

# Construction Site Storm Water Runoff Control

Appendix

## City of Poquoson Annual Report

VAR# 040024

Fiscal Year 2021

Submitted to DEQ September 30, 2021

<b><u>BMP 4</u></b>	<b><u>CONSTRUCTION SITE STORM WATER RUNOFF CONTROL</u></b>
	<b>Status of Compliance Spreadsheets</b>
<b>4.1</b>	<b>List of FY 2020 Land Disturbance Projects</b>
<b>4.2</b>	<b>Site Inspection SOP's and E&amp;SC /Stormwater Inspections and enforcement SOPs</b>
<b>4.2</b>	<b>Enforcement communications</b>
<b>4.2</b>	<b>Typical inspection forms</b>

4. Construction Site Storm Water Runoff Control							
BMP	BMP Description	Measurable Goals	Metric	Responsible Party	Timeline	Associated Documents	PY 3 Status
4.1a	Construction projects	Continue to implement the SWM, E&SC, & CBPA ordinances	SWM, E&SC, & CBPA Ordinance citations	SW, E&SC, & CBPA Program Administrators	Continuously	Ordinances	Compliant. SWM ordinance: <a href="https://library.municode.com/va/poquoson/codes/code_of_ordinances?nodeId=PTIICOOR_CH34EN_ARTVSTMA">https://library.municode.com/va/poquoson/codes/code_of_ordinances?nodeId=PTIICOOR_CH34EN_ARTVSTMA</a> E&SC ordinance: <a href="https://library.municode.com/va/poquoson/codes/code_of_ordinances?nodeId=PTIICOOR_CH34EN_ARTIIIERSECO">https://library.municode.com/va/poquoson/codes/code_of_ordinances?nodeId=PTIICOOR_CH34EN_ARTIIIERSECO</a> CBPA ordinance: <a href="https://library.municode.com/va/poquoson/codes/code_of_ordinances?nodeId=PTIICOOR_APXAZO_ARTXI.IVENMAAR">https://library.municode.com/va/poquoson/codes/code_of_ordinances?nodeId=PTIICOOR_APXAZO_ARTXI.IVENMAAR</a> EMOVDI
4.1b	Confirmation statement on land disturbing activities	Statement: Land Disturbance Projects that occurred during the reporting period have been conducted in accordance with the current department standards and specifications for erosion and sediment control.	Statement	Environmental Compliance Officer	Annually	Land Disturbance Projects that occurred during the reporting period have been conducted in accordance with the current department standards and specifications for erosion and sediment control.	Compliant. Land Disturbance Projects that occurred during the reporting period have been conducted in accordance with the current department standards and specifications for erosion and sediment control. Staff conducted 28 erosion and sediment control reviews this year, primarily on single family home projects. 8 new stormwater permits for single family homes within a common plan of development were obtained; 3 new VPDES permits were obtained for residential and commercial projects; 2 VPDES permits were renewed by ongoing developments. PY 3 projects encompassed 54.02 acres of land disturbance.
4.2	Compliance and Enforcement						
4.2a	Written E&SC and stormwater inspection procedures	Implement inspection procedures	Procedures	E&SC Program Administrator	Continuously	Inspection Standard Operating Procedures (E&SC; stormwater)	Compliant. See Appendix for SOP's
4.2b	Written E&SC/stormwater procedures for requiring compliance through corrective action or enforcement action	Implement corrective or enforcement action procedures	Procedures	E&SC Program Administrator	Continuously	Compliance/enforcement SOPs	Compliant. See Appendix for SOP's
4.2c	Roles and responsibilities of each department, division, or subdivision in implementing the construction site SW runoff control program	Documentation	Presence of documentation	E&SC Program Administrator	Continuously	Annual Report and standard operating procedures	Compliant. See Appendix for SOP's

