs of stains on pavement area.
Biological: ☒ None ☐ Bacterial/Algae ☐ Mosquito Larvae ☐ Other
Materials Observed: ☐ Paint ☐ Concrete ☐ Construction Debris ☐ Sewage ☐ Food Wastes
☐ Medical Wastes ☐ Yard Wastes ☐ Wash waters ☐ Concrete cutting slurry/wash waters
☐ Garbage ☐ Building/sidewalk wash waters
☐ Vehicle cleaning wash waters ☒ Automotive fluids (antifreeze, fuel, motor oil, lubricants, etc.)
☐ Industrial Wastes (solvents, metal, chemicals, corrosives, etc.) ☐ Other

III. SAMPLING (Use appropriate chain of custody, sampling forms)

Sample # N/A
Analysis Requested: N/A
Field Analysis: pH: N/A
Temperature: N/A
Conductivity: N/A

IV. COMMENTS

Received report from the Public Works Dept. regarding a citizen complaint about possible illicit discharge of commercial vehicles leaking what appeared to be oil or fuel onto the roadway area where they were parked. Upon visual inspection of the area in question I observed what appeared to be numerous stains ranging from small to large in size and they appeared to be from some type of oil/fuel. There were no signs of any oil/fuel within the roadside drainage ditch. It appeared that efforts were made to clean up the material on the roadway.

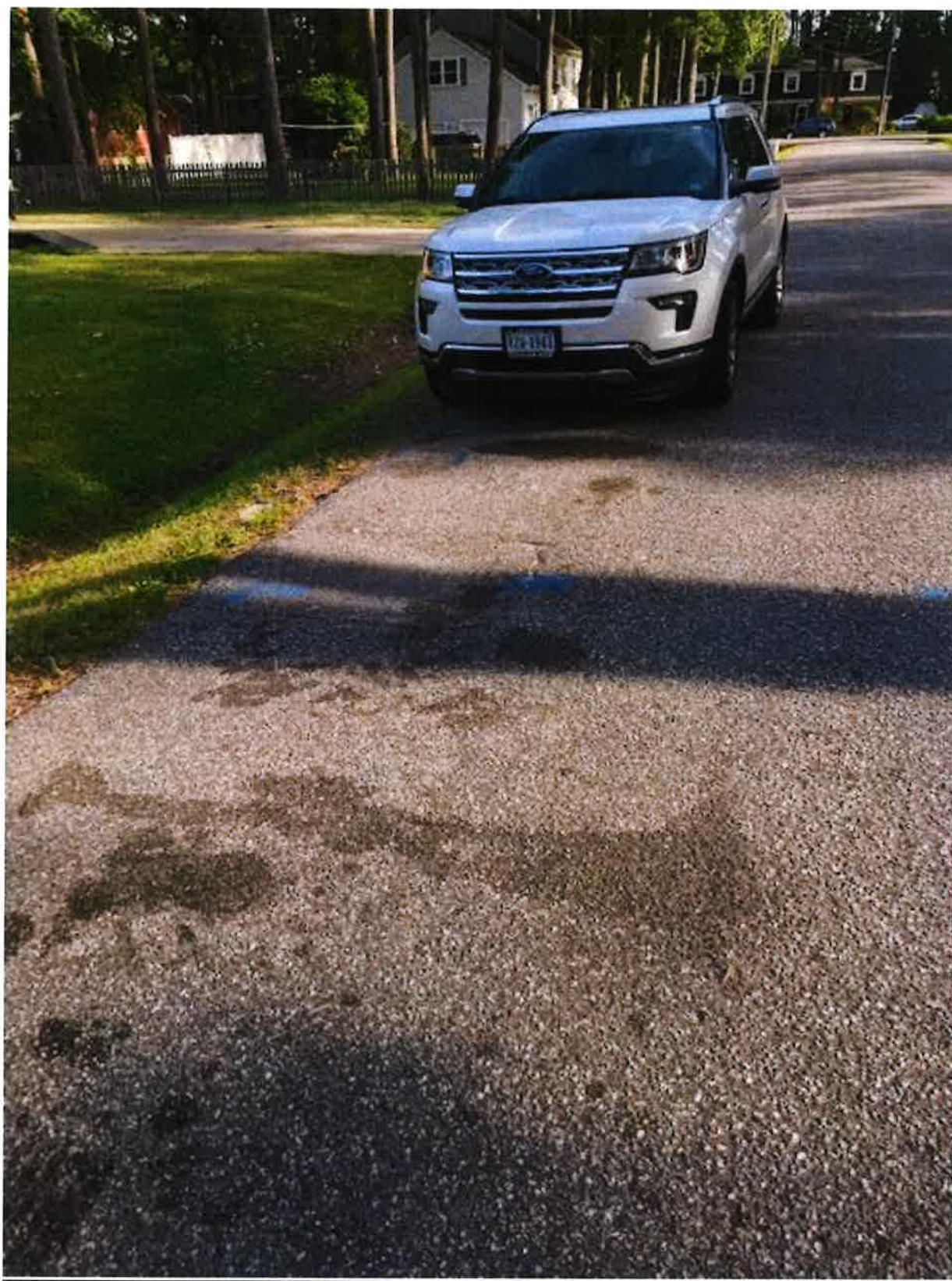
as I did not observe any heavy concentrations of oil/fuel on the roadway area. (See attached for reference.)





















