



Permit No: _____

CITY OF POQUOSON DRIVEWAY PERMIT

(This permit is issued for use where curb & gutter exists within the City right-of-way.)

DRIVEWAY PERMITS ARE VALID FOR A PERIOD OF 60 DAYS UNLESS ISSUED WITH A BUILDING PERMIT.

LOCATION OF DRIVEWAY: _____

NAME OF PROPERTY OWNER: _____

ADDRESS: _____

TELEPHONE: _____

CONTRACTOR (If available): _____

PERMIT FEE: _____ DATE RECEIVED: _____ BY: _____

SEE BACK OF PERMIT FOR DETAIL SPECIFICATIONS AND INFORMATION ON DRIVEWAY INSTALLATION.

I agree to adhere to the attached construction requirements and to CALL FOR AN INSPECTION 24 HOURS IN ADVANCE before any work is completed or improvements are installed, and to allow the City Inspector on my property to perform any inspections deemed necessary to ensure compliance with the established requirements.

If re-inspections are required because of improper installation a \$50.00 fee will be charged to the applicant. **INSPECTIONS WILL BE PERFORMED DURING NORMAL BUSINESS HOURS AND WEATHER PERMITTING.**

To request an inspection call: (757) 868-3590 from 7:30 AM to 3:30 PM or (757) 868-3035 from 8:30 AM to 4:30 PM Monday thru Friday excluding City holidays. If your call is not answered leave a detailed message including the following information: Your name, telephone number where you can be reached during business hours, time, date and location of the work needing the inspection.

Signature of Property Owner

Date

If permit is issued in conjunction with a building permit it is valid until the building permit expires.

Building Permit No. _____ Date Issued: _____ Signed: _____

-If applicable the following will apply-

****IMPORTANT:** (Please read) If driveway is not installed per City standards prior to issuance of a certificate of occupancy for the structure that it serves, a surety in the amount of \$1,000.00 minimum must be posted until satisfactory installation of the driveway improvements.

CITY OF POQUOSON
CURB AND GUTTER DRIVEWAY INSTALLATION REQUIREMENTS

NOTES:

1. All concrete to be 3000 PSI (38 days) air entrained
2. Forward gutter pan to be gray in color, broom finished
3. Concrete is to be cured with AASHO approved liquid membrane seal
4. Sub base is to be dry and compacted
5. Where sidewalk is removed it is to be formed and poured with driveway. 1/2" pre-molded expansion filler to be installed between sidewalk and driveway