4. Construction Site Storm Water Runoff Control							
BMP	BMP Description	Measurable Goals	Metric	Responsible Party	Timeline	Associated Documents	PY 3 Status
4.2d	VSMP and E&SC inspections	Continue to implement construction site BMP, and inspection provisions of the local Erosion and Sediment Control Ordinance.	# of inspections	E&SC Program Administrator	Annually	Summary from Environmental Compliance Officer Records	Compliant. Approximately 316 inspections were conducted. Total permitted disturbed area in the City = 54.02. The majority of the disturbed area was from subdivision and commercial lots.
4.2e	VSMP and E&SC enforcement actions	Continue to implement enforcement provisions per local Erosion and Sediment Control Ordinance	# enforcement actions	E&SC Program Administrator	Annually	Summary from Environmental Compliance Officer Records	Compliant. 8 Notice to Complys were issued and 4 Stop Works orders were issued in PY 3. City staff worked with contractors to correct 117 minor issues. Samples of inspection forms, correspondence, Notice to Complys, and Stop Work Orders are included in the appendix.
4.3	Evaluation and Assessment	Evaluate and assess progress towards meeting measurable goals.		SW Program/E&SC Program Administrators	Annually	Annual Report	Compliant. This year saw a return of development near pre pandemic levels. Staff continued to inspect development/construction sites and enforced compliance with ESC/SWM laws. With a large development on the horizon in FY 22-23, the City may need additional staffing to complete inspections.

LAND DISTURBANCE PROJECTS AND RENEWED VPDES PROJECTS 2020-21

Permit #	Facility Type	Date	Project Address	Lat/Long Decimal Degrees	BMP Type	RPA or RMA	HUC	Disturbed Area
20-0382	Single Family	7/6/2020	4 Dove Point Trail	Lon (X): -76.38903 Lat (Y): 37.12826	N/A	RMA	CB21	.14
20-0384	Single Family	7/6/2020	8 Dove Point Trail	Lon (X): -76.35909 Lat (Y): 37.13606	N/A	RPA	CB21	.40
20-0408	Single Family	7/10/2020	1396 Poquoson Ave	Lon (X): -76.35745 Lat (Y): 37.13670	N/A	RPA	CB21	.07
20-0455	Subdivision	7/31/2020	30 Robert Bruce Road	Lon (X): -76.36413 Lat (Y): 37.12054	N/A	RPA	CB22	14.64
20-0482	Single Family	8/10/2020	667 Poquoson Ave	Lon (X): -76.39389 Lat (Y): 37.12224	N/A	RMA	CB21	.06
20-0498	Single Family	8/17/2020	5 Goodson Way	Lon (X): -76.38742 Lat (Y): 37.13282	N/A	RMA	CB21	.3
20-0555	Single Family	9/17/2020	54 Brickhouse Rd.	Lon (X): -76.38713 Lat (Y): 37.11679	N/A	RMA/RPA	CB22	.47
20-0592	Single Family	1/28/2020	720 Poquoson	Lon (X): -76.38409 Lat (Y): 37.13129	N/A	RMA	CB21	.38
20-0618	Single Family	10/19/2020	6 Forrest Road	Lon (X): -76.38837 Lat (Y): 37.11672	N/A	RMA	CB21	.33
20-0655	Single Family	10/20/2020	880 Yorktown Road	Lon (X): -76.38738 Lat (Y): 37.13288	N/A	RMA	CB21	.23
20-0625	Single Family	10/20/2020	209 Beach Road	Lon (X): -76.37123 Lat (Y): 37.1394	N/A	RMA	CB21	.17
21-0041	Single Family	1/25/2021	71 Rens Road	Lon (X): -76.38913 Lat (Y): 37.15613	N/A	RMA/RPA	CB21	.6
21-0053	Single Family	1/25/2021	109 Pasture Road	Lon (X): -76.38718 Lat (Y): 37.14085	N/A	RMA	CB21	.34
21-0071	Single Family	2/2/2021	25 Church Street	Lon (X): -76.39035 Lat (Y): 37.15342	N/A	RMA	CB22	.29
21-0086	Commercial	2/9/2021	985 Poquoson Ave	Lon (X): -76.35019 Lat (Y): 37.12239	N/A	RMA	CB21	2.24
21-0183	Single Family	3/26/2021	5 Dove Point Trail	Lon (X): -76.37277 Lat (Y): 37.13675	N/A	RMA/RPA	CB21	.08
21-0199	Single Family	4/5/2021	20 E. Sandy Point Road	Lon (X): -76.38379 Lat (Y): 37.14593	N/A	RMA	CB21	.2
21-0204	Subdivision	4/6/2021	0 Victory Blvd.	Lon (X): -76.401552 Lat (Y): 37.124868	N/A	RMA	CB22	26.36
21-0213	Single Family	4/7/2021	5 Smith Street	Lon (X): -76.38349 Lat (Y): 37.14656	N/A	RPA	CB21	.28
21-0279	Single Family	5/5/2021	141 N. Lawson Rd	Lon (X): -76.35707 Lat (Y): 37.13571	N/A	RPA	CB21	.6
21-0284	Single Family	5/12/2021	11 Hunts Neck Rd	Lon (X): -76.39233 Lat (Y): 37.13880	N/A	RMA	CB21	.52
21-0285	Single Family	5/12/2021	13 Hunts Neck Rd	Lon (X): -76.39233 Lat (Y): 37.13880	N/A	RMA	CB21	.13
21-0299	Single Family	5/19/2021	0 Vantage Dr-A	Lon (X): -76.40403 Lat (Y): 37.13039	N/A	RMA	CB21	.92
21-0300	Single Family	5/19/2021	0 Vantage Dr-B	Lon (X): -76.40376 Lat (Y): 37.13069	N/A	RMA	CB21	.83
21-0301	Single Family	5/19/2021	0 Vantage Dr- C	Lon (X): -76.40171 Lat (Y): 37.13125	N/A	RMA	CB21	.92
21-0307	Commercial	5/21/2021	452 Wythe Creek Rd	Lon (X): -76.3913 Lat (Y): 37.1242	N/A	RMA	CB22	1.96
21-0321	Single Family	6/8/2021	4 Ashland Lane	Lon (X): -76.38915 Lat (Y): 37.11646	N/A	RMA	CB22	.25
21-0342	Single Family	6/15/2021	9 Bayview Drive	Lon (X): -76.40503 Lat (Y): 37.13110	N/A	RMA	CB21	.31