Oil and fluid leakage JUNE 2020

Mark Boesen

Reply all

Wed 6/3, 10:23 AM

Karen Holloway;

Ellen Roberts;

Bodina Wright;

Thomas Jones;

Garrett Feagans;

Sherry Coffey

Illicit Discharge Inspection Report - 102-106 Court DeAyllon 20-0603.pdf1 MB

Download

Karen, Ellen,

In response to the below email I went out this morning (6/3/20) to Court DeAyllon that is located off of Sir Ralph Lane within Laydon Way to investigate the complaint regarding possible illicit discharge (vehicles leaking fluid) onto the roadway. Upon arriving at the location I observed what appeared to be numerous stains ranging from small to large in size on the pavement of the roadway area located in-between 102 to 106 Court DeAyllon. The stains appeared to be some type of oil/fuel stains that may have leaked from vehicles or equipment...I did not observe any signs that the material had infiltrated into the roadside drainage ditch and it appeared that efforts were made to clean up the material from the pavement area. Also I didn't see any heavy concentration of oil/fuel on the roadway area, it looked like most of the material was cleaned up or had dispersed...I did not see vehicles or equipment on-site during my inspection of the area in question...However I did notice vehicles parked at 129 W. Laydon Way that appeared to match the description noted in the below email by the complainant. I make contact with the individuals that appeared to be associated with the vehicles at this address and informed them of the complaint we received and that I was investigating it, as well as informed them that they are responsible for properly cleaning up any leaks and spills of hazardous material. They indicated they had made efforts to clean up the leaks in the area in question...

I have attached a IDDE Inspection Report for the above along with aerial map of the location and photos that I took while I was on-site...If you should have any questions or concerns, please feel free to contact me...Thanks!

Mark G. Boesen, CCI, CSI, CEI, CTC
Public Works Manager/Construction Supervisor
City of Poquoson
500 City Hall Avenue
Poquoson, Virginia 23662

OFFICE (757) 868-5312
FAX (757) 868-3515

message/ drainage complaint at 259 browns neck road

Ellen Roberts

|
Fri 5/15, 11:01 AM

Karen: Please see below. Mrs. Whitehurst asked about putting in a berm (I don't think they will). I told her she should check with you before starting any earthwork to make sure that a permit/Ches Bay program permissions were taken care of.

Ellen W. Roberts, P.E.
City Engineer
City of Poquoson
500 City Hall Avenue
Poquoson, VA 23662
(757)868-3040
(757)868-3105 fax

Sherry Coffey

**Mulch Being Dumped Onto Wythe Creek Road (Peninsula
Hardwood Mulch): MAY 2020**

Mark Boesen

Reply all|
Fri 3/13, 11:13 AM
Sherry Coffey;
Thomas Jones;

Bradley Wilkins;
Aaron McDaniel;
Bodina Wright;
Karen Holloway;
Ellen Roberts

Action Items

Sherry,

Can you please call Peninsula Hardwood Mulch on Wythe Creek Road and tell them to insure that when they load mulch or any material onto trucks, that the material must be secured so that it does not dump or spill onto the roadway. We have had to send our street sweeper out there a few times to sweep up mulch that was dumped onto the Wythe Creek Road in front of their business. This is also a violation and they can be held responsible for allowing material to be dumped or spilled onto public roadways...I've stopped by there a long while back and told them this before and if it continues I may have to get Karen or Ellen involved and I really don't want to do that. Thanks!