Site Inspection Standard Operating Procedures

	<u>Standard Operating Procedure</u>
<u>Sites to be inspected</u>	All projects disturbing an area of 2500 square feet or greater. This includes both projects that are issued a land disturbance permit and those subject to an in lieu of agreement.
<u>Responsible Inspectors</u>	<p>Single Family homes and smaller projects shall fall under the purview of the Environmental Compliance Officer. The Engineer will inspect all multi-family and commercial projects. In the event of an absence, the responsible party shall arrange for the other to perform inspections.</p> <p>As a backup in emergency situations, the City construction Inspector can be tasked with performing inspections.</p>
<u>First inspection</u>	Shall occur during or immediately following initial installation of erosion and sediment controls
<u>Inspection Frequency</u>	At least once per every two-week period. The current schedule calls for inspections to occur every other Friday morning. However, this can be modified by the inspectors as necessary.
<u>At minimum inspection items.</u>	<p>Inspection checklist attached. At minimum, the City inspector shall verify that the project's SWPPP is current, and that the site operator is performing inspections every two weeks and within 48 hours following any runoff producing storm event. In addition, erosion and sediment controls will be inspected for condition and overall adequacy. Following a finding of inadequacy, City staff will perform spot checks to ensure that site issues are corrected in a timely manner. See enforcement SOPs.</p>
<u>Final Inspection(s)</u>	Shall occur when the operator notifies the City that the site is stabilized. If City inspectors find inadequacies, they will notify the operator of inadequacies and continue to inspect until site stabilization is achieved.