Mark G. Boesen, CCI, CSI, CEI, CTC
Public Works Manager/Construction Supervisor
City of Poquoson
500 City Hall Avenue
Poquoson, Virginia 23662
OFFICE (757) 868-5312
FAX (757) 868-3515

Potable Water Line Break: December 2019

Ellen Roberts

|
Wed 12/4/2019, 9:22 AM

Thanks, Doug. That information really helps. Hope things calm down and stay that way for you through the holidays!

Ellen W. Roberts, P.E.
City Engineer

500 City Hall Avenue
Poquoson, VA 23662
(757)868-3025
Ellen.roberts@poquoson-va.gov
Lutterloh, Lee D. <LLutterloh@nnva.gov>

Reply all|

Wed 12/4/2019, 9:07 AM

Ellen Roberts;
Mark Boesen;
Karen Holloway;
Sherry Coffey;
Thomas Jones;
Bodina Wright;
Aaron McDaniel;
Garrett Feagans;
Dannan OConnell

CAUTION: This email is from a sender outside of City of Poquoson. Use discretion when opening attachments, selecting links, and responding to information requests..

Dechlorination tablets were inserted in the silt bag on this project.

Doug

L. Douglas Lutterloh

Distribution Superintendent
Newport News Waterworks
LHMOC- 757-234-4882
LLutterloh@nnva.gov

Ellen Roberts

|
Mon 12/2/2019, 3:02 PM

There is only one new thing you may want to be aware of for potable water discharges: Our stormwater permits call for the water to be dechlorinated prior to discharge into the drainage system. Newport News Waterworks should be aware of this requirement, and I'm not sure it really holds up when there is an emergency line repair. When the opportunity is there, the water should run over grass rather than straight into the system. Obviously, in this case it was discharged into a grass lined ditch....

Poquoson Waterline Break

Mark Boesen

Reply all

Tue 12/3/2019, 10:31 AM

Karen Holloway;

Ellen Roberts;

Garrett Feagans;

Dannan OConnell;

Sherry Coffey;

Thomas Jones;

Bodina Wright;

LLutterloh@nnva.gov

Karen,

Please see below email transmissions regarding Newport News Waterworks and residents on Freemoor Drive...Apparently there is a resident who is indicating that sediment from the waterline break that happened on Emmaus Road infiltrated into the canal at the private boat ramp on Freemoor Drive. Thanks!

Mark G. Boesen, CCI, CSI, CEI, CTC
Public Works Manager/Construction Supervisor
City of Poquoson
500 City Hall Avenue
Poquoson, Virginia 23662
OFFICE (757) 868-5312
FAX (757) 868-3515

From: Lutterloh, Lee D. [mailto:LLutterloh@nnva.gov]

Sent: Tuesday, December 3, 2019 9:27 AM

To: Mark Boesen

Subject: FW: Poquoson Waterline Break

CAUTION: This email is from a sender outside of City of Poquoson. Use discretion when opening attachments, selecting links, and responding to information requests..

Mark Boesen

Reply all:

Mon 12/2/2019, 2:17 PM

Karen Holloway;

Sherry Coffey;

Ellen Roberts;

Thomas Jones;

Bodina Wright;

Aaron McDaniel;

Garrett Feagans;

LLutterloh@nnva.gov

Karen,

Just in case you receive or have received a complaint from a resident or residents regarding sediment and/or contaminated material washing from the repair work Newport News Waterworks completed on their waterline main that is located on Emmaus Road. The repair work was located in-between 126 and 128 Emmaus Road and consisted of repairing a waterline main that had ruptured and began pushing water up through the pavement and along the edge of the pavement. Most of the sediment from this rupture was deposited into the roadside drainage ditch located in front of 126 Emmaus Road. A small amount may have crossed under the roadway via culvert pipeline and into the outfall drainage ditch that is located behind the houses along Freemoor Drive. I was contacted by NNWW in an effort to assist them with insuring that they cleaned/removed the sediment that was caused by the waterline main rupture. I have sent my Supervisor in charge of the outfall drainage ditches to inspect the area in question and he has reported to me that he did not find any sediment or contamination within the outfall drainage ditch. Please see attached photos below for reference...To add all sediment along the roadside drainage ditch has been cleaned/removed from this area, as well and no additional clean-up efforts are need by NNWW. If you should have any questions or concerns, please feel free to contact my office. Thanks!