## **EROSION AND SEDIMENT CONTROL/STORMWATER INSPECTIONS AND ENFORCEMENT SOPs**

FISCAL YEAR 2021

**PURPOSE:** Projects within the City of Poquoson that disturb 2500 square feet or more are required to have an approved E&SC plan and regular inspections to ensure compliance with the Virginia Erosion and Sediment Control, Chesapeake Bay Preservation, and Stormwater Laws.

**City Code Sections and Policies:** Inspections will be conducted to ensure compliance with the project SWPPP, the approved E&SC plan, the approved stormwater management plan, and City Code Chapter 34 and Appendix A, Article XI.IV.

**Inspection Procedures:** See attached for Standard Operating Procedures.

A pre-construction meeting will be held for all commercial and subdivision projects. Single family home projects are not required to have a pre-construction meeting. However, contractors are encouraged to meet with the Environmental Compliance Officer to review site requirements.

All projects, including single family home construction projects, are required to maintain a Stormwater Pollution Prevention Plan (SWPPP) at all times on site. The SWPPP must be available for public viewing, and must be kept up-to-date.

A project folder should be created prior to initiation of construction. Construction and development review information may be stored in the same folder.

Land disturbance sites exceeding 2500 square feet must have an approved E&SC plan or an agreement in lieu of plan, as required by state law. Inspections will be conducted to ensure:

- Compliance with approved plans;
- Efficacy of approved E&SC measures. In the event the measures are not performing adequately, the inspector will require their replacement and/or additional or alternate measures.
- Inspections will be conducted in accordance with and on a schedule set forth in the Virginia Erosion and Sediment Control Handbook. Controls preventing non stormwater discharges, such as wastewater, concrete washout, fuels and oils and other illicit discharges shall also be required, in accordance with the state construction permit.
- Inspections will continue until the release of the project E&SC surety.

All site visits will be documented by inspection forms and or entries in the inspector's daily log book. The inspector will retain all inspection records. Photographs of site conditions are encouraged.

### Enforcement:

If a land disturbance project is found to be in good order and is acceptable: Document inspection. No further action.

If a project has installed and is maintaining all of its E&SC controls but they do not appear adequate, inspector shall require additional measures.

It is the intent of the City of Poquoson to assist site contractors and their personnel by providing information that will help them better understand the nature of the noncompliance or that will help them expedite the correction of any issue. However, it is ultimately the responsibility of the Responsible Land Disturber and the site owner to ensure that all applicable requirements are met.

If a project is in noncompliance, the issue will be documented using inspection forms. A copy will be sent to the Responsible Land Disturber via fax, email, USPS or hand delivery. The inspection form will identify items that must be addressed. It will give a specific date as to when the site will be re-inspected. The maximum amount of time given on the form should be seven days. Questions on the severability of the deficiencies should be discussed with the City Engineer or the Environmental Compliance Officer.

If deficiencies require immediate attention or the Responsible Land Disturber has failed to comply with a site inspection form, the City inspector may or may not issue a warning. This "second notice" will be provided to the RLD with an updated inspection form. The warning may be omitted and the City may proceed to more aggressive enforcement for multiple deficiencies or if the deficiencies are severe. Severe deficiencies may include but are not limited to significant quantities of sediment leaving the site or sediment running off into a nearby receiving water.

If the warning does not correct the situation or the deficiency is severe enough to warrant more aggressive enforcement, the City will issue a Notice to Comply/Notice of Violation form. The NTC/NOV form should be faxed or emailed to the RLD, with a signed copy of the original form sent via USPS registered mail or hand delivered. Consultation with the City Attorney, the City Engineer and/or the Environmental Compliance Officer on an appropriate time frame for correction may be warranted.

If the deficiencies in the NTC/NOV form have not been corrected within the specified time frame, a STOP WORK order will be issued for all land disturbing activities on the site. If the deficiencies are judged to be severe enough, the inspector may, in consultation with the City Engineer or the Environmental Compliance Officer, issue a STOP WORK order immediately.