Mark G. Boesen, CCI, CSI, CEI, CTC
Public Works Manager/Construction Supervisor
City of Poquoson
500 City Hall Avenue
Poquoson, Virginia 23662
OFFICE (757) 868-5312

FAX (757) 868-3515

Mark Boesen

Reply all

Mon 11/4/2019, 11:18 AM

Karen Holloway;

Ellen Roberts;

Sherry Coffey;

Thomas Jones;

Bodina Wright

Illicit Discharge Inspection Report - 928 Poquoson Avenue 19-1104.pdf 1 MB

Download

Karen,

As requested I went to 928 Poquoson Avenue to inspect for possible illicit discharge...Please see attached inspection report with the results of my inspection at the address in question...I recommend a letter of violation be issued to the property owner...See below for property owner information:

Joel R. Fortune

P.O. Box 2193

Poquoson, VA, 23662

Mark G. Boesen, CCI, CSI, CEI, CTC

Public Works Manager/Construction Supervisor

City of Poquoson

500 City Hall Avenue

Poquoson, Virginia 23662

OFFICE (757) 868-5312

FAX (757) 868-3515



NFIRS-1 Basic

A							
73500	VA	05	28	2020	Station 1 (PFDSta1)	PF-2020-0000648	0
FDID	State	Month	Day	Year	Station	Number	Exposure

B Location Type																							
					Census tract: 3403.00																		
☐ Street Address ☐ Intersection ☐ In Front Of ☐ Rear Of ☒ Adjacent To ☐ Directions ☐ US National Grid <table style="width: 100%; border-collapse: collapse;"><tr><td style="width: 15%; border: 1px solid black; text-align: center;">386</td><td style="width: 15%; border: 1px solid black;"></td><td style="width: 40%; border: 1px solid black; text-align: center;">MESSICK</td><td style="width: 15%; border: 1px solid black; text-align: center;">RD-Road</td><td style="width: 15%; border: 1px solid black;"></td></tr><tr><td style="text-align: center;">Number</td><td style="text-align: center;">Prefix</td><td style="text-align: center;">Street or Highway</td><td style="text-align: center;">Street Type</td><td style="text-align: center;">Suffix</td></tr></table> <table style="width: 100%; border-collapse: collapse;"><tr><td style="width: 30%; border: 1px solid black;"></td><td style="width: 30%; border: 1px solid black; text-align: center;">POQUOSON</td><td style="width: 10%; border: 1px solid black; text-align: center;">VA</td><td style="width: 30%; border: 1px solid black; text-align: center;">23662</td></tr><tr><td style="text-align: center;">Apt./Suite/Room</td><td style="text-align: center;">City</td><td style="text-align: center;">State</td><td style="text-align: center;">Zip Code</td></tr></table> Cross Street						386		MESSICK	RD-Road		Number	Prefix	Street or Highway	Street Type	Suffix		POQUOSON	VA	23662	Apt./Suite/Room	City	State	Zip Code
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C Incident Type 411-Gasoline or other flammable liquid spill	E1 Dates and Times <table style="width: 100%; border-collapse: collapse;"><tr><td style="width: 15%;">Alarm</td><td style="width: 10%; border: 1px solid black; text-align: center;">05</td><td style="width: 10%; border: 1px solid black; text-align: center;">28</td><td style="width: 10%; border: 1px solid black; text-align: center;">2020</td><td style="width: 15%; border: 1px solid black; text-align: center;">16:58</td></tr><tr><td>Arrival</td><td style="border: 1px solid black; text-align: center;">05</td><td style="border: 1px solid black; text-align: center;">28</td><td style="border: 1px solid black; text-align: center;">2020</td><td style="border: 1px solid black; text-align: center;">16:58</td></tr><tr><td>Controlled</td><td style="border: 1px solid black; text-align: center;"> </td><td style="border: 1px solid black; text-align: center;"> </td><td style="border: 1px solid black; text-align: center;"> </td><td style="border: 1px solid black; text-align: center;"> </td></tr><tr><td>Last Unit Cleared</td><td style="border: 1px solid black; text-align: center;">05</td><td style="border: 1px solid black; text-align: center;">29</td><td style="border: 1px solid black; text-align: center;">2020</td><td style="border: 1px solid black; text-align: center;">01:37</td></tr></table>	Alarm	05	28	2020	16:58	Arrival	05	28	2020	16:58	Controlled					Last Unit Cleared	05	29	2020	01:37	E2 Shifts and Alarms <table style="width: 100%; border-collapse: collapse;"><tr><td style="width: 15%; border: 1px solid black; text-align: center;">C</td><td style="width: 15%; border: 1px solid black;"></td><td style="width: 15%; border: 1px solid black; text-align: center;">1</td></tr><tr><td style="text-align: center;">Shift or Platoon</td><td style="text-align: center;">Alarms</td><td style="text-align: center;">District</td></tr></table>	C		1	Shift or Platoon	Alarms	District
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D Aid Given Or Received <table style="width: 100%; border-collapse: collapse;"><tr><td style="width: 50%; border: 1px solid black; text-align: center;">Their FDID</td><td style="width: 50%; border: 1px solid black; text-align: center;">Their State</td></tr><tr><td colspan="2" style="border: 1px solid black; height: 20px; margin-top: 5px;"></td></tr><tr><td colspan="2" style="text-align: center; margin-top: 5px;">Their Incident Number</td></tr></table> ☐ 1 Mutual Aid Received ☐ 2 Auto. Aid Received ☐ 3 Mutual Aid Given ☐ 4 Auto. Aid Given ☐ 5 Other Aid Given ☒ None	Their FDID	Their State			Their Incident Number		E3 Special Studies <table style="width: 100%; border-collapse: collapse;"><tr><td style="width: 50%; border: 1px solid black;"></td><td style="width: 50%; border: 1px solid black;"></td></tr><tr><td style="text-align: center;">ID#</td><td style="text-align: center;">Value</td></tr></table>			ID#	Value
Their FDID	Their State										
Their Incident Number											
ID#	Value										

F Actions Taken 86-Investigate Primary Action Taken 84-Refer to proper authority Additional Action Taken	G1 Resources ☒ Apparatus or Personnel Module is used. <table style="width: 100%; border-collapse: collapse;"> <tr> <td></td> <td style="text-align: center; border-bottom: 1px solid black;">Apparatus</td> <td style="text-align: center; border-bottom: 1px solid black;">Personnel</td> </tr> <tr> <td style="text-align: right;">Suppression</td> <td style="text-align: center; border: 1px solid black; width: 50px;">1</td> <td style="text-align: center; border: 1px solid black; width: 50px;">2</td> </tr> <tr> <td style="text-align: right;">EMS</td> <td style="text-align: center; border: 1px solid black;">0</td> <td style="text-align: center; border: 1px solid black;">0</td> </tr> <tr> <td style="text-align: right;">Other</td> <td style="text-align: center; border: 1px solid black;">1</td> <td style="text-align: center; border: 1px solid black;">1</td> </tr> </table> ☐ Resource counts include aid received resources.		Apparatus	Personnel	Suppression	1	2	EMS	0	0	Other	1	1	G2 Estimated Dollar Losses and Values Losses: Required for all fires if known. Optional for all non-fires. None Property: \$ ☒ Contents: \$ ☒ Pre-Incident Values: Optional None Property: \$ ☒ Contents: \$ ☒
	Apparatus	Personnel												
Suppression	1	2												
EMS	0	0												
Other	1	1												