If a land disturbance has commenced without the owner obtaining necessary permits, a STOP WORK order will be issued. The STOP WORK order shall remain in effect until all permits have been obtained and any deficient site conditions have been corrected.

The STOP WORK order shall be placed at the entrance to the site and sent via registered USPS mail to the RLD or owner of the property. The order shall remain in effect until the site deficiencies have been



corrected. No other land disturbance activities may be conducted while the deficiencies are being corrected.

If the noncompliance issue(s) indicated on the STOP WORK order are not remedied, or if the RLD or property owner fail to contact the City, the project inspector should contact the Environmental Compliance Officer, who will in turn contact the City Attorney. The City will begin the process of revoking the site permit, calling the bond, and/or initiating the civil penalty process.

The City may hire a third party contractor or take whatever actions are necessary to control site runoff and erosion from impacting downstream properties, ditches, wetland areas, or receiving waters.



**CITY OF POQUOSON**  
**Department of Community Development**

**NOTICE TO COMPLY**

Date: April 9, 2021

To: Marquee Homes, Inc.  
538 Wythe Creek Road, suite G  
Poquoson, VA 23662

Re: 71 Rens Road, Poquoson, Virginia 23662

During an inspection of the development site referenced above on Friday, April 9, 2021, the following violations were noted:

1. Silt fence – Not to specifications/not effective in keeping silt out of street and drainage ditches.
2. Sanitary facilities and concrete washout – Outside of silt fence.

Pictures depicting these violations are attached. These are not new comments, as this is the third notification regarding these items. Therefore, be advised that the items listed above must be satisfactorily corrected within seven (7) days of the date of this notice (no later than April 16, 2021) at which time a re-inspection will be performed to verify the following compliance:

1. Extend the silt fence to surround entire site/up to both sides of the construction entrance.
2. The sanitary facility and the concrete washout are to be moved inside the silt fence.

Failure to comply with this notice will result in necessary legal enforcement action (stop work notice) by the locality. If you wish to participate in the re-inspection please contact this department to schedule a time and as always, do not hesitate to contact us if there are any questions.

Program Administrator:

  
Environmental Compliance Officer

Attachments

Copies to: City Manager  
City Attorney  
Community Development Director  
City Engineer  
Engineer  
Building Department  
File



**CITY OF POQUOSON**  
**Department of Community Development**



---

500 City Hall Avenue, Poquoson, Virginia 23662  
Phone (757) 868-3040 Fax (757) 868-3105





**CITY OF POQUOSON**  
**Department of Community Development**



---

**500 City Hall Avenue, Poquoson, Virginia 23662**  
**Phone (757) 868-3040 Fax (757) 868-3105**



## CITY OF POQUOSON

PLANNING DEPARTMENT

500 CITY HALL AVENUE, POQUOSON, VIRGINIA 23662-1996  
(757) 868-3040 TELEPHONE (757) 868-3105 FAX

### STOP WORK ORDER

To: Marquee Homes, Inc. Date: 4/16/2021  
(name)


Address: 538 Wythe Creek Rd., suite G  
Poquoson, VA 23662

Permit #: 21-0042 Name: Marquee Homes, Inc.

Project Location: 71 Rens Road

The above-referenced project is in violation of the City of Poquoson Erosion and Sediment Control Ordinance. A "Notice to Comply" was issued on 4/9/2021. Corrective measures specified for compliance were not performed.

This order requires that all land-disturbing activities on the above-referenced site be stopped until the specified corrective measures have been taken. If work is not begun to correct this violation by 4/23/2021, further legal action will be taken. Upon completion of the corrective action, the order shall immediately be lifted.