Completed Modules ☐ 2 - Fire ☐ 3 - Structure Fire ☐ 4 - Civilian Fire Cas. ☐ 5 - Fire Service Cas. ☐ 6 - EMS ☐ 7 - HazMat ☐ 8 - Wildland Fire ☐ 9 - Apparatus ☐ 10 - Personnel ☐ 11 - Arson	H1 Casualties ☒ None <table style="width: 100%; border-collapse: collapse;"> <tr> <td></td> <td style="text-align: center; border-bottom: 1px solid black;">Deaths</td> <td style="text-align: center; border-bottom: 1px solid black;">Injuries</td> </tr> <tr> <td style="text-align: right;">Fire Service</td> <td style="text-align: center; border: 1px solid black; width: 50px;">0</td> <td style="text-align: center; border: 1px solid black; width: 50px;">0</td> </tr> <tr> <td style="text-align: right;">Civilian</td> <td style="text-align: center; border: 1px solid black;">0</td> <td style="text-align: center; border: 1px solid black;">0</td> </tr> </table>		Deaths	Injuries	Fire Service	0	0	Civilian	0	0	H3 Hazardous Materials Release ☐ 1 - Natural Gas ☐ 2 - Propane Gas ☐ 3 - Gasoline ☒ 4 - Kerosene ☐ 5 - Diesel Fuel / Fuel Oil ☐ 6 - Household Solvents ☐ 7 - Motor Oil ☐ 8 - Paint ☐ 0 - Other ☐ None	I Mixed Use Property ☐ Not Mixed ☐ 10 - Assembly Use ☐ 20 - Education Use ☐ 33 - Medical Use ☐ 40 - Residential Use ☐ 51 - Row Of Stores ☐ 53 - Enclosed Mall ☐ 58 - Business and Residential ☐ 59 - Office Use ☐ 60 - Industrial Use ☐ 63 - Military Use ☐ 65 - Farm Use ☐ 00 - Other Mixed Use
	Deaths	Injuries										
Fire Service	0	0										
Civilian	0	0										
H2 Detector Required for Confined Fires ☐ 1 - Detector Alerted Occupants ☐ 2 - Detector Did Not Alert Them ☐ 3 - Unknown												

J Property Use ☐ None Structures 131 ☐ Church, Place of Worship 161 ☐ Restaurant or Cafeteria 162 ☐ Bar/Tavern or Nightclub 213 ☐ Elementary School, Kindergarten 215 ☐ High School, Junior High 241 ☐ College, Adult Education 311 ☐ Nursing Home 331 ☐ Hospital	341 ☐ Clinic, Clinic-Type Infirmary 342 ☐ Doctor/Dentist Office 361 ☐ Prison or Jail, Not Juvenile 419 ☐ 1- or 2-Family Dwelling 429 ☐ MultiFamily Dwelling 439 ☐ Rooming/Boarding House 449 ☐ Commerical Hotel or Motel 459 ☐ Residential, Board and Care 464 ☐ Dormitory/Barracks 519 ☐ Food and Beverage Sales	539 ☐ Household Goods, Sales, Repairs 571 ☐ Gas or Service Station 579 ☐ Motor Vehicle/Boat Sales/Repairs 599 ☐ Business Office 615 ☐ Electric-Generating Plant 629 ☐ Laboratory/Science Laboratory 700 ☐ Manufacturing Plant 819 ☐ Livestock/Poultry Storage (Barn) 882 ☐ Non-Residential Parking Garage 891 ☐ Warehouse
---	--	--

Outside 124 ☐ Playground or Park 655 ☐ Crops or Orchard 669 ☐ Forest (Timberland) 807 ☐ Outdoor Storage Area 919 ☐ Dump or Sanitary Landfill 931 ☐ Open Land or Field 936 ☐ Vacant Lot	938 ☐ Graded/Cared for Plot of Land 946 ☐ Lake, River, Stream 951 ☐ Railroad Right-of-Way 960 ☐ Other Street 961 ☐ Highway/Divided Highway 962 ☒ Residential Street/Driveway 981 ☐ Construction Site 984 ☐ Industrial Plant Yard	Property Use: Description Look up and enter a Property Use code and description only if you have NOT checked a Property Use box.
---	--	---

K1				
Person/Entity Involved				
	Tenant			
Local Option	Person/Entity Type	Business Name (if applicable)	Phone Number	
MR-Mr.	Mark		Winder	
Mr., Ms., Mrs.	First Name	MI	Last Name	Suffix
Number	Prefix	Street or Highway	Street Type	Suffix
Post Office Box	Apt./Suite/Room		City	
State	Zip Code			

K2

Owner

Local Option

Owner

Person/Entity Type

Business Name (if applicable)

7578765984

Phone Number

MR-Mr.

Sonny

Hanson

Mr., Ms., Mrs.

First Name

MI

Last Name

Suffix

Number

Prefix

Street or Highway

Street Type

Suffix

Post Office Box

Apt./Suite/Room

City

State

Zip Code

L Remarks:

Staff was alerted to a possible oil spill in the area of messick point on land by a passing citizen that came to the fire station. Battalion 1 responded to the area to investigate. upon arriving I noticed a strong smell of Diesel/Fuel oil in the area. I then observed a large puddle of dark petroleum based product on the edge of the roadway at a drainage pipe that connects to the tidal marsh. I immediately deployed a section of absorbent boom to prevent any further run off into the marsh and requested an engine response to assist with manpower and and additional booming. VDEM haz-mat officer Todd Cannon was contacted via cell phone for consultation. He stated that he would respond out and would notify the Virginia EOC also. I continued to survey the area for additional spilled product until VDEM arrived. Upon VDEM's arrival we assisted with the deployment of additional boom and absorbent mats. Myself and Mr. Cannon spoke with Mr. Winder who was the individual that spilled the product. Mr. Winder stated that during the loading of a home heating oil tank onto a trailer that some product has spilled from the tank. He initially stated it was a very minimal amount but later said there was possibly as much as 40 gallons in the tank that spilled. Mr. Winder also stated that they were trying to clean it up with Dawn dish soap when it started to downpour rain. We did have a few inches of rain in the area in a very short period of time that contributed to the spread of product. Mr. Ca...

Full primary narrative can be found in NFIRS 15 - Supplemental

M Authorization

486

Breedon, Joseph

Battalion
Chief/Intermediate

05/29/2020

Officer In Charge ID

Signature

Position or Rank

Assignment

Date

486

Breedon, Joseph

Battalion
Chief/Intermediate

05/29/2020

Member Making Report
ID

Signature

Position or Rank

Assignment

Date

NFIRS-9 Apparatus or Resources

A							
73500	VA	05	28	2020	Station 1 (PFDSta1)	PF-2020-0000648	0
FDID	State	Month	Day	Year	Station	Number	Exposure

B		Dates/Times		Sent	Number of People	Apparatus Use	Actions Taken
ID:	PBAT1	Dispatch:	05/28/2020	16:58	☐ Sent	1	☐ Suppression ☐ EMS ☒ Other
Type:	92-Chief officer car	Arrival:	05/28/2020	16:58	86-Investigate 81-Incident command		
		Clear:	05/29/2020	01:37			
ID:	PE1	Dispatch:	05/28/2020	17:25	☐ Sent	2	☒ Suppression ☐ EMS ☐ Other
Type:	11-Engine	Arrival:	05/28/2020	17:47			
		Clear:	05/28/2020	22:59			

NFIRS-10 Personnel

A							
73500	VA	05	28	2020	Station 1 (PFDSta1)	PF-2020-0000648	0
FDID	State	Month	Day	Year	Station	Number	Exposure

B Apparatus/Resource		Dates/Times		Sent	Number of People	Apparatus Use	Actions Taken
ID:	PBAT1	Dispatch:	05/28/2020	16:58	☐ Sent	1	☐ Suppression ☐ EMS ☒ Other
Type:	92-Chief officer car	Arrival:	05/28/2020	16:58			☐ 86-Investigate ☐ 81-Incident command
		Clear:	05/29/2020	01:37			

Personnel ID	Name	Rank	Role	Attend	Actions Taken
486	Breden, Joseph	Battalion Chief/Intermedia te		☐	☐ 86-Investigate ☐ 81-Incident command

ID:	PE1	Dispatch:	05/28/2020	17:25	☐ Sent	2	☒ Suppression ☐ EMS ☐ Other
Type:	11-Engine	Arrival:	05/28/2020	17:47			
		Clear:	05/28/2020	22:59			

Personnel ID	Name	Rank	Role	Attend	Actions Taken
696	Katona, Steven	Firefighter/Inter mediate		☐	☐
93	McFarland, Duane	Master Firefighter/Para medic		☐	☐

City of Poquoson Sanitary Sewer System Overflows, Training and Enhancements

SSO reports – None this year

Training – NASSCO Training (National Association of Sewer Service Companies)

- PACP (Pipeline Assessment Certification Program) (Jul 19)
- MACP (Manhole Assessment Certification Program) (Jul 19)
- LACP (Lateral Assessment Certification Program) (Jul 19)

Autumn Fest at PRISM (Sep 19)

Confined Space Training video (Oct 19)

Grease Interceptor Training Course (Jan 20)

OSHA – 10 Training (Feb 20)

CDL (Commercial Driver License) Training (Feb & May 20)

CDL Road Test (May 20)

Work that prevents overflows:

Back-up Generators- allowing the Station to have back-up power during outages

Sewer Line Flushing – cleans the line helping the flow, we have a Quarterly list (15 places in the City) and an Annual list (22 places in the City).