Program Administrator:  Date: 4/16/2021

cc: City Attorney  
City Manager  
Community Development Coordinator  
Construction Inspector  
file

# RE: Notice to Comply- 71 Rens Road

Erin Mixon

Mon 4/19/2021 3:16 PM

To: jbliss@marqueehomesva.com <jbliss@marqueehomesva.com>;

Cc: Randy Wheeler <Randy.Wheeler@poquoson-va.gov>; wmoore@waynemoorelaw.com <wmoore@waynemoorelaw.com>; Charles Horton <Charles.Horton@poquoson-va.gov>; Ellen Roberts <Ellen.Roberts@poquoson-va.gov>; Garrett Feagans <Garrett.Feagans@poquoson-va.gov>; Kenneth Somerset <Kenneth.Somerset@poquoson-va.gov>; Bryan Harrell <Bryan.Harrell@poquoson-va.gov>; Sherry Coffey <Sherry.Coffey@poquoson-va.gov>;

Good Afternoon,

This email is to update you all that myself and Garrett Feagans met with Mr. McLellon at the site this morning. All of our concerns were corrected and the stop work order was lifted at that time. If you have any questions, please let me know.

Thank you,

Erin Mixon

Environmental Compliance Officer

City of Poquoson

[500 City Hall Avenue](#)

[Poquoson, VA 23662](#)

[757.868.3040](#)

---

**From:** Erin Mixon

**Sent:** Friday, April 16, 2021 2:17 PM

**To:** 'jbliss@marqueehomesva.com'

**Cc:** Randy Wheeler; 'wmoore@waynemoorelaw.com'; Charles Horton; Ellen Roberts; Garrett Feagans; Kenneth Somerset; Bryan Harrell; Sherry Coffey

**Subject:** RE: Notice to Comply- 71 Rens Road

Marquee Homes, Inc.

Attn: Craig McClellon

[538 Wythe Creek Rd., Suite G](#)

[Poquoson, VA 23662](#)

**RE: Issuance to Stop Work**

Dear Mr. McClellon,

Please find attached to this letter an issuance to "Stop Work" for the site at 71 Rens Road, Poquoson Tax Map# 19-1-45, along with photos. A notice will be posted on site and this letter serves to notify the above that any persons acting contrary to this notice or removing or mutilating posted notices are subject to arrest unless such action is authorized by the City of Poquoson.

The issuance to "Stop Work" will be lifted at such time all requirements are in compliance of the Poquoson City Code. If no efforts are made to bring the site location into compliance the "Stop Work" notice will remain in effect until the matter is resolved to the satisfaction of the City of Poquoson.

If you should have any questions or concerns, please don't hesitate to contact the City Planning & Engineering Dept. at (757) 868-3040.

Thank you,  
Erin Mixon  
Environmental Compliance Officer  
City of Poquoson  
500 City Hall Avenue  
Poquoson, VA 23662  
757.868.3040

---

**From:** Erin Mixon  
**Sent:** Friday, April 9, 2021 12:10 PM  
**To:** 'Jennifer Bliss'  
**Cc:** Bryan Harrell; Charles Horton; Ellen Roberts; Garrett Feagans; Kenneth Somerset; Randy Wheeler; Sherry Coffey  
**Subject:** Notice to Comply- 71 Rens Road

**Good Afternoon, attached and below is a notice to comply for the property located at 71 Rens Road. This notice has been sent through the US Post via certified letter as well. If you have any questions or concerns, please do not hesitate to reach out.**

**NOTICE TO COMPLY**

Date: April 9, 2021

To: Marquee Homes, Inc.  
538 Wythe Creek Road, suite G  
Poquoson, VA 23662

Re: 71 Rens Road, Poquoson, Virginia 23662

During an inspection of the development site referenced above on Friday, April 9, 2021, the following violations were noted:

1. Silt fence – Not to specifications/not effective in keeping silt out of street and drainage ditches.
2. Sanitary facilities and concrete washout – Outside of silt fence.

Pictures depicting these violations are attached. These are not new comments, as this is the third notification regarding these items. Therefore, be advised that the items listed above must be satisfactorily corrected within seven (7) days of the date of this notice (no later than April 16, 2021) at which time a re-inspection will be performed to verify the following compliance:

9/22/2021

Mail - Garrett.Feagans@poquoson-va.gov

1. Extend the silt fence to surround entire site/up to both sides of the construction entrance.
2. The sanitary facility and the concrete washout are to be moved inside the silt fence.

Failure to comply with this notice will result in necessary legal enforcement action (stop work notice) by the locality. If you wish to participate in the re-inspection please contact this department to schedule a time and as always, do not hesitate to contact us if there are any questions.

Program Administrator:

Erin Mixon  
Environmental Compliance Officer

Attachments

Copies to: City Manager  
City Attorney  
Community Development Director  
City Engineer  
Engineer  
Building Department  
File



## Erin Mixon

---

**From:** Erin Mixon  
**Sent:** Friday, April 2, 2021 1:51 PM  
**To:** 'robenglehomes@cox.net'  
**Subject:** RE: 5 Goodson Way  
**Attachments:** 4.2.21-tracking at 5 Goodson.jpg

Good Afternoon,

During inspections today we noted that the silt fence is in good condition and does not appear to have been driven over. Thank you for correcting that since the last inspection.

However, there is still tracking on the street that needs to be cleaned up before the next inspection on Friday, April 9.

If you have any questions or concerns, please let me know.

Thank you,  
Erin Mixon  
Environmental Compliance Officer  
City of Poquoson  
500 City Hall Avenue  
Poquoson, VA 23662  
757.868.3040

---

**From:** Erin Mixon  
**Sent:** Tuesday, March 23, 2021 9:35 AM  
**To:** 'robenglehomes@cox.net'  
**Subject:** FW: 5 Goodson Way

Good Morning,

I am the new Environmental Compliance Officer, Erin Mixon. During inspections yesterday, we noted that it appears the silt fence is still being driven over, creating tracking off site. Please clean up the tracking and stop driving over the filterxx to prevent future damage and tracking.

If you have any questions, please don't hesitate to reach out.

Thank you,  
Erin Mixon  
Environmental Compliance Officer  
City of Poquoson  
500 City Hall Avenue  
Poquoson, VA 23662  
757.868.3040

---

**From:** Danielle Quick  
**Sent:** Monday, March 22, 2021 12:50 PM  
**To:** Erin Mixon  
**Subject:** FW: 5 Goodson Way

---

**From:** Danielle Quick  
**Sent:** Friday, February 5, 2021 1:29 PM  
**To:** 'RobEngleHomes@cox.net'  
**Subject:** RE: 5 Goodson Way

Good afternoon,

During inspections today we noted that there is some tracking off site, it looks like there have been some instances of vehicles driving over the filtrex off of the site. Please make certain this does not happen as it leads to tracking and damaging the filtrex. The site looks like it's coming along great, though! If you have any questions, please do not hesitate to reach out.

Thank you,  
Danielle

---

**From:** Danielle Quick  
**Sent:** Friday, October 30, 2020 2:39 PM  
**To:** 'RobEngleHomes@cox.net'  
**Subject:** 5 Goodson Way

Good afternoon,

My name is Danielle Quick, the Environmental Compliance Officer for the City of Poquoson. While performing inspections today, I noticed that the ground around the utilities outside of your filtrex needs to be stabilized, otherwise the site looks great and we look forward to seeing continued construction.

Thank you,  
**Danielle Quick**  
Environmental Compliance Officer  
City of Poquoson  
500 City Hall Avenue  
Poquoson, VA 23662  
757.868.3040