System Upgrades – safety, increase capacity, system reliability, reduction of maintenance, reduction in run times, replacement of older equipment

Sewer Main line & Sewer Lateral repairs

New Generators installed at:

Pump Station 12 (Apr 20)

Pump Station 13 (Apr 20)

Replaced old broken Generators at:

Pump Station 2C (Jun 20)

Pump Station 9 (Jun 20)

Generator Power Plug Install (Allowing us to take a portable generator out to the station, plug it in and run a pump to lower the holding tank level. This prevents overflows and the need for pump and hauling):

18 Grinder Pump Stations on North Lawson (Sep 19)

Pump Station 16 (Sep 19)

Pump Station 17 (Sep 19)

Sewer Line Flushing at:

Pump Station 9 discharge line (Jul 19)

Pump Station 9 discharge line (Mar 20)

Pump Station 2G discharge line (Apr 20)

Pump Station 17 discharge line (Jun 20)

Quarterly flush list (Jul 19)

Quarterly flush list (Oct 19)

Quarterly flush list (Mar 20)

Annual flush list (Feb 20)

Transducer upgrade from Bubbler system: Pump Station 2F (Jul 19)

Pump Station 10B (Jul 19)

Pump Station 14 (Jul 19)

Pump Station 9 (Sep 19)

Replaced Transducers at:

Pump Station 10A (Jul 19)

Pump Station 5 (Nov 19)

Pump Station 17 (Nov 19)

New Pumps and Control Panels at:

New Pumps at:

Pump Station 4 (Jun 20)

Pump Station 2A - Pump #2 (Feb 20)

Pump Station 17 - Pump #1 (May 20)

Major repairs at:

Pump Station 1, Replaced volutes on both pumps (Oct 19)

Pump Station 2, Replaced broken VFD's (Jan 20)

Pump Station 8, Installed new drive motors (Mar 20)

Pump Station 11, Installed new drive motors (Apr 20)

Pump Station 12, Installed new drive motors (Jun 20)

Replacement of Grinder pumps:

137 N. Lawson (Sep 19)

28 N. Lawson (Sep 19)

147 N. Lawson Pump #1 (22 Oct 19)

113 N. Lawson (Oct 19)

147 N. Lawson Pump #1 (28 Oct 19)

14 N. Lawson (Nov 19)

147 N. Lawson Pump #2 (Dec 19)

218 N. Lawson Pump #1 (10 May 20)

218 N. Lawson Pump #2 (14 May 20)

Cleanout cap repairs or relocation of cap so they are not hit or damaged, adding Cleanout boxes

20 Alphas St (Jul 19)

20A Alphas St (Jul 19)

3 Kirby St (Aug 19)

12 Evans Grove (Aug 19)

220 Ridge Rd (Aug 19)

1 Smith St (Aug 19)

125 Little Florida (Aug 19)

40 Bunting Rd (Oct 19)

65 Bunting Rd (Nov 19)

108 Messick Rd (Nov 19)

85 Lodge Rd (Nov 19)

37 Messick Rd (Dec 19)

33 Terrace Rd (Jan 20)

7 Glenmore (Feb 20)

9 Glenmore (Feb 20)

61 Messick (Feb 20)

69 Messick (Feb 20)

81 Messick (Feb 20)

17 Ridge Rd (Feb 20)

27 Hudgins (Apr 20)

75 Lodge Rd (Apr 20)

47 Pasture Rd (Apr 20)

65 Bunting Rd (Jun 20)

Lateral Install at:

41 River Rd (Nov 19)
Elementary School (Dec 19)
100 North Lawson (Mar 20)

Lateral Repair at:

130 Emmaus (Aug 19)
Dove Point, Repaired 4 broken laterals caps (Dec 19)
752 Yorktown Rd (Jan 20)
33 Terrace (Jan 20)
1250 Poquoson Ave (Mar 20)
51 Messick (Apr 20)

Lateral work after removing roots:

New Cleanout box and Cleanout cap:

268 Little Florida (Dec 19)
102 Lodge Rd (Jan 20)
14 Hunts Neck (Jan 20)
120 Freemore Rd (May 20)
8 Evans Dr. (May 20)
256 Cedar Rd (Jun 20)

Main Line Repairs at:

238 Wythe Creek (Feb 20)
236 Wythe Creek (Mar 20)