## Single Family Inspection Report

Project Address: 5 Goodson

Date: April 2, 2021

Inspection Time: 9:09 Weather: Sunny

Project Stage: Interior

Item Description	In Compliance at Time of Inspection		
Construction Entrance(s)	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No	<input type="checkbox"/> N/A
Tracking Off-Site	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No	<input type="checkbox"/> N/A
Silt Fence	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No	<input type="checkbox"/> N/A
Inlet Protection	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No	<input type="checkbox"/> N/A
Tree Protection	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No	<input type="checkbox"/> N/A
Site Free of Trash/Litter	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No	<input type="checkbox"/> N/A
Solid Waste Disposal	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No	<input type="checkbox"/> N/A
Concrete Washout	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No	<input type="checkbox"/> N/A
Sanitary Facilities	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No	<input type="checkbox"/> N/A
Stockpile Areas:			
Stabilized	<input type="checkbox"/> Yes	<input type="checkbox"/> No	<input type="checkbox"/> N/A
Protected with Sediment Trapping Measures	<input type="checkbox"/> Yes	<input type="checkbox"/> No	<input type="checkbox"/> N/A
Temporary Seeding (30 days)	<input type="checkbox"/> Yes	<input type="checkbox"/> No	<input type="checkbox"/> N/A
Permanent Seeding (1 year)	<input type="checkbox"/> Yes	<input type="checkbox"/> No	<input type="checkbox"/> N/A
Other: _____	<input type="checkbox"/> Yes	<input type="checkbox"/> No	<input type="checkbox"/> N/A

Note locations of any control measures that require maintenance:

Note location of any prohibited discharges:

Summarize findings, note any corrective actions that are required based on this inspection, and note and corrective actions from previous inspections that have not been implemented:

silt fence is better but fencing needs to be done

Inspection Performed By: Garrett Feagans; Erin Mixon

emailed w/pics  
4.2.21 em

## Environmental Compliance Inspection Checklist

Project Name and Address: Quarter Creek

Date: 3/22/2021

Inspection Time:

Weather:

Project Stage:

Reason for Inspection: ☒ Regular Inspection ☐ Re-Inspection ☐ Complaint

Is the SWPPP on site and posted near the construction entrance? ☒ Yes ☐ No

Are the self-inspections up to date in the SWPPP? ☐ Yes ☒ No Date of Last Inspection: 3/15/21

Item Description	In Compliance at Time of Inspection		
Construction Entrance(s)	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No	<input type="checkbox"/> N/A
Tracking Off-Site	<input checked="" type="checkbox"/> Yes	<input checked="" type="checkbox"/> No	<input type="checkbox"/> N/A
Silt Fence	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No	<input type="checkbox"/> N/A
Inlet Protection	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No	<input type="checkbox"/> N/A
Tree Protection	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No	<input type="checkbox"/> N/A
Site Free of Trash/Litter	<input type="checkbox"/> Yes	<input type="checkbox"/> No	<input type="checkbox"/> N/A
Solid Waste Disposal	<input type="checkbox"/> Yes	<input type="checkbox"/> No	<input type="checkbox"/> N/A
Concrete Washout	<input type="checkbox"/> Yes	<input type="checkbox"/> No	<input type="checkbox"/> N/A
Sanitary Facilities	<input type="checkbox"/> Yes	<input type="checkbox"/> No	<input type="checkbox"/> N/A
Stockpile Areas:			
Stabilized	<input type="checkbox"/> Yes	<input type="checkbox"/> No	<input type="checkbox"/> N/A
Protected with Sediment Trapping Measures	<input type="checkbox"/> Yes	<input type="checkbox"/> No	<input type="checkbox"/> N/A
Soil Stabilization	<input type="checkbox"/> Yes	<input type="checkbox"/> No	<input type="checkbox"/> N/A
Dewatering Devices	<input type="checkbox"/> Yes	<input type="checkbox"/> No	<input type="checkbox"/> N/A
Sediment Traps/Basins	<input type="checkbox"/> Yes	<input type="checkbox"/> No	<input type="checkbox"/> N/A
Other: _____	<input type="checkbox"/> Yes	<input type="checkbox"/> No	<input type="checkbox"/> N/A

The inspection reveals that deficiencies are present as indicated in the above categories. The following actions are required to correct the deficiencies: \_\_\_\_\_

out of Compliance w/ SWPPP

Inspection Performed By: Garrett Feagans, Erin Mixon